



San Mateo County Youth Commission



HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the San Mateo County Youth Commission will be held in 455 County Center Building, Room 101, First Floor, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in 455 County Center Building, Room 101, First Floor, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Members of the public are welcome to join the meeting:

Join by Device: <https://smcgov.zoom.us/j/9404686015>
Join by Phone: **+1 669 900 6833**, Meeting ID: **940 468 6015**
Meeting Location: 455 County Center Building,
Room 101, First Floor,
Redwood City, CA 940063.

WORKGROUP MEETING **Minutes**

Thursday, January 11, 2024
6:00 PM - 8:00 PM

Community Agreements

Diversity, Equity, Inclusion, Accessibility
Be true to yourself.
Step in, step out.
Communicate efficiently and proactively.
Accountability- be honest about what you can do and follow through with it.
Community advocacy and empathy.
Use your voice and strength, represent.

- 1. This meeting was called to order at 6:05 P.M**
- 2. Roll Call**
Commissioner A. Shah was absent. All other commissioners were present.
- 3. Public Comment**
Members of the public may address the commission on youth related issues and concerns that are not currently on the agenda. The public is welcome to speak on Agenda items throughout the meeting. Please use the raise hand feature if you would like to make a public comment. If you are attending by phone, you may press *9 to raise your hand.
No member of the public made a comment.
- 4. Approve Agenda (Action)**
Motion: Commissioner Agarwal
Second: Commissioner Handel
This motion passed unanimously
- 5. Approve Minutes (Action)**

Motion: Commissioner Chen
Second: Commissioner Ordonez
This motion passed unanimously

6. **Office of Racial and Social Equity Presentation**

- Commissioners heard a presentation from a representative of the Office of Racial and Social Equity Presentation. The presentation overviewed the purpose of the Office of Racial and Social Equity, its goals and accomplishments, and how to implement similar strategies in our commission.
- Belen Seara, presented in our former executive meeting, and it was decided that her input on making the SMCYC more equitable should be opened up to all commissioners.
- Commissioners engaged in an open discussion to brainstorm ways to diversify, apply an equity lens to programs and initiatives, and weave equity into the commission. Commissioners worked in small groups to fill out the Equity Impact assessment Worksheet provided by the Office of Racial and Social Equity.

7. **Educational Equity Speaker: Amika Guillaume, Principal, East Palo Alto Academy**

Facilitated workshop to provide SMCYC perspective on the importance of Educational Equity.

- The principal of East Palo Alto Academy presented to commissioners about diversity, equity, and inclusion (DEI). Commissioners had various open discussions about each value of DEI, why they are significant, and its importance in their individual lives.
- Principal Guillaume presented how EPAA supports their students and families to diversify and make their school more equitable.

8. **SMCYC Letter in support of Limiting Plastic Foodware in San Mateo Unified Highschool District (Presentation)**

The Environmental Justice Subcommittee presented their plan of action regarding a letter of support and petition they are implementing. This letter of support will be voted on by commissioners at the next meeting (January 25th).

9. **Approve distribution of Plastic Foodware Survey and Petition by SMCYC**

Motion: Commissioner Watson
Second: Commissioner Chen
This motion passed unanimously

10. **Environmental Justice Subcommittee (Action)**

A motion to move this item to the next meeting (January 24th) was passed unanimously.

11. Liaison Reports

A motion to move this item to the next meeting (January 24th) was passed unanimously.

12. Announcements

13. This meeting was adjourned at 8:01 P.M

Upcoming Meetings:

Next Meeting: January 25, 2024

*Instructions for Public Comment During Hybrid Meetings

During hybrid meetings of the San Mateo County Youth Commission, members of the public may address the Members of the San Mateo County Youth Commission as follows:

*Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to YouthCommission@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the San Mateo Youth Commission and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Commission Staff will make every effort to either (i) provide such emailed comments to the San Mateo Youth Commission and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

*Spoken Comments

In person Participation:

1. If you wish to speak to the San Mateo Youth Commission, please email YouthCommission@smcgov.org. If you have anything that you wish distributed to the San Mateo County Youth Commission and included in the official record, please hand it to Commission Staff who will distribute the information to the San Mateo County Youth Commission members and staff.

Public records that relate to any item on the open session agenda for a regular or special meeting of the Youth Commission are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. Those public records are available to be sent electronically by emailing YouthCommission@smcgov.org.

IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES

ACT: The meetings of the Youth Commission are accessible to individuals with disabilities. Contact YouthCommission@smcgov.org as soon as possible prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the Youth Commission to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.