# **MEMORANDUM**

# COUNTY OF SAN MATEO PLANNING AND BUILDING DEPARTMENT

DATE: January 5, 2018

TO: Planning Commission

FROM: Planning Staff

**SUBJECT:** 2018/2019 Long Range Planning Work Program

## **PROPOSAL**

Consider a briefing by staff on the 2018/2019 Long Range Planning Work Program that describes current, upcoming and future policy projects, including project descriptions, staffing and timelines.

## **RECOMMENDATION**

That the Planning Commission consider and provide input regarding the 2018-2019 Long Range Planning Work Program.

#### **BACKGROUND**

Report Prepared By: Joe LaClair

Location: Unincorporated San Mateo County

# **DISCUSSION**

#### KEY ISSUES

The staff has prepared the attached work program (Attachment A) to inform the Planning Commission of the Planning and Building Department's 2018-2019 policy workload, and the projects that the Commission will consider in the next two years.

#### **ATTACHMENT**

A. 2018/2019 Long Range Planning Work Plan

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