



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** February 9, 2017  
**Board Meeting Date:** March 14, 2017  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Iliana Rodriguez, Director, Human Services Agency

**Subject: Measure K:** Amendment to the Agreement with Samaritan House

**RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing an amendment to the agreement with Samaritan House to provide emergency housing assistance, extending the term by two years to June 30, 2019, and increasing the amount by \$977,200 for a total obligation of \$1,845,800.

**BACKGROUND:**

On March 17, 2015, the Board of Supervisors adopted the allocation plan for **Measure K** funding for FY 2015-16 and FY 2016-17. On April 28, 2015, the Board of Supervisors approved continuing and/or expanding initiatives and projects for the FY 2015-17 funding cycle as well as the number of new initiatives and projects for FY 2015-17 funding cycle.

On June 23, 2015, the Board of Supervisors authorized the agreement with Samaritan House for homeless prevention assistance services for a maximum amount of \$868,600 for the term of July 1, 2015 through June 30, 2017.

Samaritan House serves as the fiscal and administrative sponsor on behalf of the Core Service Agency Network for homeless prevention assistance. The Core Service Agency Network agreements expire on June 30, 2019. Accordingly, HSA is submitting for approval an amendment that will align the Samaritan House agreement term with the term of the Core Service Agency Network agreements.

**DISCUSSION:**

Since the inception of and approval by the Board of Supervisors of the **Measure K** Homelessness Prevention Assistance Program, also known as emergency financial assistance, the Core Service Agency Network has provided financial aid to over 750 San Mateo County households.

This amendment adds funding in the amount of \$877,200 for the two year extension and an additional one time amount of \$100,000 to serve additional low-income

households in FY 2016-17 who have experienced a short-term crisis and may be able to maintain their housing with this emergency financial assistance.

Extending the agreement by two years and increasing the amount of the agreement in FY 2016-17 will allow the Core Service Agency Network, through the Homeless Prevention Assistance Program, to serve approximately 599 additional households.

The resolution contains the County’s standard provisions allowing amendment of the County’s fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and resolution have been reviewed and approved by County Counsel as to form.

Approval of this amendment contributes to Shared Vision 2020 outcome of a Prosperous Community by extending Homeless Prevention Assistance to low-income households experiencing short-term crisis to maintain their housing, leading to self-sufficiency and preventing homelessness. It is anticipated that 80% of program participants receiving financial assistance through the Homeless Prevention Assistance Program remain housed after six months. Additionally, it is anticipated that 90% or more of those participating in the program will give a rating of 90% or higher.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2015-16 Actual</b>	<b>*FY 2016-17 Projected</b>	<b>FY 2017-19 Projected (Annual Targets)</b>
Number of program households that will receive rental assistance (unduplicated).	273	324	275
Percent of program participants contacted who remain housed 6 months after receiving financial assistance.	96%	80%	80%
Client Satisfaction Rating	93%	90%	90%

\*FY 2016-17 projections reflect a higher number of households served due to additional funding for that Fiscal Year.

**FISCAL IMPACT:**

This amendment increases the amount of this Agreement by \$977,200 for a total obligation of \$1,845,800 and extends the term by two years from July 1, 2015 to June 30, 2019. The amended amount of \$977,200 is funded using **Measure K** Sales and Use tax revenue. Of the amended amount, \$100,000 is included in the FY 2016-17 Adopted Budget, \$438,600 is included in the FY 2017-18 Recommended Budget and \$438,600 will be included in the FY 2018-19 Recommended Budget.