



San Mateo County Youth Commission



HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the San Mateo County Youth Commission will be held in 455 County Center Building, Room 101, First Floor, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in 455 County Center Building, Room 101, First Floor, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Members of the public are welcome to join the meeting:

Join by Device: <https://smcgov.zoom.us/j/9404686015>
Join by Phone: **+1 669 900 6833**, Meeting ID: **940 468 6015**
Meeting Location: 455 County Center Building,
Room 101, First Floor,
Redwood City, CA 94063.

EXECUTIVE BOARD MEETING **Minutes**

Thursday, November 9, 2023
5:00 PM - 5:45 PM

Community Agreements

Diversity, Equity, Inclusion, Accessibility
Be true to yourself.
Step in, step out.
Communicate efficiently and proactively.
Accountability- be honest about what you can do and follow through with it.
Community advocacy and empathy.
Use your voice and strength, represent.

1. **This meeting was called to order at 5:11**

2. **Roll Call**

Present: Commissioner Chavez–Franco, Commissioner Agarwal, Commissioner Watson, Commissioner Zhao, Commissioner Handel, Commissioner Sardana, Commissioner Lau, Commissioner Ordonez, Commissioner Chen

Absent: Commissioner Chowdhary, Commissioner Shah

3. **Public Comment**

Members of the public may address the commission on youth related issues and concerns that are not currently on the agenda. The public is welcome to speak on Agenda items throughout the meeting. Please use the raise hand feature if you would like to make a public comment. If you are attending by phone, you may press *9 to raise your hand.

No public comment.

4. **Approve Agenda (Action)**

- **Motion:** Commissioner Agarwal
 - **Second:** Commissioner Handel
- This motion passes unanimously.

5. Meeting Participation

Discussed a decline.

6. Planning

- Subcommittees will confirm and submit a request for a speaker. They will be assigned dates to introduce their speaker.
- Health and Wellness will introduce their speaker in May.
- Environmental Justice will introduce their speaker in April.
- Civil Engagement will introduce their speaker in February.
- Immigrant Youth will decide their month after Education Equity reaches out to their speaker and confirms which month their speaker is available.

Winter Retreat

- Commissioner Chavez-Franco, Commissioner Zhao, and Commissioner Ordonez will take charge in planning the Winter Retreat activities.

OYE Latinx Youth Conference

- Held on March 23rd, 2024
- Opportunity for a Commissioner to table, present, or hold a workshop

a. Review Annual Calendar

b. Requests

7. Subcommittee Updates

- Subcommittees will report their 2023-24 work plan using templates
- Immigrant Youth - In the process of getting to
- Health and Wellness - Drafting emails to work together with community partners. Planning on implementing talks about drug abuse and awareness. Training the Youth Commission on Narcan distribution and then moving forward with training schools.
- Environmental Justice - Working to advocate for the removal of plastic waste in schools.
- Civic Engagement- Hold two events a month and continue voter registration. Inviting speakers to talk about the importance of voter registration.
- Educational Equity- Continuing their plan for Ethnic Studies advocacy. Attending meetings with mentorship programs.
- Communications Officers- Planning on continuing spotlights next week

8. Announcements

- Representatives for the Youth Commission are needed for a December 5th Board of Supervisors Meeting
 - Supervisor Corzo passing a resolution honoring the Youth Commission for 30 years of service to the County
 - Meeting starts at 9AM

- Business attire

9. This meeting was adjourned at 5:57 P.M

Upcoming Topics

Next Meeting: December 14, 2023

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the San Mateo County Youth Commission, members of the public may address the Members of the San Mateo County Youth Commission as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to YouthCommission@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the San Mateo Youth Commission and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Commission Staff will make every effort to either (i) provide such emailed comments to the San Mateo Youth Commission and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In person Participation:

1. If you wish to speak to the San Mateo Youth Commission, please email YouthCommission@smcgov.org. If you have anything that you wish distributed to the San Mateo County Youth Commission and included in the official record, please hand it to Commission Staff who will distribute the information to the San Mateo County Youth Commission members and staff.

Public records that relate to any item on the open session agenda for a regular or special meeting of the Youth Commission are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. Those public records are available to be sent electronically by emailing YouthCommission@smcgov.org.

IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES

ACT: The meetings of the Youth Commission are accessible to individuals with disabilities. Contact

YouthCommission@smcgov.org as soon as possible prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the Youth Commission to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.