

User Name: Password:	Log In	
Version 3.9.5.0	I forgot my	y password
	, or have questions about re for contact information	

- Log in to your CalAgPermits account.
- If you do not have a log-in or forgot your password, please contact your district biologist or our main office for help at (650) 363-4700 or via email at SMateoAg@smcgov.org.

My Registratio	ons/Fees Due -				
Туре	Due Date	Reference	Amount	Status	Select
Registration	01/01/2021		\$0.00	Registration Required	
			the registration is approved a do work in the county during	and Status = "Payable", select the fees to pay the calendar year.	and click "Pay
Useful Links					

• On your homepage there is a new section for registration. Please select "Registration Required" The following information is required to register your **Structural Pest Control License**. Please complete the required details. You can save your work and come back later to finish it. When you have completed all of the required information, please press the SUBMIT button to send information to the San Mateo County Agricultural Commissioner for review. Once your registration is approved, you can view and pay the registration fee from your portal main page.

Registration for the 2021 Year	San Mateo
Company Name:	
Registration Number:	
Reg. Exp. Date:	
12/31/2021	
Performing work in:	
Branch 1 Branch 2 Branch 3	
Physical Address	
Physical Address Line 1:	
Physical Address Line 2:	

• Enter your registration information

Instructions for attaching the signed structural registration form: Once you have completed entering the required information, click the "Generate Application" button. This will generate the structural registration form in PDF format with all of your required information. Once the PDF form is generated you can print it, sign it and then scan it into your computer (helpful hint - you can take a picture of the signed form with your phone). Once you have signed and saved or scanned the PDF file you can upload it to the system by clicking on the "Attach" link under the Attachments section. You can then drag and drop the PDF file onto the upload popup window. Once you have attached the PDF file, you will then be able to submit the completed form to the county.

Generate Application

### Attachments

Signed Copy of Registration Form	Attach
For Str Br 1: List of Operators/Field Representatives	Attach
performing work in San Mateo County	

Please print out and sign the document, then scan or take a picture of your

forms and attach to your registration

- a) Signed copy of registration form
- b) For Branch 1 only: List of Operators/Field Representatives performing work in San Mateo County

My Registratio	ns/Fees Due -				
Туре	Due Date	Reference	Amount	Status	Select
Registration	01/01/2021		\$10.00	Awaiting Approval	
Click "Registration Re Now" to make an onl	equired" to start the online regis ine payment. You only need to r	tration process. Onc register if you plan to	e the registration is approved and Statu o do work in the county during the caler	is = "Payable", select the fees to pay ndar year.	/ and click "Pay
Useful Links					

Once your registration is submitted, our office will receive an alert to review it.
 Please allow us a few days to review your application. Once it is approved, you will receive an e-mail request for online payment.

_						
	My Registratio	ns/Fees Due -				
	Туре	Due Date	Reference	Amount	Status	Select
	Registration	01/01/2021	SPCM PR6052	\$10.00	Payable	
	Click "Registration Re Now" to make an onli	quired" to start the online registra ne payment. You only need to reg	ation process. Once the registration gister if you plan to do work in the o	is approved and Status = "Paya county during the calendar year.	ble", select the fees to pay	and click "Pay
						Pay Now
	Useful Links					

- The last step is to log back into your CalAgPermits account and submit your online payment. You are not registered until you have paid your annual fee.
- The registration fees for 2022 are \$25 for Branch 1 and \$10 for Branch 2 & 3.

### CIERCIA Enter a new Structural Monthly Summary report (MSPUR)

Payment Confirmation



## County of San Mateo, California

The CalAgPermits Payment Portal provides payment services for the San Mateo County Agricultural Commissioner's office and allows businesses to pay registration fees online using a credit card. This site does not collect or store any personal information or credit card details - all financial information is handled securely by the credit card processor.

There is a 3% convenience fee for making online credit card payments - this fee is paid to the credit card processor and is not retained by San Mateo County.

Licensee Name: ALPINE HELICOPTERS

Licensee Address: 11001 West Hwy 12, Lodi CA 95240

You have selected the following fees due for payment:

Туре	Due Date	Reference Number	Amount Due
Registration Fee	01/01/2021	JPC-76577	\$0.00

#### Total Due: \$0.00

Enter a

By clicking "Next" below, I certify that I am (i) 18 years old or older; (ii) using my actual identity and any information provided is accurate and complete; (iii ) legally authorized to make payments on the behalf of the licensee above; and (iv) my use of the service will not violate any local, state, national or international laws or regulations.



CalAgPermitsMVC/Payment/SubmitPayment?selectedIdList ["3136"]

Click "Next"

# Submit Payment

Clicking Continue will transfer you to our credit card processing partner website to enter your payment details. Once your payment is complete you will be transferred back to your CalAgPermits portal page. If your payment is successful, you will receive a receipt by email. The email will come from noreply@elavon.com (Elavon is the credit card payment processor). If you do not see the email within an hour, please check your junk or spam folder in your email program, or you can add noreply@elavon.com to your safe senders list to ensure the receipt email is not filtered out.

Continue Cancel

Click "Continue"

Please confirm the total registration fee amount below and click the Checkout button to proceed to the payment screen.

Order Section		
Amount		USD
Description	San Mateo County Ag License Registration Fees	
Merchant Transaction ID	2096	
	СНЕСКОИТ	
	▲ Secure	
	Payment	

Click "Checkout"

Please confirm the total registration fee amount below and click the Checkout button to proceed to the payment screen.

rder Section		Billing Address			
Amount	70.00 USD				
Description	San Mateo County Ag License Registration	Company			
Description	Fees	<ul> <li>First Name</li> </ul>		st name	
Merchant Transaction ID	2096	Joe	S	mith	
ayment		Address1 123 Main			
-	PAYMENT CARD				
		Address2			
VISA 😂 🔤 😏 ன		City	State/Province	Postal Code	
Card Number*		Belmont	CA	99199	
4000 0000 0000 0002	Change Card	Country			
Expiration Date(MMYY)*	CVV2	United States			-
04/24	321				
		Email Address			
		Phone			
		Custom Section			
		- Registration Year			
		2021			
		CLicense Info #1			
		PCM-40293: \$60.00			
		∠License Info #2			
		SPCM-7727: \$10.00			
		CLicense Info #3			
		LIGHTER THE PU			
	SUDMI				
	Sobiii				
	0	Secure Payment			

Complete the payment information

entCor	mplete	
	Thank you for your online payment! Your registration has been renewed.	
	Click here to return to the home page.	

ly Licenses and Certi	fications -			M
License/Cert. #	Туре	Expiration	Registered On	
40293	PCM	12/31/2021	11/29/2021	N
7727	SPCM		11/29/2021	Pi

• Your receipt is your proof of registration. Your CalAgPermits page will also show you the date you registered with our county.