



# San Mateo County Youth Commission



\*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the San Mateo County Youth Commission will be held in 455 County Center Building, Room 101, First Floor, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in 455 County Center Building, Room 101, First Floor, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

**Members of the public are welcome to join the meeting:**

Join by Device: <https://smcgov.zoom.us/j/9404686015>  
Join by Phone: **+1 669 900 6833**, Meeting ID: **940 468 6015**  
Meeting Location: 455 County Center Building,  
Room 101, First Floor,  
Redwood City, CA 940063.

## EXECUTIVE BOARD MEETING

### Minutes

Thursday, April 27, 2023

8:00 PM - 8:45 PM

#### Community Agreements

1. Representation: Diversity, Equality, Equity, and Inclusion
2. Empathy & Unity
3. Make Space for Everyone, Share the Air, Speak Up!
4. Integrity, Accountability, Honesty and Transparency
5. Action Oriented Engagement & Communication
6. Tenacity, Collaborate with Other Organizations & Utilize County Resources
7. Commitment to Policies that Foster Diversity, Equity, and Inclusion

#### 1. Call to Order

#### 2. Roll Call

**Present:** Commissioner Chang, Commissioner Warden, Commissioner Ganesan, Commissioner Fox, Commissioner Braunstein, Commissioner Stinson, Commissioner Teh, Commissioner Agrawal

**Absent/Late:** Commissioner Chowdhary, Commissioner Salas

#### 3. Public Comment

Members of the public may address the commission on youth related issues and concerns that are not currently on the agenda. The public is welcome to speak on Agenda items throughout the meeting.

Please use the raise hand feature if you would like to make a public comment. If you are attending by phone, you may press \*9 to raise your hand.

No Public Comment

#### 4. Approve Agenda (Action)

Commissioner Fox Second Agrawal

#### 5. Approve Minutes (Action)

- a. Minutes will be approved from the March meeting in May
- 6. **Planning**
  - a. Youth Commission Fall Retreat (Discussion)
    - i Current recommendation 2 – Day Retreat (July 31, August 1, August 4)
  - b. Feedback on 2022 Retreat
    - i Helpful overview of the commission
    - ii Successful connection building
    - iii Clear directions about parking needed
    - iv Controversy about the 2 days
- 7. **Deliverables Updates**
  - Deadlines will be sent out about report and presentation
  - Practice and draft presentations and report
  - Helpful for sample report to be sent out
  - Email with info sent out
- 8. **Executive Board Updates**
  - n/a
- 9. **Announcements**
  - No announcements
  - June 13<sup>th</sup> presentation by Katelyn and Hudson to Board of Supervisors
- 10. **Adjournment**

Adjournment at 8:38 PM

### **Upcoming Topics**

San Mateo County Youth Commission Showcase

**Next Meeting: May 11, 2023**

#### **\*Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the San Mateo County Youth Commission, members of the public may address the Members of the San Mateo County Youth Commission as follows:

#### **\*Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to YouthCommission@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the San Mateo Youth Commission and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, the Commission Staff will make every effort to either (i) provide such emailed comments to the San Mateo Youth Commission and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

#### **\*Spoken Comments**

#### **In person Participation:**

1. If you wish to speak to the San Mateo Youth Commission, please email YouthCommission@smcgov.org. If you have anything that you wish distributed to the San Mateo County Youth Commission and included in the official record, please hand it to Commission Staff who will distribute the information to the San Mateo County Youth Commission members and staff.

Public records that relate to any item on the open session agenda for a regular or special meeting of the Youth Commission are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. Those public records are available to be sent electronically by emailing [YouthCommission@smcgov.org](mailto:YouthCommission@smcgov.org).

**IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES**

**ACT:** The meetings of the Youth Commission are accessible to individuals with disabilities. Contact

[CEO\\_YouthCommission@smcgov.org](mailto:CEO_YouthCommission@smcgov.org) as soon as possible prior to the meeting, if (1) you need special assistance or a disabilityrelated modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the Youth Commission to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.