

SAN MATEO

**LOCAL AGENCY FORMATION COMMISSION**

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-1663 • PHONE (650) 363-4224 • FAX (650) 363-4849

**Action Minutes**  
**San Mateo Local Agency Formation Commission Meeting**  
**November 20, 2024**

Vice Chair Mueller called the Wednesday, November 20, 2024, Regular Meeting of the Local Agency Formation Commission (LAFCo) to order at 2:30 pm at the San Mateo County Board of Supervisors Chambers, 400 County Center, Redwood City, CA. Members of the public were also able to participate in the meeting remotely via Zoom.

**Call to Order**

The meeting was called to order at 2:30 p.m. by Vice Chair Mueller.

**1. Roll Call**

Members Present: Tygarjas Bigstyck, Virginia Chang-Kiraly, Harvey Rarback, Ann Draper, Ray Mueller, Noelia Corzo (via Zoom), Katheryn Slater-Carter

Members Absent: Warren Slocum, Kati Martin

Staff Present: Rob Bartoli, Executive Officer  
Timothy Fox, Legal Counsel  
Sarah Flamm, Management Analyst  
Diane Estipona, Clerk

**2. Public Comment**

None.

**3. Consent Agenda**

- a) Approval of Action Minutes: September 18, 2024
- b) Consideration of LAFCo File No. 24-05 - Proposed Outside Service Agreements for two (2) water connections and three (3) sewer connections by the City of Redwood City to three subdivided parcels at 890 Upland (APN 058-272-120), Unincorporated Redwood City
- c) Consideration of LAFCo File No. 24-09 - Proposed Outside Service Agreements for a sewer connection by the City of Redwood City to 2835 Brewster Ave. (APN 058-253-290), Unincorporated Redwood City

- d) Consideration of LAFCo File No. 24-10 - Proposed Annexation of APN 080-091-150, Los Trancos Woods to West Bay Sanitary District

**4. Commission Action**

The Commission approved the Consent Agenda items with amendments to Item 3a.

Motion: Commissioner Chang-Kiraly/ Second: Commissioner Rarback

Ayes: Commissioners Bigstycck, Chang-Kiraly, Draper, Mueller, Corzo, Slater-Carter, Rarback

Motion passed unanimously by roll call vote.

**Regular Agenda**

**5. Appointment of Chair and Vice Chair for 2025.**

The Commission approved the appointment of Commissioner Mueller as Chair and Commissioner Chang Kiraly as Vice Chair.

Motion: Commissioner Bigstycck/ Second: Commissioner Rarback

Ayes: Commissioners Bigstycck, Chang-Kiraly, Draper, Mueller, Corzo, Slater-Carter, Rarback

Motion passed unanimously by roll call vote.

**Public Hearing**

**6. Request for Reconsideration of LAFCo File No. 24-08 - Proposed Sphere of Influence amendment for County Service Area 11 (CSA 11) and annexation by CSA 11 of the Pescadero Middle/High School located at 350-360 Butano Cut Off (APN 087-053-010)**

The Commission received the presentation regarding the Request for Reconsideration of LAFCo File No. 24-08. Commissioner Mueller recused himself from the item.

Public Speakers:

Sophie Minter, Michael Schaller, Patrick Horn, Opheli Vico, Rob Skinner, Megan Hallbrook Ryan Augustine, Joanne Rocaski, Amanda Chang, Tera Utewon, Jordan Motta, Rita Manerva Guadalupe Ramirez, Rogelio Nabor, Salomon Nabor, Bryan Martinez, Corina Rodriguez, Hyun-Mi Kim, Chris Ramirez, Ana Polacek, BJ Burns, Adelyn, Bridget Jett

The Commission voted to deny the reconsideration of LAFCo File No. 24-08

Motion: Commissioner Draper/ Second: Commissioner Slater-Carter

Ayes: Commissioners Bigstycck, Chang-Kiraly, Draper, Corzo, Slater-Carter, Rarback

Abstain: Commissioner Mueller

**7. Consideration of Municipal Service Review Circulation Draft for the San Mateo County Harbor District**

This item was continued to the January 15, 2025 LAFCo Meeting.

**8. Consideration of Final Municipal Service Review Municipal Service Review for the City of Millbrae**

This item was continued to the January 15, 2025, LAFCo Meeting.

**Regular Agenda Continued**

**9. Broadmoor Police Protection District and LAFCo Initiated Dissolution Process – Continued from July 17, 2024, LAFCo Meeting**

The Commission received the presentation regarding the Broadmoor Police Protection District

Public Speakers: John V. Aguerre, Andrea Hall, Michael Connolly

The Commission proposed the return of a resolution via SB938 and directed staff to initiate a dissolution of the Broadmoor Police Protection District.

Motion: Commissioner Bigstycck/ Second: Commissioner Rarback

Ayes: Commissioners Bigstycck and Rarback

Noes: Commissioners Draper, Chang Kiraly, and Slater-Cater

Absent: Commissioners Mueller and Corzo

The motion failed 2-3.

The Commission directed LAFCo staff to provide updates at future meetings to the Commission regarding the Broadmoor Police Protection District. These updates will include information on the District's finances, Brown Act compliances, and transparency.

Motion: Commissioner Draper/ Second: Commissioner Slater-Carter

Ayes: Commissioners Bigstycck, Rarback, Draper, Chang Kiraly, Slater-Cater

Absent: Commissioners Mueller and Corzo

Motion passed unanimously by roll call vote.

**10. CALAFCO – Information Only**

This item was continued to the January 15, 2025, LAFCo Meeting.

**11. Commissioner/Staff Reports**

The Commission approved resolutions for the following four outgoing Commissioners: Warren Slocum, Tygarjas Bigstycck, Harvey Rarback, and Ann Schneider

Motion: Commissioner Chang-Kiraly/ Second: Commissioner Slater-Carter  
Ayes: Commissioners Bigstycck, Rarback, Draper, Chang Kiraly, Slater-Cater  
Absent: Commissioners Mueller and Corzo

**12. Adjournment**

The Commission adjourned at 6:20 PM.

Approved on January 15, 2025



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Ray Mueller, Chair  
Local Agency Formation Commission of the County of San Mateo

Prepared by: *Diane Estipona*  
Diane Estipona, LAFCo Clerk