

To: Commission on the Status of Women
From: Tanya Beat, Director
Subject: Resolution to make findings allowing continued remote meetings under Brown Act

RECOMMENDATION:

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person would present imminent risks to the health or safety of attendees.

BACKGROUND:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers fully sunsetted on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which board members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a local agency to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the local agency.

AB 361 also requires that, if the state of emergency remains active for more than 30 days, the agency must make findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules. The findings are to the effect that the need for teleconferencing persists due to the nature of the ongoing public health emergency and the social distancing recommendations of local public health officials. Effectively, this means that local agencies must agendaize a Brown Act meeting once every thirty days to make findings regarding the circumstances of the emergency and to vote to continue relying upon the law's provision for teleconference procedures in lieu of in-person meetings.

AB 361 provides that Brown Act legislative bodies must return to in-person meetings on October 1, 2021, unless they choose to continue with fully teleconferenced meetings because a specific declaration of a state or local health emergency is appropriately made. AB 361 allows local governments to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that meeting in person would present risks to health. AB 361 is effective immediately as urgency legislation and will sunset on January 1, 2024.

Further, the Board of Supervisors strongly encourages all legislative bodies of the County of San Mateo that are subject to the Brown Act, including but not limited to, the Planning Commission, the Assessment Appeals Board, the Civil Service Commission, and all other oversight and advisory boards, committees and commissions established by the Board of Supervisors and subject to the Brown Act, to make a similar finding and avail themselves of teleconferencing until the risk of community transmission has further declined

DISCUSSION:

Because local rates of transmission of COVID-19 are still in the “substantial” tier as measured by the Centers for Disease Control, we recommend that the Commission on the Status of Women avail itself of the provisions of AB 361 allowing continuation of online meetings by adopting findings to the effect that conducting in-person meetings would present an imminent risk to the health and safety of attendees. A resolution to that effect and directing staff to return each 30 days with the opportunity to renew such findings, is attached hereto.

FISCAL IMPACT:

None

RESOLUTION NO.

RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR MEETINGS OF THE COMMISSION ON THE STATUS OF WOMEN WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder, and as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the “Brown Act”), provided certain requirements were met and followed; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 that provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act provided the legislative

body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and,

WHEREAS, California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations

(<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and,

WHEREAS, the CDC has established a “Community Transmission” metric with 4 tiers designed to reflect a community’s COVID-19 case rate and percent positivity; and,

WHEREAS, the County of San Mateo currently has a Community Transmission metric of “substantial” which is the second most serious of the tiers; and,

WHEREAS, the Commission on the Status of Women has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings; and,

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Commission on the Status of Women deems it necessary to find that meeting in person would present imminent risks

to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing;

WHEREAS, The Board of Supervisors strongly encourages all legislative bodies of the County of San Mateo that are subject to the Brown Act, including but not limited to, the Planning Commission, the Assessment Appeals Board, the Civil Service Commission, and all other oversight and advisory boards, committees and commissions established by the Board of Supervisors and subject to the Brown Act, to make a similar finding and avail themselves of teleconferencing until the risk of community transmission has further declined;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1. The recitals set forth above are true and correct.
2. The Commission on the Status of Women finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to return no later than thirty (30) days after the adoption of this resolution with an item for the Commission on the Status of Women to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

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To: San Mateo County Commission on the Status of Women
From: Tanya Beat, Director
Date: February 22, 2022
Subject: Status of recent events/projects

General Commission Updates

Commissioner Changes

- Karen Pyles has requested a Leave of Absence
- Ellen Tafeen has been out due to surgery on her foot
- Melissa Lukin has officially returned and is active on the Economic Empowerment sub-committee
- Aileen Cassinetto is active on the Mental Health & Wellness sub-committee

CSW Retreat: July 2022

- Please share your availability for a half day retreat in July:
https://doodle.com/poll/f2b35igiu2nqs43n?utm_source=poll&utm_medium=link
- Time would be approximately 8:30am – 1:30pm
- I am hoping that we can do in-person with flexibility for hybrid. I have included Fridays (if all of you prefer this) but because many of you work, it would probably be on a Saturday.
- Fill out this Doodle by March 14.

RISE 2022 Information & Announcements

- Changed registration to \$25 permanently.
- Simply email me with a request for a scholarship. Include the person's name and email (or list). This email will be the one they will need to access Whova with.
- There is an expectation that all Commissioners participate in RISE 2022 on both March 23 & 24. It is recommended that if you need to take off work to fully participate that you do so. This is a Commission on the Status of Women event so it is vital that you not only attend but that you fully participate and represent the CSW in a positive and knowledgeable light.

Commissioners Currently Involved with RISE 2022

- Aileen Cassinetto: Poetry session & Opening
- Sue Datta: Mental Health & Wellness session
- Anya Drabkin: Mental Health & Wellness session
- Cheryl Fama: Mental Health & Wellness session
- Kelly Keele: RISE 2022 Work Group
- Susan Kokores: Sylvia Kwan session
- Dana Linda: RISE 2022 Work Group
- Christine Padilla: Moderator of the Child Care Session & RISE 2022 Work Group
- Maya Tussing: Small-business Panel moderator & Exhibitor
- Anisha Weber: Organizer of all three Leadership sessions & RISE 2022 Work Group

Volunteers Needed

- Music playlists – Opening of Conference; transition to Keynotes, lunchtime
- Exhibit Hall – CSW table (March 24, 2:00-3:00pm)
- Community Engagement (before and during the event)
 - Create Meet-ups
 - Discussion Topics
 - Social Groups
- Networking Roundtables (1:00pm): Each table can hold 8 people max and we need a host for each table. Each table will have a topic where the host can facilitate a conversation or present a topic for feedback. This is a great opportunity to engage the community on issues that the CSW is interested in addressing. I am estimating we could need up to 25 tables for 60 minutes. Attendees can leave & join other tables at any time. Topics could be:
 - Finding a Financial Advisor
 - Running for Office
 - Local Women's Support Groups
 - Mental Health Services for Seniors
 - Wellness Resources
 - Racial & Social Justice
 - Child Care
 - Women-Owned Businesses
 - Women's Leadership Coaching

Women's Recovery Response: Grant Funding Opportunity

APPLICATION



www.women.ca.gov

grants@women.ca.gov

WOMEN'S RECOVERY RESPONSE: GRANT FUNDING OPPORTUNITY

Application Release Date: January 10, 2022

Purpose of Solicitation

The California Commission on the Status of Women and Girls (CCSWG) is soliciting applications for the Women's Recovery Response Grant Program to support the existing and emerging needs of women in California who have been disproportionately impacted by the COVID-19 pandemic. This Grant Funding Opportunity (GFO) solicitation provides detailed information and forms necessary to prepare a proposal for CCSWG grant funds. This is the first round of grant funds administered by the Commission is available on a rolling basis through fiscal year 2021-2022.

About the California Commission on the Status of Women and Girls

For more than 50 years, the California Commission on the Status of Women and Girls has identified and worked to eliminate inequities in state laws, practices, and conditions that affect California's women and girls. Established as a state agency with 17 appointed commissioners in 1965, the Commission regularly assesses gender equity in health, safety, employment, education, and equal representation in the military, and the media. The Commission provides leadership through research, policy and program development, education, outreach and collaboration, advocacy, and strategic partnerships.

Eligibility

Eligible applicants must be one of the following:

- A. Local women's commission established with a city or county government.
- B. Local government entity for the purpose of establishing new commissions and/or other grant funded activities that support and align with the mission of women and girl's commissions.
- C. Statewide or local nonprofit¹ with an established history of programming and/or services that support and align with the mission of women and girl's commissions.

Availability

Applicants may apply for funds totaling \$25,000 up to \$250,000 based on the funding category for which they are applying. Based on availability of funds, CCSWG may choose to exceed or restrict the maximum amount for awards. The period of performance for projects funded will be 12 months, with an anticipated start date of March 1, 2022.

Submission Deadline

Completed grant applications must be submitted by 4:00 p.m. PST on Friday, February 4, 2022 using the online portal at <https://women.ca.gov/womens-recovery-response/>

Grant Award Performance Period

March 1, 2022 – February 28, 2023 (Final reporting due to CCSWG by March 1, 2023)

Contact Information

Questions concerning this GFO, the proposal process, or programmatic issues must be submitted in writing by email to: grants@women.ca.gov. Please do not submit questions to individual staff or Commissioners as these will not be answered.

¹ "Non-profit organization" means an organization qualified to do business in California and qualified under Section 501(c)(3) of Title 26 of the United States Code.

I. OVERVIEW

As the state entity tasked with assessing gender equity in multiple issue areas including health, safety, employment, education, and others, the California Commission on the Status of Women and Girls is uniquely positioned to support local commissions and the direct service providers they work with to ensure that women's needs are focused on statewide recovery efforts. The Budget Act of 2021 (Senate Bill 129) established the Women's Recovery Response to provide local assistance with \$5 million in one-time funds. The investment will insert structural support and resources into the network of local commissions while the California Commission continues to act as a statewide convener, facilitator, and oversight administrator. Funds will support:

- 1) **Existing local women's commissions** by engaging and strengthens existing local women's commissions to ultimately inform the development of a future statewide Women's Economic Recovery Blueprint.
- 2) **Development of new local commissions at the city and county level** to increase diverse representation of all women's voices throughout California.
- 3) **Increase resources for community-based organizations** providing direct services to support immediate needs for women through an economic security lens that ultimately support and align with the mission of women and girl's commissions.

The goal of this Grant Funding Opportunity is to build a more direct system of support for women in communities across the state by strengthening the existing network of local commissions, growing diverse representation of all women's voices through the establishment of new local commissions, and provide immediate relief to women by increasing resources for direct service providers to support the economic recovery of women and the economic circumstances of girls.

As we grapple with the long-term consequences and persistent challenges of this pandemic, it is imperative that women across the state, in all industries and localities, receive the support they need. The California Commission on the Status of Women and Girls is committed to leading the work to understand the impact of COVID-19 on women and families and ensuring that they are represented. This funding and the commitment from those who championed it is a key element of rebuilding in the wake of the pandemic. The California Commission on the Status of Women and Girls is proud to take this critical step toward equitable recovery statewide.

Current Geographic Distribution of Local Women's Commissions in California



Purple represents counties operating local women commissions.

Listed cities represent cities operating local women commission which also reside within purple counties.

II. PROGRAM REQUIREMENTS

This grant is governed by and shall be interpreted in accordance with the laws of the State of California.

A. Conflict of Interest

All participants are subject to State conflict-of-interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the proposal being rejected and any agreement being declared void. Applicable statutes include, but are not limited to, Government Code section 1090 and Public Contract Code sections 10410 and 10411.

Pursuant to conflict of interest laws, individuals working on behalf of a funding recipient (grantee) may be required to file a Statement of Economic Interests (Form 700). You may review filing requirements at: <https://www.fppc.ca.gov>.

B. Confidentiality

Applicants should be aware that when submitting a proposal to the State, they will waive their rights to the confidentiality of the contents of the proposal. Once a decision on an application has been made by DWR, the proposal is subject to disclosure pursuant to the California Public Records Act (Gov. Code, § 6250 et seq.).

C. Labor Code Compliance

As part of the funding agreement, the funding recipient shall agree to be bound by all the provisions of the Labor Code regarding prevailing wages and shall monitor all contracts subject to reimbursement from the funding agreement to assure that the prevailing wage provisions of the Labor Code are being met. Current Department of Industrial Relations (DIR) requirements may be found at: <http://www.dir.ca.gov/lcp.asp>.

III. APPLICANT INFORMATION

A. Legal applicant

Please provide the required information for the legal applicant organization

Name of Organization Commission on the Status of Women for the County of San Mateo
Title of Proposal San Mateo County CSW Grant: Digital Communications, Child Care, Women-owned Business Support, Mental Health Access
Type of Organization government
Primary Contact [First and Last Name] Tanya Beat
Address, City, State and Zip Code 455 County Center, 5th floor, Redwood City, CA 94063.
Phone 650-363-4467
Email tbeat@smcgov.org

*By entering your information, you agree to be entered into our database and received future communication from CCSWG.

B. Communities

Please identify the current footprint of cities and counties your organization serves.

COUNTIES	CITIES
County of San Mateo	All 20 incorporated cities & unincorporated municipalities.
Enter the county name.	Enter the city name.
Enter the county name.	Enter the city name.
Enter the county name.	Enter the city name.

C. How long (in years and/or months) has the applicant organization been in existence?

38 years in existence. The Commission on the Status of Women started in 1984. https://csw.smcgov.org/
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D. Please select if the applicant organization received any grants from:

- State of California
- Federal Government
- City and/or County
- Other
- Applicant organization has not received any grants

Please list name of the grant program(s) awarded here (grants only, not sponsors)
Gilead Corporation (2020); Kaiser Permanente (2018 & 2020)

E. Has the applicant organization ever been convicted of violating federal criminal law involving fraud, bribery, or gratuity violations?

- Yes
- No

F. Does the applicant organization have a current lawsuit filed against them or previously had a lawsuit filed against them in the last five (5) years?

- Yes
- No

G. How many times in the past five (5) years has the applicant organization received an audit and/or monitoring finding(s)?

- The applicant organization has not received an audit finding in the past five years
- 1-3 findings
- 4-6 findings
- 7+ findings

H. Does your accounting system identify and track expenditures and receipt of program funds?

- Yes
- No

If you selected "no," please briefly explain how your organization would track grant expenditures.

If you selected "no," please briefly explain how your organization would track grant expenditures.

IV. FUNDING CATEGORIES

A. Awarded Activities

CCSWG solicits proposals for projects that accelerate women's economic recovery from the impact of COVID-19. Grant funds will support activities intended to increase engagement/representation and improve economic security for women and girls.

Applicants can apply for any or all the funding categories with one exception:

Proposals to establish new local commissions can only apply for Capacity Building funds and no other category. Please select all areas of funding you are applying for:

Capacity Building [\$25,000 - \$50,000]

Strengthen an existing organization's systems and operations; establish a new local commission (city or county); and may involve human capacity, developmental skill-building, or structural sustainability to improve ability to serve intended target audience of local women and girls.

Describe the needs of your community, the history and purpose of the organization and how additional funding will support the organization's ability to serve the identified target audience. Describe how the organization has served or intends to serve those most impacted communities affected by Covid-19 and how your proposal support and align with the mission of women and girl's commissions. Describe how impact was measured and of success achieved, and how you propose to increase impact on the most affected populations of women and girls with this funding [Max 1,500 words].

Describe the needs of your community, the history and purpose of the organization and how additional funding will support the organization's ability to serve the identified target audience. Describe how the organization has served or intends to serve those most impacted communities affected by Covid-19 and how your proposal support and align with the mission of women and girl's commissions. Describe how impact was measured and of success achieved, and how you propose to increase impact on the most affected populations of women and girls with this funding [Max 1,500 words].

Communications [\$25,000 - \$50,000]

Design and/or support digital communications strategies; support education and engagement opportunities to reach intended audience; may involve website development, social media, online content creation, collateral development, language translations, media/PR efforts.

Describe the communication strategies you plan to deploy and how you will achieve effective communications among the identified target audience [Max 1,000 words].

Due to the impacts of COVID-19, San Mateo County's Commission on the Status of Women (CSW) has had to predominantly utilize online resources to work together and to connect with the community. In spite of these challenges, CSW continues to provide space for women in the community to gather, rally, learn, organize and network. For example, CSW hosted its RISE 2020 Women's Leadership Conference, by re-scheduling sessions to occur over four days because the CSW only had access to one Zoom account. From that experience, we learned there were challenges in re-structuring the conference this way. Some attendees could only attend one session on one day, and therefore, community participation was limited. Our access to language translation and even transcription was not available so our access to the entire community was restricted. In addition, CSW was not able to conduct concurrent sessions, restricting the topics and issues that could be covered. Funding from this grant would provide three new communication strategies to reach more women and girls in San Mateo County. In order to reach and engage more women and girls, we need an (1) efficient and robust virtual platform, which provides greater ease of use for women and girls who are extremely busy and need a one-step process. With an integrated virtual platform, we will be able to provide more event options for our attendees and afford speakers greater freedom and flexibility to conduct their sessions. Funding from the Women's Recovery Response Grant Program will be used for (2) interpretation and translation services and making recorded sessions available to the public after the event. Funding will also be used to develop a (3) media and public relations strategy and outreach materials for the current and future CSW's biennial RISE Women's Leadership Conferences, which had previously been financially not possible. The infusion of funding to help craft and implement media and public relations strategy would significantly expand outreach to all areas of the County and further bolster the outreach efforts of our individual Commissioners.

Community Engagement [\$25,000 - \$150,000]

Create, facilitate, and promote outreach and engagement opportunities; collect stories, data and community solution proposals and gather input from women impacted by the COVID-19 pandemic (will be shared with CCSWG and the public); may involve public meetings, interviews, convening with community groups and residents with an emphasis on strategic engagement of underrepresented women and girl's voices.

Identify the engagement activities you plan to deploy and how it will achieve community participation among the identified target audience [Max 1,000 words].

Identify the engagement activities you plan to deploy and how it will achieve community participation among the identified target audience [maximum 1,000 words].

Direct Services [\$50,000 - \$150,000]

Support the organization's existing programming and direct services; increase services to the intended target audience of women for the purpose of improving economic opportunity and security for women and girls.

Detail the program activities and how additional funding will support increased impact for the identified target audience [Max 1,000 words].

The San Mateo County CSW is partnering with two local, community-based organizations that align directly with the existing and emerging needs of women in the County who have been disproportionately impacted by the pandemic in two areas: access to mentorship and training that promotes their ability to be small business entrepreneurs; and access to high quality, culturally tailored mental health care.

Partner ONE, RenCenter:

Renaissance Entrepreneurship Center/Renaissance Peninsula (the "RenCenter") is supporting the economic recovery of lower-income English and Spanish-speaking women in San Mateo County through small business ownership. The RenCenter has been in existence for 36 years. With the generous support of the San Mateo County Commission on the Status of Women, the Ren Center's San Mateo County Center, Renaissance Peninsula, will deliver and expand our work assisting lower-income English and Spanish speaking women in San Mateo County to achieve financial security through small business ownership. We will serve a minimum of 100 women who are either established businesses owners struggling to survive the economic fallout of the pandemic or who are recently un- or underemployed women and are pursuing entrepreneurship to rebuild their livelihoods. All services will be delivered in English and Spanish and will include: Intensive (12-30 hour) small business and empowerment training classes offered at the introductory and more experienced levels. Women who complete this coursework will have developed business skills, acumen and confidence to succeed in business, prepared a business plan and plugged into a network of like-minded, supportive entrepreneurs. Technology Training: As the economy has become increasingly digital, we will provide training on the introductory and more advanced levels to help women bring their businesses online, enhance the visibility of their business and create e-commerce websites. For women who need to develop facility and confidence using technology, we will provide basic technology training, including on how to use email, Zoom, Google Classrooms, Microsoft Excel etc. Additionally, we will distribute Chromebooks (secured through a previous donation) to women who are relying solely on their phones for internet access. Consulting: We will offer one-on-one support in the areas of marketing, management, operations and recovery and growth strategies, which will help women as they launch, rebuild and grow their businesses. Access to Capital: We will provide customized support to help women secure capital for their businesses through government grant programs, non-profit loan funds and private sources. Expansion: By partnering with local organizations, Renaissance Peninsula will bring the services listed above directly into cities in the Coastal Region of San Mateo, including Pescadero, Montara, Moss Beach, El Granada, Miramar and Pacifica. Additionally, we will introduce, RenTank, a special event during which women will pitch their business ideas or businesses to a panel of judges and receive cash awards. RenTank will promote women's business ownership throughout San Mateo County and will allow our clients to develop and practice their business pitches, receive feedback from industry experts and volunteers, and secure capital to invest in their businesses and therefore their financial futures.

Partner TWO, CHC:

Children's Health Council (CHC) has been providing care to children, teens, young adults, and families in San Mateo County close to 70 years and is supporting equitable

and accessible clinical services for low-income girls and youth in San Mateo County. In December 2021, the US Surgeon General issued an urgent youth mental health advisory outlining the risk young people face, citing that “socioeconomically disadvantaged children and adolescents are two to three times more likely to develop mental health conditions than peers with higher socioeconomic status.” Girls are at even greater risk, with 41% of female high school students reporting periods of feeling sad or hopeless within the past year, emergency department visits for suspected suicide attempts in the US were 51% higher for adolescent girls since the pandemic started than in 2019. Funding in the amount of \$100,000 will allow CHC to increase free and reduced-cost direct clinical services and support for girls, young women and mothers in San Mateo County—with the potential to provide 500 clinical service hours supporting up to 50 female clients between March 2022 and March 2023 and indirectly impacting many more. Services provided may include: individual, family or group therapy; family support; psychoeducation; and case management. Specifically, our efforts include increasing referrals and access to care for females with mild to moderate mental or behavioral health issues who have been disproportionately impacted by the COVID-19 pandemic. Referrals for care come through our CHC Ravenswood partners, including Ravenswood City School District, Boys and Girls Clubs of the Peninsula, CASSY, The Primary School and others. Since 2014, CHC Ravenswood has provided bilingual, culturally relevant mental health and community education support and services to partners and schools in East Palo Alto, eastern Menlo Park, and parts of Redwood City. The program directly impacts 500 parents/guardians, teachers/educators and students each year, indirectly impacting 1500.

Re-Granting [\$100,000 - \$250,000]

Support the organization's existing grant program(s); expand impact to the intended target audience of women and girls for the purpose of improving economic opportunity and security for women and girls.

Detail the purpose and impact of the grant program and how additional funding will support increased impact for the identified target audience [Max 1,000].

The Re-Granting funding provides needed resources to approximately 100 existing child care centers in San Mateo County. Our partner who would receive the funding is the Build Up Family Child Care Expansion Grants Program through the Child Care Coordinating Council (4C's) of San Mateo County. The decision to leave one's child in the care of another adult is one of the most challenging and deeply personal actions a family may make. In 2021, there were over 11 million infants and toddlers in the United States—equaling 3.5% of the country's population. Almost 63% of these children had mothers who were active in the workforce. (Keating, 2021). For many young families in the United States, there are very few viable child-care options that meet child and family needs, are affordable and are local. Approximately half of families who want to access child-care find it excessively difficult or impossible to secure licensed child-care (Schochet, 2019). Access to high-quality infant-toddler child-care is out of reach for the 40% of babies born to households with low-income (Keating, 2021), a disproportionate number of whom are babies of color (Pizarek, 2021). Specifically, in the County of San Mateo, child care programs provide an essential safety net for working families, but are themselves at high risk for permanent closure during the pandemic due to increased costs and decreased enrollment. Even before the pandemic, San Mateo County was experiencing a shortage of 23,591 child-care spaces. Before the pandemic, approximately 104,712 San Mateo County residents utilized child-care in order to work full time in our local hospitals, schools, grocery stores, and other workplaces, supporting the County's approximately \$6.4 billion economy each year. Without this care (and the resulting inability of at least one parent leaving the workforce to care for her child), San Mateo County's economic activity will decrease by about \$3.6 billion. Due to the pandemic, it is projected that there would be a loss of 44,000 child-care spaces in San Mateo County. Paired with the increased need for care of children ages 5 to 12 during school hours (resulting from distance learning and hybrid school schedules), the pandemic has caused demand for child-care to explode while the supply shrinks. A recent survey by the San Mateo County COVID-19 Child Care Response Team shows that 59% of family child-care homes and 30% of centers have one month or less of operating expenses on-hand. In addition, 42% of family child-care homes and 71% of centers project a net income loss this fall. As Supervisor Dave Pine notes, "Access to quality and reliable child-care is a lynchpin to our economy." By supporting the Build Up Family Child Care Expansion Grants, more families can benefit from a strong well-supported and accessible early care and education system. The Build Up Family Child Care Expansion Grants program provides funding that is designed with flexibility, so that recipients could make the changes they needed to prepare their homes and programs for expansion. This program has already been funded by the Silicon Valley Community Foundation and is in the approval process for a \$1 million grant from San Mateo County. The funds received from the Women's Recovery Grant would provide an additional \$2,500 to the existing grantees (100 centers) of the Build Up Family Child Care Expansion Grants. While a majority of grantees will use the additional funds to expand from a small to a large license, 100% of grantees will have the resources that allow them to set-up their Family Child Care (FCC) homes to accept infants and toddlers. The founders and operators of family child-care homes are typically low-income women. These entrepreneurs are fulfilling a

critical service that boosts the local economy through a) expanding business ownership and b) allowing families to secure child-care while they earn a living wage. "San Mateo County is well-positioned to thrive when business and organizations partner to invest in young children. Our shared commitment leads to healthy families, a vital workforce, and strong communities." Christine Padilla, Build Up SMC Director.

Sources:

Keating, K. C. (2021). State of babies yearbook 2021. <https://stateofbabies.org/wp-content/uploads/2021/04/State-of-Babies-2021-Full-Yearbook.pdf>

Pizarek, J. (2021). PolicyLink. In pursuit of an equitable start: Leveraging and expanding public funding to support a more equitable recovery for young children, families and child care workers. https://www.thinkbabies.org/wp-content/uploads/2020/08/PolicyLink_Brief.pdf

Schochet, L. (2019). Child care supply by congressional district. Center for American Progress. <https://www.americanprogress.org/issues/early-childhood/news/2019/04/10/468471/child-care-supply-congressional-district>

B. Target Population(s)

Select the following audience(s) of women and girls your proposal intends to target.

[Select all that apply]:

- Low Income
- Unemployed or Underemployed
- Non or Limited English-Speaking
- BIPOC
- American Indian/Alaskan Native
- Immigrants or Refugees
- People with Disabilities
- Veterans
- LGBTQIA
- Unhoused
- Rural populations
- Underserved Seniors or Young Adults

C. Target Communities

Please identify the footprint of cities and counties your organization proposes to serve with this application:

COUNTIES	CITIES
San Mateo County	All 20 incorporated cities & unincorporated municipalities
Enter the county name.	Enter the city name.
Enter the county name.	Enter the city name.

V. BUDGET

A. Budget Narrative

Describe the budget and how it will support the objectives of your proposal [Max 1,000 words].

Communications: Expanded and new virtual integrated platforms and online resources used to communicate and deliver virtual/ on-line events and conferences (including the biennial Women's Leadership Conference), including platform, licensing and updates and technical resources, can cost up to \$20,000. Language translation & interpretation contractor is estimated at \$150 per hour at for 40 hours. Media/PR contractor would develop and distribute media & PR materials for the Commission on the Status of Women and all their events. This would include materials for the CSW website and event websites.

Direct Services, PARTNER ONE, The RenCenter: Staffing costs: \$33,090 including: Timothy Russell Program Director @12% \$13,250; Amanda Program Manager @ 8% \$6,720; Alok Gupta Program Manager @ 10% \$6,720; Teresa Perez, Program Coordinator @10% \$6,400; Benefits @24% (taxes and health insurance) for all the above: \$7,940; Consultants: \$22,500 Small Business and Industry Experts will provide instruction and individual consultations 300 hours @ \$75/hour for 150 each for instruction and consulting. Program Materials: \$6250 for RenTank awards distributed as follows: 1st place winner: \$2000; 2nd place \$1500; 3rd place \$1000; and \$250/per 7 finalists; Overhead @7.5%: \$5,220.

Direct Services, PARTNER TWO, Children's Health Council: The budget supports direct clinical services for up to 50 clients in the target demographic (girls, young women, mothers/caregivers) in San Mateo County. The grant would fund 500 clinical service hours at \$200/hour, consistent with a mild to moderate level of care. Breakdown of \$200/hour: \$166/hr for Salaries & Benefits; \$14/hr for supplies and miscellaneous operating / consumable expenses; \$10/hr for support service type expenses (Facilities, HR, Finance, Compliance, etc.)

ReGranting: BUILD UP FAMILY CHILD CARE EXPANSION GRANTS - The goal is to provide an additional \$2,500 to the existing grantees (100 child care centers) of the Build Up Family Child Care Expansion Grants program. These additional funds are critical and even aid some recipients in expanding their program license to a large Family Child Care home, doubling the number of children each can serve. All grantees will now be able to set up their FCC homes to accept infants and toddlers. Overall funding would help child care centers serve more children with: - Classroom furniture such as cubbies, coat racks, storage solutions for extra clothing, diapers and wipes -Educational materials, toys and art supplies - Repairs and renovations to provide a safe outdoor play space -Extend hours of operation by increasing caregiver pay - Increase salaries of current caregivers to increase retention - Safety equipment, such as cabinet locks, plug covers, door knob covers and locks, baby gates, fire extinguishers, smoke alarm, carbon monoxide detector, first aid kit, flashlights, and security cameras -First aid supplies such as bandages, first aid cream, medical tape, gauze, disposable gloves, tweezers and cold packs -Health equipment, such as COVID rapid tests, N95 masks, soap dispensers, hand sanitizer, paper towels or individual towels, diapers and wipes -Cleaning equipment, such as a sanitary changing area, brooms, vacuums, steam cleaners or mops -Office equipment such as computers, business software, printers, ink, scanners, copiers, and

mobile phones -Daycare equipment such as cribs, mats or cots, pillows, sheets and blankets

B. Cost Sheets

Fill out your proposed budget by using the **Exhibit A: Cost Sheet Template**

- **Salaries** includes services performed by staff directly employed by the applicant and must be identified by position, cost and time spent on allowable activities for the grant award. Personnel may be salaried or hourly, full-time or part-time positions.
- **Employee Benefits** must be identified by type and percentage of salaries. The applicant may use fixed percentages of salaries to calculate benefits.
- **Operating Costs** defined as necessary expenditures other than personnel salaries, benefits, and equipment. The costs must be grant related and be encumbered during the performance period.

C. Invoices

Disbursement of grant funds occurs in one lump sum upon execution of the Grant Agreement. The State Controller's Office (SCO) will issue the warrant (check) to the Legal Applicant listed in the application. Grantees must submit statements of expenditures with each progress report according to the scheduled due dates. Grantees must maintain adequate supporting documentation for all costs claimed on invoices to substantiate project expenditures.

VI. TIMELINE OF REQUIRED ACTIVITIES

A. If awarded funds, will the organization be able to participate in the required activities outlined in the dates provided in this application?

- Yes
 No

B. Dates

The following dates are a projection at this time and will be finalized as final grantees awards are administered and the grant program commences.

KEY DATES

1/10/11

Grant Application is released to the public

1/20/22

Technical Assistance Webinar

- Applicants are highly encouraged to participate

2/4/22

Grant Applications are due no later than 4 p.m. PST

2/7/22 – 2/21/22

Grant Review Period by CCSWG

- Applicants must be available to answer questions

2/22/22 – 2/28/22

Grantee award notification period

- Applicants will be notified by email
- Instructions will be provided for any final granting documents required

3/1/22 – 3/4/22

Grants are awarded and activities can commence

March 2022

Women's History Month required communications and engagement activities

- Specific dates, details and toolkit for participation will be provided

April 2022

Grantee webinar on the Statewide Blueprint

- Specific date and details for participation will be provided

5/1/22

1st Progress Report is due

- Will provide some anecdotal data/testimony to include in the Blueprint

5/11/22

Advocacy Day prep training required for all grantees and partners

5/18/22

Advocacy Day participation required of all grantees

- Date is tentative and grantees will be notified of confirmation

C. Specialized Trainings

Throughout the course of the 12-month grant award period, CCSWG will be administering required trainings for grantees, bringing in experts, relevant content and supportive resources on topics that involve:

- Diversity, equity, and inclusion
- Strategic communications
- Impact reporting
- Tool development and implementation

Final topics will be determined in collaboration with grantees. Confirmed dates will be provided with advance notice to grantees. Key deliverables and outcomes of training will be identified with advance notices to grantees.

D. Progress Reports to CCSWG

<i>Report</i>	<i>Report Period</i>	<i>Due Date</i>
<i>1st Report</i>	<i>March 1 – April 30, 2022</i>	<i>May 1, 2022</i>
<i>2nd Report</i>	<i>May 1 – July 31, 2022</i>	<i>August 1, 2022</i>
<i>3rd Report</i>	<i>August 1 – October 31, 2022</i>	<i>November 1, 2022</i>
<i>Final Report</i>	<i>November 1 – February 28, 2023</i>	<i>March 1, 2023</i>

**Statements of expenditures will be required with each progress report.*

**Progress Report template will be provided once grants are awarded.*

EXHIBIT A: COST SHEET TEMPLATE

Grant Funding Opportunity: Women's Recovery Response

Organization	County of San Mateo Commission on the Status of Women	
Proposal Title	San Mateo County CSW Grant: Digital Communications, Child Care, Women-owned Business Support, Mental Health Access	
Category of Funding	Budge template cost sheet must be completed for each individual Category of Funding you are requesting in your proposal. Select the category of funding for this Cost Sheet.	<input type="checkbox"/> Capacity Building <input checked="" type="checkbox"/> Communications <input type="checkbox"/> Community Engagement <input type="checkbox"/> Direct Services <input type="checkbox"/> Re-Granting
Budget Category - Personnel		Total
Salaries/Wages/Benefits		
Subtotal		
Budget Category – Operating Expenses		Total \$20,000
Supplies/Materials		
Virtual Platform, upgrades, Media/PR materials and translations		
Subtotal		\$20,000
Budget Category – Subgrants		Total
Subtotal		\$0
Consultant Services		\$20,000
Development & Distribution of media/PR materials - Contractor		\$10,000
Interpretation, Language Translation (\$150/hour * 40 hours) - Contractor		\$8,000
ADA accessibility resources for events & website		\$2,000
Project Total		\$40,000
Indirect Cost Rate Applied		Indirect Cost
Check one: <input type="checkbox"/> No Indirect <input type="checkbox"/> State Negotiated Cost Rate* <input type="checkbox"/> Indirect proposed cost rate *please attach supporting documentation for required ICR		
Grand Total		\$40,000

Organization	County of San Mateo Commission on the Status of Women	
Proposal Title	San Mateo County CSW Grant: Digital Communications, Child Care, Women-owned Business Support, Mental Health Access	
Category of Funding	Budge template cost sheet must be completed for each individual Category of Funding you are requesting in your proposal. Select the category of funding for this Cost Sheet.	<input type="checkbox"/> Capacity Building <input type="checkbox"/> Communications <input type="checkbox"/> Community Engagement <input checked="" type="checkbox"/> Direct Services <input type="checkbox"/> Re-Granting
Budget Category - Personnel		Total \$124,030
Salaries/Wages/Benefits		
RenCenter Salaries		\$33,090
RenCenter Benefits		\$7,940
CHC salaries & benefits (\$166/hour, approx. 500 clinical service hours)		\$83,000
Subtotal		\$124,030
Budget Category – Operating Expenses		Total \$13,250
Supplies/Materials		
RenCenter supplies/materials		\$6,250
CHC Supplies and miscellaneous operating / consumable expenses, includes technology, laptops, zoom licenses, office supplies (\$14/hour, approx. 500 clinical service hours)		\$7,000
Subtotal		\$13,250
Budget Category – Subgrants		
Subtotal		
Consultant Services – RenCenter Experts		\$22,500
Project Total		\$159,780
Indirect Cost Rate Applied RenCenter 07.5 % (of \$75,000) Indirect Cost		\$5,220
Indirect Cost Rate Applied CHC 10% (of \$100,000) Indirect Cost Support service type expenses: Facilities, HR, Finance, Compliance (\$20/hour, approx. 500 clinical service hours)		\$10,000
Check one: <input type="checkbox"/> No Indirect <input type="checkbox"/> State Negotiated Cost Rate* <input type="checkbox"/> Indirect proposed cost rate *please attach supporting documentation for required ICR		

Grand Total	\$ 175,000
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Organization	County of San Mateo Commission on the Status of Women	
Proposal Title	San Mateo County CSW Grant: Digital Communications, Child Care, Women-owned Business Support, Mental Health Access	
Category of Funding	Budge template cost sheet must be completed for each individual Category of Funding you are requesting in your proposal. Select the category of funding for this Cost Sheet.	<input type="checkbox"/> Capacity Building <input type="checkbox"/> Communications <input type="checkbox"/> Community Engagement <input type="checkbox"/> Direct Services <input checked="" type="checkbox"/> Re-Granting
Budget Category - Personnel		Total
Salaries/Wages/Benefits		
Subtotal		
Budget Category – Operating Expenses		Total
Supplies/Materials (see Budget Narrative)		
Subtotal		
Budget Category – Subgrants		Total \$250,000
Re-Granting		
BUILD UP FAMILY CHILD CARE EXPANSION GRANTS for 100 Child Care Centers in San Mateo County at \$2,500 each.		\$250,000
Subtotal		\$250,000
Consultant Services		
Project Total		
Indirect Cost Rate Applied Indirect Cost		\$0
Check one: <input type="checkbox"/> No Indirect <input type="checkbox"/> State Negotiated Cost Rate* <input type="checkbox"/> Indirect proposed cost rate *please attach supporting documentation for required ICR		
Grand Total		\$250,000