

APPROVED

Action Minutes

San Mateo Local Agency Formation Commission

May 15, 2013

In the Board of Supervisors' Chambers, Hall of Justice and Records, Redwood City, California, Chair Horsley called the regular May 15, 2013 meeting of the Local Agency Formation Commission to order at 2:30 p.m.

Members Present: Commissioners David Altscher, Linda Craig, Richard Garbarino, Naomi Patridge, Joe Sheridan, Adrienne Tissier, Chair Don Horsley

Members Absent: None

Staff Present: Martha Poyatos, Executive Officer
Rebecca Archer, Deputy County Counsel
Brenda Bennett, Executive Secretary

It was noted that Alternate Commissioners Jayne Herman and Joshua Cosgrove were present in the audience.

CONSENT AGENDA

- a) Approval of Action Minutes: March 20, 2013
- b) LAFCo File No. 13-04—Proposed Extension of Water Service by the City of Redwood City to 611 Glenloch Way, Unincorporated Redwood City
- c) LAFCo File No. 13-05—Proposed Annexation of 214 Grove Drive (APN 079-030-150) to the West Bay Sanitary District, waiver of conducting authority proceedings and approval of subsequent annexation to the On-Site Wastewater Disposal Zone (1 Acre)

Commission Action: M/S Craig/Altscher to approve the consent calendar.

Motion carried 7-0.

PUBLIC COMMENT

There was none.

NEW MATTERS

LAFCo File No. 13-01—Proposed Annexation of 60 and 68 Loma Road to the City of San Carlos (1.2 acres)

Executive Officer Poyatos made a brief presentation noting the staff report dated May 8, 2013.

Chair Horsley opened the public hearing. There was no public comment.

Commission Action: M/S Tissier/Craig to close the public hearing.

Motion carried 7-0.

Commission Action: M/S Craig/Garbarino to find that the proposed annexation of 60 and 68 Loma Road to the City of San Carlos is exempt from the provisions of the Environmental Quality Act (CEQA) pursuant to Section 15319 of Public Resources Code (Annexation of existing exempt facilities – up to three single family homes) and adopt a resolution to:

1. Approve LAFCo File No. 13-01-Proposed annexation of the Lands of 60 and 68 Loma Road to the City of San Carlos conditioned upon submittal of a map and legal description that meets the requirements of the State Board of Equalization, and
2. Waive conducting authority proceedings pursuant to Government Code Section 56663(c).

Motion carried 7-0.

CONTINUED MATTERS

Status Report on the Los Trancos County Water District

Executive Officer Poyatos said at the March LAFCo meeting the Commission had received an update on the Los Trancos County Water District (LTCWD) regarding activities and services undertaken by LTCWD that do not comply with LAFCO law as an application to LAFCo is required to activate new services. She said LAFCo staff met with LTCWD representatives. She said LTCWD has since provided a letter explaining the additional services being provided and included their financial statement and audit. She said pursuant to questions asked by the Commission at the March meeting, staff was developing a report that would require additional information and explanation from LTCWD regarding their expanded service areas described by the District as Land Management Services, Water Movement Control Services, Water Use Efficiency Services and Watershed Fire Protection Services.

Public Comment: Stan Gage, Portola Valley, expressed concern about LTCWD spending and compliance with the Brown Act.

Richard Swanson, Ramona Road, questioned LTCWD's Board operations, effectiveness of water runoff management, how tax received is being used, and whether LTCWD was the right entity to preserve open space.

Susan Coons, LTCWD, said there were 300 people in LTCWD, many of whom support the District's activities. She said LTCWD was not operating at a deficit. She said there had been a

one-time cost for an engineering study related to water movement control services. She said the LTCWD Board very carefully meets Brown Act requirements.

Mike Ward, Vista Verde, said he was a past president of the LTCWD Board, and that he now favored its dissolution. He said LTCWD was spending in excess of their revenue and drawing down reserves.

Ms. Poyatos will report back to the Commission on alternatives for LTCWD.

Consideration of Adoption of Final Budget for Fiscal Year 2013-14 Pursuant to Government Code Section 56381

After a short presentation by Ms. Poyatos, the Chair opened the public hearing. There were no speakers.

Commission Action: M/S Tissier/Craig to close the public hearing.

Motion carried 7-0.

Commission Action: M/S Tissier/Craig to adopt the Recommended Budget for 2013-14 of \$374,325 as proposed and direct the Executive Officer to distribute it to the County, cities, and independent special districts.

Motion carried 7-0.

Legislative Report

There was no update to the report dated May 8, 2013.

California Association of LAFcos (CALAFCo)

- a. Call for Nominations to CALAFCo Board of Directors

There were no nominations.

- b. Executive Officer's Report on CALAFCo Staff Workshop

There were no additions to the written report.

- c. CALAFCo correspondence

Letter from CALAFCo thanking the Commission for allowing staff to attend the CALAFCo annual staff workshop was acknowledged.

Commissioner/Staff Reports

Commissioner Patridge noted this would be her last meeting. She said she has enjoyed working on the Commission.

Adjournment

The meeting adjourned in memory of Nadia Holober, long time City Council Member for the City of Millbrae and former and newly appointed member of San Mateo LAFCo.

The meeting was adjourned at 3:10 p.m.