



## COUNTY OF SAN MATEO

### Parks and Recreation Commission Meeting

Thursday, December 1, 2016

4:00 p.m.

Board of Supervisors' Chambers  
400 County Center, Redwood City

### AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Public Comment
4. Presentations\*
  - 4.1 Introduction of Staff:
    - a. Erika Duenas and Tatiana Kryukova, Accounting
    - b. Jana Ng, Stewardship
    - c. Adri Von Drehle, Jacob George, Travis Hanson, Joe Immethun, Bonnie MacCurdy, Maintenance and Operations
  - 4.2 Wildlife Cameras: David Jaeckel, Resource Conservation, Office of Sustainability
5. Parks Director's Report
6. Action Items
  - 6.1. Review and Approval of [Minutes of October 6, 2016 Meeting](#)
  - 6.2. Review and Approve [Commission Meeting Calendar for 2017](#)
  - 6.3. [Selection of Commission Chair and Vice Chair for Calendar Year 2017](#)
  - 6.4. Review and Adopt Resolution of Appreciation for Commissioner Marico Enriquez' Service as the 2016 Chair of the Parks and Recreation Commission
  - 6.5. Review and Adopt Resolution Commending Commissioner Michael J. Cooney for Nine Years of Service on the Parks and Recreation Commission
  - 6.6. Review and Adopt Resolution of Appreciation for Parks Director Marlene Finley
7. Parks Foundation Executive Director's Report\*
8. Commissioner Reports
9. Adjournment
  - 9.1 In Memoriam of Gary Woodhams, Former Parks Department Ranger

\*Indicates that reports are verbal only

**County of San Mateo Parks and Recreation Commission:**

*Barbara Bonilla, District 1 | Marico C. Enriquez, District 2 (Chair) | Neil Merrilees, District 3 | Meda O. Okelo, District 4 (Vice Chair) | Michael J. Cooney, District 5 | Kevin Huo, Youth Commissioner |*

**County of San Mateo Parks Department:**

*Marlene Finley, Director  
Brenda Bennett, Executive Secretary*

## **Meeting Rules and Procedures**

***Signing up to speak to the Commission and time limits.*** For the orderly recognition of members of the public who wish to speak before the Commission, speakers are asked to fill out a speaker request form and give it to the Commission Clerk. However, speakers may elect not to identify themselves by name. The form is available in the entryway area for the meeting room. Public comment is generally limited to two minutes per speaker, although the Commission Chair may modify this time limit in order to accommodate all speakers. Prearranged presentations are generally 10 minutes.

***Communicating with Commissioners.*** If you wish for your written communication or materials to be distributed to all Commissioners, please email such communication or materials to [parkscommission@smcgov.org](mailto:parkscommission@smcgov.org), or mail them to the address listed on this page, for receipt at least two business days prior to the Commission meeting.

***Visual Presentations/Materials.*** For PowerPoint presentations, you need to provide the Commission Clerk a USB flash drive 30 minutes prior to the meeting start or via email by 5:00 p.m. the day prior to the meeting. Electronic formats must be PC compatible.

***Public Records.*** Public records that relate to any item on the open session agenda for a regular Parks Commission meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. The Commission has designated the office of the Parks Department, located at 455 County Center, 4th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. These documents are also available to be sent electronically. Contact the Commission Clerk.

***Accessibility.*** In compliance with the Americans with Disabilities Act (ADA), auxiliary aids and services for this meeting will be provided upon request when Department is given three days' notice. Please call (650) 599-1393 (voice) or e-mail [bbennett@smcgov.org](mailto:bbennett@smcgov.org).

For the safety of those sensitive to airborne chemicals, please refrain from wearing chemically based products.

***Commission Clerk.*** Brenda Bennett, Executive Secretary  
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