MEMORANDUM

COUNTY OF SAN MATEO PLANNING AND BUILDING DEPARTMENT

DATE: August 12, 2014

TO: Planning Commission

FROM: Lisa Aozasa, Deputy Director

SUBJECT: Request for Continuance

Project File No. PLN 2014-00261 (Bay Area Catering and Events) 3250 Middlefield Rd, North Fair Oaks area of San Mateo County

Staff requests that this item be continued to the Planning Commission hearing scheduled for August 27, 2014. A continuance will allow all five Commissioners to consider the requested Off-Street Parking Exception. Thank you.