



Ann M. Stillman
Director

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February 8, 2024

**Re: Survey Results – Menlo Oaks Area Road Standards Project
[County Project No. RW301; Project File No. E5075]**

Dear Property Owner:

We recently sent all property owners whose property fronts the roads that were included in the Menlo Oaks Area Road Standards Project (Project) a survey to determine whether they were in favor of adopting new roadway standards. We appreciate the time you may have taken to respond to the survey.

The Department of Public Works (Department) evaluated the survey results on a street-by-street basis and the results indicate that the majority [over fifty percent (50%)] of the property owners for five (5) streets are in favor of road improvements. We appreciate the community's engagement in the process as highlighted in a response rate that ranged from 78% to 100% for all the streets surveyed. We believe this response rate provides a good basis for representing your community for our analysis. The results of the survey are attached to this letter as Enclosure #1 – Survey Results – Menlo Oaks Area Road Standards Project.

For roads that have voted to adopt roadway standards, these roads were prioritized based on three ranked elements. The primary ranked element is drainage, followed by pavement condition index (PCI), and finally proximity to school/public facilities. Since drainage is a major concern for many residents in the Menlo Oaks area, the Department prioritized the roads based on analysis of the existing severity of drainage issues as shown by the topographic surface data. The priority list of projects is attached to this letter as Enclosure #2 – Priority List of Project – Menlo Oaks Area Road Standards Project.

We have scheduled a Community Meeting #3 to present the survey results, priority list and answer any questions you may have regarding the Project. The virtual meeting will be held on:

Date: February 28, 2024 (Wednesday)

Time: 6 PM to 8 PM

Meeting Platform: Zoom

Please submit your questions to the Department by February 27, 2024 via the emails provided below. This will allow the Department time to prepare responses for the February 28, 2024 meeting. A recording of the meeting will be posted on the Project website, and the meeting Zoom link and details can be found on the Project webpage.

After the public meeting, we will prepare a report for the Board of Supervisors



Property Owner

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(Board) with recommendations for road standard options and the priority list. If the Board adopts the road standards and priority list, the Department will coordinate with the first street on the priority list to determine their preferred option by sending a survey with the options based on the adopted road standards. We anticipate the first road project design will start in 2027 with construction in 2028, subject to funding availability. In the interim, we will continue to perform potholes/crack sealing as needed.

For your convenience, this letter, along with previous mailings, and other documents related to this Project, are available on our Project website. You can stay informed about Project updates and new postings to the Project webpage by clicking on the “Subscribe for Email Updates!” link on the Project webpage:

<https://www.smcgov.org/publicworks/menlo-oaks-road-standards>

If you have any questions or concerns regarding this Project, please contact John Schabowski or Wency Ng at (650) 363-4100. They can also be reached via e-mail at:

jschabowski@smcgov.org
wng@smcgov.org

The Department appreciates and thanks the community for their participation efforts in the process, and we look forward to working with you in implementing this Project.

Very truly yours,



Ann M. Stillman
Director of Public Works

AMS:KL:CC:WN:JS

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Encl: Enclosure #1 - Survey Results – Menlo Oaks Area Road Standards Project
Enclosure #2 - Priority List of Projects – Menlo Oaks Road Standards Project

cc: Supervisor Warren Slocum, District 4
Mike Callagy, County Executive Officer

Enclosure #1

(to the Property Owner Letter dated February 8, 2024)

Survey Results

Menlo Oaks Area Road Standards Project

STREET	PERCENT OF TOTAL SURVEYS SENT			PRIORITY BASED ON MOST VOTES RECEIVED					
	RESPONSE RATE	IMPROVEMENT		"OPTION 1"	"OPTION 2"	"OPTION 3"	"OPTION 4"	"OPTION 5"	"OPTION 6"
		"YES"	"NO"	16' with 2' Valley Gutters	16' with 3' Valley Gutters	18' with 2' Valley Gutters	18' with 3' Valley Gutters	20' with 2' Valley Gutters	20' with 3' Valley Gutters
MORE THAN 50% VOTED FOR IMPROVEMENT									
Berkeley Avenue	82%	58%	42%	1	2	3	4	5	6
Colby Avenue	78%	61%	39%	1	2	3	4	5	6
Entrada Way	100%	75%	25%	1	2	3	4	5	6
Madison Way	100%	75%	25%	1	2	3	4	5	6
Menlo Oaks Drive	88%	58%	42%	1	2	3	4	5	6
MORE THAN 50% VOTED FOR NO IMPROVEMENT									
Arlington Way (to Turn)	100%	40%	60%	MAINTAIN AS IS					
Arlington Way (General)	87%	47%	53%						
Peninsula Way	92%	42%	58%						

Note 1: Arlington Way (both segments) and Peninsula Way voted for no improvements. Fredrick Court is already improved with existing concrete rolled curbs. These streets will be included in a future pavement preservation project, which consists of performing pothole/pavement repairs, crack sealing, and seals on the existing traveled roadway surface. Design estimated to begin in 2027 with construction in 2028.

Note 2: The Coleman and Ringwood Avenues Transportation Study is being performed and managed by the Office of Sustainability. The road configuration selected for Ringwood Avenue and Coleman Avenue from this study will be the roadway standards for these two streets. The timeline for construction will be determined at a later date based on availability of funding. Please refer to the project website for more details: <https://www.smcsustainability.org/colemanringwoodwalkbike>

Note 3: Berkeley Avenue, Colby Avenue, Entrada Way, Madison Way and Menlo Oaks Drive voted to adopt new standards. These streets will be constructed based on the priority list. The Department will coordinate with the first street on the priority list to determine their preferred option by sending a survey with the options based on the adopted road standards. We anticipate the first road project design will start in 2027 with construction in 2028, subject to funding availability. In the interim, we will continue to perform potholes/crack sealing as needed.

Enclosure #2
(to the Property Owner Letter dated February 8, 2024)

Priority List of Project
Menlo Oaks Area Road Standards Project

PRIORITY LIST METHODOLOGY				
Combined Priority	Street	Prioritization Category	Average PCI	Proximity to School or Public Facilities
1	Menlo Oaks Drive	#1 Drainage Issue	34	NO
2	Berkeley Avenue	#2 Drainage Issue	44	YES
3	Colby Avenue	#3 Drainage Issue	35	YES
4	Madison Way	PCI	42	NO
5	Entrada Way	PCI	79	NO

Note 1: For roads that have voted to adopt roadway standards, these roads were prioritized based on three ranked elements. The primary ranked element is drainage, followed by pavement condition index (PCI), and finally proximity to school/public facilities. Since drainage is a major concern for many residents in the Menlo Oaks area, the Department prioritized the roads based on analysis of the existing severity of drainage issues as shown by the topographic surface data.