

**LOCAL AGENCY FORMATION COMMISSION**

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January 9, 2014

TO: Members, Formation Commission

FROM: Martha Poyatos, Executive Officer

SUBJECT: Revised Schedule for Municipal Service Reviews for City of Burlingame, Town of Hillsborough and City of Foster City/Estero Municipal Improvement District

The schedule for municipal service reviews calls for completion of bayside cities and special districts in groups, starting with City of Burlingame, Town of Hillsborough and City of Foster City/Estero Municipal Improvement District. A revised circulation draft for City of Burlingame including the County-governed Burlingame Hills Sewer Maintenance District was released on November 18, 2013 and presented at an evening workshop to the unincorporated Burlingame Hills residents on November 19, 2013. It was anticipated that revisions based on their questions and comments as well as comments from the City of Burlingame and County of San Mateo Public Works Department would be prepared in time for the January LAFCo meeting. However, due to competing workload, the revised report is not ready and it is necessary to revise the schedule for completion of the Burlingame report as well as reports for Town of Hillsborough and City of Foster City.

In order to allow time for agencies under study to review and provide input to the reports and allow time to place municipal service reviews on City Council agendas, these service reviews will be ready for hearing at the May 21, 2014 LAFCo hearing.

Concurrently staff will be issuing the request for proposal for the municipal service reviews and working with the chosen consulting firm for the north county Cities of Pacifica, Daly City, Colma and Brisbane, North Coast County Water District, Broadmoor Police Protection District, Colma Fire Protection, Bayshore Sanitary District and subsidiary districts.

As to complete the first round of municipal service reviews, staff prepared reports for the Cities of Millbrae, San Bruno, South San Francisco and Westborough Water District are anticipated to be completed for the July hearing.

Distribution: Affected Cities and Districts  
San Mateo County Department of Public Works  
Burlingame Hills Homeowners' Association