

**COUNTY OF SAN MATEO**  
Parks Department



**DATE:** November 25, 2015

**COMMISSION MEETING DATE:** December 3, 2015

**TO:** Parks and Recreation Commission  
**FROM:** Brenda Bennett, Executive Secretary  
**SUBJECT:** 2016 Parks and Recreation Commission Meeting Calendar

**RECOMMENDATION**

Review and approve the Commission meeting calendar for 2016.

**BACKGROUND**

Article 9: Meetings in the Parks and Recreation Commission Bylaws adopted April 3, 2014 states that the Commission's regular meetings are held on the first Thursday of even-numbered months.

For 2016, the Board Chambers has been reserved for the Commission's regular meetings on:

- February 4
- April 7
- June 2
- August 4
- October 6
- December 1

**DISCUSSION**

The Commission is asked to review and approve the 2016 meeting calendar.