

Amy Ow

From: Jessica Henderson-McBean <JHenderson-McBean@swca.com>
Sent: Tuesday, July 21, 2020 1:40 PM
To: Camille Leung
Cc: Kristen Outten; Amy Ow
Subject: RE: Highland Estates - Action Items Onsite

CAUTION: This email originated from outside of San Mateo County. Unless you recognize the sender's email address and know the content is safe, do not click links, open attachments or reply.

Thank you Camille! Moving forward I will just prepare an email until we get back into the wet season.

Jessie Henderson-McBean
Biologist

SWCA Environmental Consultants
60 Stone Pine Road, Suite 100
Half Moon Bay, CA 94019
P 650.440.4160 x 6410 | C 805.712.8794



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From: Camille Leung <cleung@smcgov.org>
Sent: Tuesday, July 21, 2020 1:36 PM
To: Jessica Henderson-McBean <JHenderson-McBean@swca.com>
Cc: Kristen Outten <koutten@swca.com>; Amy Ow <aow@smcgov.org>
Subject: RE: Highland Estates - Action Items Onsite

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Thanks Jessie. Just want to limit any double work. Either the form or email to both Bob and I will work during the dry season.

From: Jessica Henderson-McBean <JHenderson-McBean@swca.com>
Sent: Friday, July 17, 2020 1:50 PM
To: Camille Leung <cleung@smcgov.org>

Cc: Kristen Outten <koutten@swca.com>; Amy Ow <aow@smcgov.org>

Subject: FW: Highland Estates - Action Items Onsite

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Hi Camille,

Please see attached the inspection form for my monthly inspection yesterday. I know you mentioned that we didn't really need to fill out these inspection forms during the dry season, but I thought in light of our meeting with the neighbors that I would fill one out for our records anyway. Please let me know if you want me to continue with these, or if an email such as the one below that I will send to Bob is sufficient.

Thanks so much!

Jessie Henderson-McBean
Biologist

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From: Robert Pellegrine <robertpellegrine@yahoo.com>
Sent: Friday, July 17, 2020 12:40 PM
To: Jessica Henderson-McBean <JHenderson-McBean@swca.com>
Subject: Re: Highland Estates - Action Items Onsite

EXTERNAL: This email originated from outside SWCA. Please use caution when replying.

Hello Jessica

I have your list of action items and have addressed the silt fence damage on lot 11 and we have a transfer load of entrance rock coming around noon today also for lot 11 construction entrance and we will install Monday morning and another load Monday am for new entrance for lots 10 & 9 and the petrol spill has been cleaned up We will address and complete the action items on Monday I have let all personnel to keep their speed under 25 mph in this neighborhood Thank you for your help

Bob Pellegrine
Superintendent
Nexgen Builders
650-445-2214
Sent from my iPhone

On Jul 17, 2020, at 11:36 AM, Jessica Henderson-McBean <JHenderson-McBean@swca.com> wrote:

Hello Bob,

As we discussed on the phone yesterday, I am following up with an email to detail some action items that were identified by Camille and myself, as well as those discussed with the community members yesterday. Please review all action items and address them immediately. I will be onsite next week on Thursday or Friday to confirm that these items have been addressed.

1. Silt fence - Please ensure that silt fence is repaired/replaced on the northeast corner of Lot 10 as well as on Lot 11. Remember that silt fence must be keyed-in along the bottom, and installed per the specifications of CASQA and the project SWPPP.
2. Oil drips - Please clean up oil drips beneath the mini-excavator at the entrance of Lots 9 and 10. All oil drips must be contained immediately, and contaminated soils must be removed per the specifications of the project SWPPP.
3. Tree protection on Lot 10 - Please ensure that all construction related material remains outside of the tree protection zones. I noted yesterday that material was staged beneath the trees on the west side of Lot 10, within the tree protection zone. No construction related material may be staged within the tree protection zones. Furthermore, please ensure that all trees are protected with 4-foot tall fencing to ensure that no impacts occur to trees onsite. Yesterday I noted that one tree on the west side of Lot 10 has been excluded from the tree protection zone. This fencing needs to be replaced.
4. Track out – yesterday we noted sediment track out onto Cobblehill Place, and it has been brought to the County’s attention by the local HOA. Please ensure that you are sweeping public streets daily with water sweepers if any visible soil material is carried onto streets. Below is the specific language requirement for Mitigation Measure AQ-1
 - ✓ *Sweep daily (with water sweepers) all paved access roads, parking areas, and staging areas at the construction sites.*
 - ✓ *Sweep public streets adjacent to construction sites daily (with water sweepers) if visible soil material is carried onto the streets.*
5. Vehicle Speed – please ensure that all construction related traffic (including dump trucks, hauling trucks, and deliveries) are aware of legal speed restrictions through the residential streets. In addition, please note that Mitigation Measure AQ-1 states that all construction related traffic shall be restricted to 15 mph on un-paved roads.
6. Vehicle Parking – the neighbors have been concerned about parking construction related vehicles in front of residences. While you are not restricted from parking on the street, please ensure you are not blocking any driveways.
7. Stabilized Construction entrance – the stabilized construction entrance at Lots 9 and 10 has become completely covered with sediment. Please repair the construction entrance per the requirements of the SWPPP with 3-6 inch aggregate so that it serves as an effective BMP to reduce sediment tracking. Below is the specific language requirement from the project SWPPP.
 - Stabilized Construction Entrance/Exit*
 - ✓ *A stabilized construction entrance/exit will be constructed and maintained at construction site entrances and exits, equipment yard, water filling area for water trucks, and project office location.*

- ✓ *The site entrance/exit will be stabilized to reduce tracking of sediment as a result of construction traffic. The entrance will be designated and graded to prevent runoff from leaving the site. Stabilization material will be 3 to 6-inch aggregate.*
- 8. Additional debris box – please ensure that there is adequate debris and trash maintenance receptacles on each project site. The County noted yesterday that there should be at least one debris box per site if not more, and currently there is only one on Lot 11.
- 9. Trash management – the neighbors have complained of food trash accumulation onsite which attracts wildlife to the site. Please ensure that there are adequate trash cans onsite, with lids to prevent wildlife from knocking them over. All trash should be contained within trash cans and good housekeeping should be followed on a daily basis. As we have discussed on previous occasions, good housekeeping is a requirement of the SWPPP and should be maintained daily.
- 10. Wind Speed – Please ensure that no grading or excavation occurs when wind speeds exceed 25 mph. Below is the requirement of AQ-1 which applies to “grading and construction” per the MMRP:
 - ✓ *Suspend excavation and grading activities when wind (as instantaneous gusts) exceeds 25 miles per hour.*
- 11. Site stabilization and dust management. There have been many complaints about dust from the neighborhood. Please ensure that you are complying with all dust control measures, and that the site is stabilized as soon as possible per the erosion control plan. As we have discussed on previous occasions, the project is required to water all active construction areas at least twice daily per Mitigation Measure AQ-1. Please make sure that this is being strictly adhered to. Below is the requirement of AQ-1 which applies to “grading and construction” per the MMRP:
 - ✓ *Water all active construction areas at least twice daily.*
- 12. 2x daily watering time log – yesterday you mentioned that you keep a daily log of your activities onsite. To ensure that the project is complying with all applicable mitigation measures the County would like to request that NexGen log the time of the twice a day watering in your daily logs. It would also be advisable to note if grading is halted due to wind speeds exceeding 25 mph. When I arrive onsite for inspections I would like to take a photos of your log book to keep a digital copy of the watering time log.

I know this is a long list, so please feel free to call me if you would like to discuss any of these items.

Thanks so much,

Jessie Henderson-McBean
Biologist

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- <Tree Protection.JPG>
- <Track Out.JPG>
- <Oil Drips.JPG>
- <Silt Fence Lot 11.JPG>
- <Silt Fence Lot 10.JPG>