• Log in to your CalAgPermits account.

• If you do not have a log-in or forgot your password, please contact your district biologist or our main office for help at (650) 363-4700 or via email at SMateoAg@smcgov.org.
On your homepage there is a new section for registration. Please select “Registration Required”
• Enter your registration information
Please print out and sign the document, then scan or take a picture of your forms and attach to your registration

a) A completed and signed county registration form
b) Copy of current PCA card
Once your registration is submitted, our office will review the application within two business days. Once it is approved, you will receive an e-mail request for online payment.
• The last step is to log back into your CalAgPermits account and submit your online payment. **You are not registered until you have paid your annual fee.**

• The registration fees for 2022 are $10.00 for advisors with their operation and license based in San Mateo County and $5.00 for out-of-county advisors. There is a 3% convenience fee for making online credit card payments.
County of San Mateo, California

The CalAgPermits Payment Portal provides payment services for the San Mateo County Agricultural Commissioner’s office and allows businesses to pay registration fees online using a credit card. This site does not collect or store any personal information or credit card details - all financial information is handled securely by the credit card processor.

There is a 3% convenience fee for making online credit card payments - this fee is paid to the credit card processor and is not retained by San Mateo County.

**Licensee Name:** ALPINE HELICOPTERS  
**Licensee Address:** 11001 West Hwy 12, Lodi CA 95240

You have selected the following fees due for payment:

<table>
<thead>
<tr>
<th>Type</th>
<th>Due Date</th>
<th>Reference Number</th>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fee</td>
<td>01/01/2021</td>
<td>JPC-79577</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total Due:** $0.00

By clicking “Next” below, I certify that I am (i) 18 years old or older; (ii) using my actual identity and any information provided is accurate and complete; (iii) legally authorized to make payments on the behalf of the licensee above; and (iv) any use of the service will not violate any local, state, national or international laws or regulations.

[Click “Next”](#)
Click “Continue”
Please confirm the total registration fee amount below and click the Checkout button to proceed to the payment screen.

<table>
<thead>
<tr>
<th>Amount</th>
<th>USD</th>
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<tbody>
<tr>
<td>Description</td>
<td>San Mateo County Ag License Registration Fees</td>
</tr>
<tr>
<td>Merchant Transaction ID</td>
<td>2096</td>
</tr>
</tbody>
</table>

Click “Checkout”
Complete the payment information
• Your receipt is your proof of registration. Your CalAgPermits page will also show you the date you registered with our county.