# SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

Probation Department 222 Paul Scannell Drive San Mateo, CA 94402 (650) 312-8816



John L. Maltbie, Acting County Manager John C. Beiers, County Counsel

#### **Members**

Stuart Forrest, Chair\* Chief Probation Officer

**Adrienne Tissier**Board of Supervisors

Steve Wagstaffe\* District Attorney

Grace Nelson
District Attorney's
Office: Victims
Representative

Jean Fraser Health System Department

Beverly Johnson\* Human Services Agency

Stephen Kaplan Behavioral Health and Recovery Services

John Joy Human Services Agency: Employment Services

Beth Freeman\* Superior Court

John Digiacinto\*
Private Defender

Susan Manheimer\* Chief, San Mateo Police Department

Mike Nevin Service League

Greg Munks\* Sheriff

Anne Campbell County Office of Education

\*Executive Committee Members CCP HALF-DAY WORKSHOP MINUTES

November 30, 2011, 1:00-5:00 p.m.

City of San Mateo Main Library, 55 West 3<sup>rd</sup> Ave., San Mateo, CA

#### 1. Call to Order

Meeting was called to order at 1:15 p.m.

#### 2. Public Comment

Speakers recognized by the Chair Martin Fox, Veterans Advocate Sara Matlin, ACLU, Chair North Peninsula Chapter Linnea Nelson, ACLU, Northern California Affiliate

- 3. Roll Call
- 4. Presentations and Information

Andy Riesenberg/Mikaela Rabinowitz – Resource Development Associates

# **Overview of Objectives**

Andy Riesenberg gave an overview of the workshop objectives and established the ground rules for the discussion. To explore and analyze how to successfully achieve the goals for realignment in developing the Local Implementation Plan (LIP); to determine the mission of the CCP, and the principles to guide the plan; to establish the top priorities of the CCP for realignment; to understand the recommendations of the non-profit service providers and their needs; to have a guided discussion on how public safety and social services work together to successfully develop and implement the LIP.

Workshop goals: To discuss key substantive issues that will be used to guide the LIP. Andy Riesenberg stated that the workshop is not meant for making policy decisions or voting on action items.

# **Definition of Recidivism**

Mikaela Rabinowitz stated one of the goals of AB109 is to reduce recidivism—
recidivism can be measured in different ways. The definitions and data measures
regarding evidence-based practices (EBP) in probation were developed by the Chief
Probation Officers of California (CPOC).

The evidence-based practices requirements in Probation are uniquely different than the tracking and reporting data standards adopted by CPOC. The CCP must define the management of systems and services utilized locally in order to track outcomes that measure success based on local standards. Utilizing the Crime Analyst offers the best opportunity for the County to gather data that will facilitate the reporting requirements for all departments or agencies.

# According to the CPOC, recidivism is defined as: A subsequent criminal adjudication/conviction while on probation.

Judge Beth Freeman expressed concern that the terminology used in the definition whereby the conviction date would be used as the measure—if probation were revoked—the recidivism rate could be zero. She mentioned that if you are dealing with the date that the alleged crime was committed, and a subsequent conviction then that works. She also expressed concern with the use of probation because 1170(h) sentences have no probation, and people coming out of state prison on PRCS supervision have no probation, thus, the recidivism rate under this definition would be zero. Judge Freeman felt the definition unworkable, and that every county can define what they want to manipulate the numbers.

Beverly Johnson asked under what definition the 70% recidivism rate was determined.

Mikaela Rabinowitz clarified that the CDCR reported that 70% of the individuals released from the CDCR returned to the CDCR.

Chief Forrest stated that the Probation recidivism rate has never been 70%, and that that reference only refers to the State of California prison system.

Mikaela Rabinowitz suggested that the CCP may want to consider an internal definition of recidivism.

# Review of Evidenced-Based Practices

Mikaela Rabinowitz introduced the three (3) principles of EBPs:

- Risk Principle (Who) The level of supervision or services should be matched to the risk level of the offender.
- Needs Principle (What) The targets for interventions should be those offender characteristics that have the most effect on the likelihood of reoffending.
- **Treatment Principle** (What works) The most effective services in reducing recidivism among higher risk offenders are cognitive behavioral interventions based on social learning principles.

# Lee Thompson – County Counsel

# Role of CCP

Lee Thompson stated that it is important for the CCP to understand that the Board of Supervisors controls the finances, and that the Board can separate the financial decisions from the plan itself.

Mr. Thompson's last comment was in regards to whether the four-fifths (4/5) no vote was required on both the plan and the budget—he reiterated that the four-fifths (4/5) no vote requirement was only applicable to the Board's approval of the plan. The budget approval process remains within the purview of the Board's normal approval process, which does not require a four-fifths (4/5) no vote to be rejected.

The on-going function of the CCP is to advise the Chief Probation Officer, and another task is to recommend the plan—the Executive Committee also votes on the plan.

# 1170(h) versus PRCS Population

Greg Munks stated that his staff fully intends to engage the in-custody population, and that the Sheriff's Department is working closely with the partners including Probation to ensure inmates are getting programming on both the inside and outside. He reiterated that one of the challenges is that the 1170(h) population's sentences are non-modifiable.

Stephen Kaplan emphasized that the success of the Achieve 180 Program is attributable to staff working directly with participants on their craft, and that the CCP may find it beneficial to capitalize on the Achieve 180 as a model for similar programs.

# Andy Riesenberg/Mikaela Rabinowitz - Resource Development Associates

# **Proposed Mission Statement**

Andy Riesenberg introduced the proposed mission statement and solicited feedback on the accuracy of the statement.

"The San Mateo County Community Corrections Partnership (CCP) is a body of governmental and community leaders collaborating to develop a comprehensive and coordinated plan for public safety realignment. We meet regularly to engage in action-oriented conversations for developing a plan, while listening and learning from each other's expertise and experiences in protecting health, life and property; preserving the public peace; preventing crime; and promoting social and economic justice."

The overall consensus of the CCP is that the mission statement should be in plain language and should simply state the core values of the CCP.

#### Priorities for Inclusion in the LIP

Chief Forrest stated that there are various levels of accountability in the partnership, and even when an individual is not under Probation's supervision, Probation is often times held accountable. This was most evident with a recent incident of a failure-to-report PCRS person in San Diego whereby prior to apprehension, he shot into a moving car that resulted in injuries. However, in the coverage of that incident and the public's point-of-view, Probation was responsible.

Mikaela Rabinowitz emphasized that the Memorandums of Understanding (MOUs) must be respectful of the accountability of the partner agencies.

The CCP recognized the importance of evaluating how services are delivered to the community and to minimized duplication of services in order to contain costs. The County must assess the services it must provide to the community and not duplicate those services that are already provided by other organizations.

#### **CBO Forum Update**

Over 50 participants attended the November 3<sup>rd</sup> workshop representing 38 community based organizations that provide substance abuse services, mental health care services, housing, education, job related services and homeless prevention services.

# How to Achieve the Goals of AB109

Each member of the CCP was given a three-minute time limit to present their perspective on achieving the goals of AB109 by specifically reducing recidivism.

RDA charted the responses, which were categorized under various headings such as improving process, funding, public safety, health services, etc., Andy Riesenberg emphasized that the goal is for the participants to respond to the question as opposed to responding to a person.

# Revenue Summary for AB 109 Public Safety Realignment\_FY 11-12 as of 11.30.2011

			Unremitted	Available Balance
_	Allocation	YTD Receipts	Balance	of Allocation
Local CCP Programming	4,222,902	1,031,502	3,191,400	3,144,041
One-time Local CCP Implementation & Training	297,975	297,975	0	261,112
One-time Local CCP Planning	150,000	150,000	0	100,000
DA/PDP Revocation Hearings	151,371	24,330	127,041	151,371
_	4,822,248	1,503,807	3,318,441	3,656,524

# 1. Programmatic Allocation (for AB 109 implementation to fund the range of programmatic and detention options)

Total Allocation: \$4,222,902

		Total Costs as of 11.30.2011 (see details in attached sheets)										
Department				0 11 0 1	Client Needs &							
	Pers	onnel Costs*		Operating Costs		Svcs Costs		Total				
Probation Department	\$	124,750	\$	30,010	\$	-	\$	154,760				
District Attorney												
Sheriff's Office												
Health System	\$	7,509	\$	4,884	\$	3,335	\$	15,728				
Human Services Agency	\$	14,621	\$	32,933	\$	12,858	\$	60,413				
Total Costs	\$	146,880	\$	67,827	\$	16,194	\$	230,901				

Balance \$3,992,001

Designations by ATR

994,840

0

0

\$994,840

2. One-time Allocation for start-up costs (training and retention) to help cover counties' costs associated with hiring, retention, training, data improvements, contracting costs, and capacity planning

**Total Allocation:** 

\$297,975

Department Probation Department	Total Costs as of 11.30.2011
CCP administrative support costs (MA's time and Admin Sec	re's time) 27,952
Training costs for PRCS officers and CCP r	members 5,831
ISD charges for modifying Probation violen	ce report 1,010
District Attorney	
S&B costs for creating Access Database to Trac	ck Cases 2,070
Total Costs	36,863

Available Balance \$261,112

3. One-time allocation for CCP planning to assist county's CCP in developing local implementation plan

**Total Allocation:** 

\$150,000

	Total Designations
Probation Department-Facilitator Contract	25,000
Probation Department-Consultant Contract	25,000
Total Designations	50,000

Available Balance \$100,000

4. District Attorney/Public Defender revocation costs to fund activities associated with the revocation hearings

**Total Allocation:** 

151,371

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<sup>\*</sup> Personnel costs through November 26, 2011 payrolll. ATR has committed \$994,840 for salaries & benefits. Actual available balance is \$3,144,041.

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Staffing Cost Summary	y from Proposed Interim Fundi	ng Reques	sts:								
				Year 1 Cos	ts and Funding	Request					
			Annual		Other						
			Salaries and		Funding			Actuals	Committed		
Department/Agency	Job Class	#FTE	Benefits	Year 1 Costs	Source	AB109 Funds	Start Date	11/30/11	11/30/11	Total	Purpose/Assumptions
Probation Department											•
	Probation Services Manager I	1	147,167	122,639	0	122,639	Sept. 2011	22,069		22,069	PRCS unit manager
	Senior DPO	1	145,989	121,658	0	121,658	Sept. 2011	6,156		6,156	PRCS unit staffing
											PRCS unit staffing; 2 every 3 months starting from Oct. 2011; additional 2 will be
	Deputy Probation Officer III	5	702,680	316,206	0	316,206		78,281		78,281	needed FY 11-12, which is not included here
	Legal Office Specialist	1	98,380	73,785	0	73,785	Sept. 2011	18,244		18,244	PRCS unit clerical support
	Total Probation	8.00	1,094,216	634,288	0	634,288		124,750	0	124,750	
<u>District Attorney</u>											
										0	
	Total District Attorney	0.00	0	0	0	0		0	0	0	
Health System											
	Psychiatric Social Worker/MFT	1	117,557	86,614	43,307	43,307	Oct. 2011	1,644		1,644	To provide mental health assessment and linkage/breakage to mental health services
	Assessor/Case Manager	1	109,503	80,692	40,346		Oct. 2011	5,865			To provide mental health assessment and linkage/breakage to drug treatment services
***************************************	Psychiatrist	0.2	43,989	32,345	16,173	16,173					To provide medication management services
	Total Health	2.2	271,049	199,651	99,826	99,826		7,509	0	7,509	Assuming 50% federal funds
Human Services Agency			100 500	07.405		07.105	0 1 0044				T
	Social Worker	1	129,500	97,125	0		Oct. 2011			-	To provide family reunification/social work case management
	Community Worker	1	85,732	64,299	0		Oct. 2011	0.044			To provide linkage to community services
	Benefit Analyst II/III		105,988	79,491	39,746	39,745	Oct. 2011	9,961		9,961	To provide eligibility determination services To provide lead supervision, coordination, policy, procedure, and quality control of
	Human Services Supervisor	0.5	64,490	48,455	0	48,455		4,660		4,660	HSA's Service Connect team
	Total HSA	3.5	321,220	289,370	39,746	249,624		14,621	0	14,621	
San Mateo County Police	e Chiefs and Sheriff Association										
											To work in conjunction with the GIU tracking and coordinating crime and compliance
	Crime Analyst	1	129,822	75,730	0		Dec. 2011	_		-	efforts
Total Police Chie	fs and Sheriff Association	1	129,822	75,730	0	75,730		0	0	0	
	Count Total for Doo's							14/ 000	•	14/ 000	
	Grand Total for Positions							146,880	0	146,880	

					1				
Operating Cost Sumr	mary from Proposed Interim Funding Re	quests:							
			Year 1 Co	sts and Funding	n Request				
	Other								
		Annualized		Funding		Actuals	Committed		
Department/Agency	Item Description	Costs	Year 1 Costs	Source	AB109 Funds	11/30/11	11/30/11	Total	Purpose/Assumptions
Probation Department	item bescription	00313	Teal Toosis	Jource	AD1071 ulius	11/30/11	11/30/11	Total	i urposernosumpnons
	General office supplies & operating	66,667	50,000	0	50,000	1,247	4,450	5 <b>6</b> 07	Includes office supplies, phone charges, office equipments, work station etc.
	Safety equipment and protective supplies	18,089	13,567	0		1,247	4,430		safety equipment is needed for the officers.
	3 Breathalyzer	1,800	1,800	0					for drug testing
	Drug test kits @1,000/yr	2,880	1,440	0		130		-	for drug testing
	2 cars @ \$28K + \$1,650 equipped with Radio	57,650	57,650	0		130			2 vehicles are needed for the officers out to the field.
	Vehicle maintenance cost	4,000	2,000	0				0	2 vehicles are needed for the officers out to the field.
	Vehicle Replacement costs	7,143	2,000	0				0	
	ISD charges for CCP agenda posting	7,143	- 0		U	808		808	
	Overhead	102.072	127 221		127 221				
	Total Probation	182,962 <b>341,191</b>	137,221 <b>263,678</b>	0		23,375 <b>25,560</b>	4,450	23,375 <b>30,010</b>	
Di-1-i-1 A41	Total Propation	341,191	203,078	U	203,078	25,560	4,430	30,010	
<u>District Attorney</u>								0	
***************************************								0	
								0	
***************************************	T. I.D. I. I.AU						•	0	
	Total District Attorney	0	0	0	0	0	0	0	
<u>Health System</u>									T '1 '1 '1 '1 '1 '1 '1 '1 '1 '1 '1 '1 '1
		07.500	07.500		07.500				To provide peer support services primarily for clients needing alcohol and drug treatment
	Peer to Peer support services	37,500	37,500	0	37,500		F00		services.
	Operating costs @ \$7,000 per position	10,500	10,500	5,250	5,250	500	583	583	
	Desktop computers	800	800	0		500	0		Laptop computer for one filled FT position
***************************************	Avatar license	1,250	1,250	0	1,250	614	0	614	Licenses for BHRS EHR
	05.	444.7	10.000	•	10.000		0.507	0.507	Temporary in-take center at 455 County Center, shared office space for HSA and Health staff
*************************************	Office Space Lease	14,447	10,028	0	10,028	0	2,507	2,507	
	Overhead	32,848	29,948	0		680	0		
	Total Health	97,345	90,026	5,250	84,776	1,794	3,090	4,884	Assuming 50% federal funds
Human Services Agency	<u> </u>								
									Temporary in-take center at 455 County Center, shared office space for HSA and Health staff
	Office Space Lease	14,447	10,028	0	10,028	0	1,671	1,671	
	Laptops for unit	3,810	3,810	0	3,810			0	ISD charge to Reconfig Phone and IT wiring in Parolle Space at 400 Count Center
	ISD Phone Charges					2,778	2,929		
***************************************	Overhead (29% of personnel)	93,154	83,917	0			31,262	31,262	
	Total HSA	111,411	97,755	0	97,755	2,778	35,862	32,933	
***************************************									
	Grand Total for Operating Costs					30,132	43,402	67,827	

Community Corrections Partnership (2011-12-14) Client Needs and Services Costs Summary from Proposed Interim Funding Requests: Year 1 Costs and Funding Request Other Committed Fundina Actuals 11/30/11 11/30/11 Department/Agency Item Description Yr2 Costs Year 1 Costs Source AB109 Funds Total Purpose/Assumptions Probation Department Contracted GPS 173,010 129,758 129,758 Per vendor quote based on 100 units/yr for hybrid GPS Total Probation 173,010 129,758 0 129,758 0 Health System 1.057.920 Medical care @ \$6612 per client annually 600.370 300.185 1,924 Assume 80% enrollment: 50% utilization: total of 227 clients Y1, 400 clients Y 300.185 1.924 Low-level mental health services @ \$6027 per client Assume 18% need, total of 227 client Y1, 400 Y2; 50% of costs will be reimbursed by annually 446,904 253.618 126.809 126.809 30 30 federal funds Intensive mental health services @ \$20,425 per client Assume 10% need, total of 227 client Y1, 400 Y2; 50% of costs will be reimbursed by annually 817.000 469,775 234.887 234.888 federal funds Intensive residential AOD treatment @ \$9,000 per 225,000 180.000 90.000 1.043 Assume Y1 = 20: annualized = 25 client annually 90.000 1.043 Intensive outpatient AOD treatment @ \$4,478 per clier 338 Assume Y1 = 23: annualized = 29 129,862 102,994 51,497 51,497 338 Outpatient AOD treatment @ \$2.052 per client annually 100.548 80.028 40.014 0 Assume Y1 = 39: annualized = 49 40.014 3,335 Assuming 50% federal funds Total Health 2,777,234 1,686,785 843,392 1,924 843,393 1,411 Human Services Agency Assume 100% of clients will need gift cards. Gift Cards will be handed out in \$25 dollar 825 increments one time. Grocery gift cards @ \$25 each 18,000 13,500 0 13,500 825 Motel Vouchers @ \$75/day up to 30 days 252.000 189 000 0 189.000 6,225 6,225 Assumes some clients will need Motel Vouchers (15 clients/month/ 14 days only ) Housing adds 5 clients per month 594.000 272.250 0 272.250 O Assumes adding 5 clients per month and leveling off at 30 Bus Pass @ \$64/month 59.904 1,085 Assume 80% of clients will need bus passes (24 clients\*6 months) 110.592 0 59.904 572 513 Assume 80% of clients will need phone cards (24 clients added per month, one time) Phone Cards @ \$10/month 17,280 9.360 0 9,360 100 100 Assume 80% of clients will need clothing vouchers (24 clients added per month, one time) Clothing Vouchers @ \$20/month 17.280 9.360 0 9.360 300 0 300 Food Support for ineligible / 6 months 216.000 117.000 0 117.000 Assume 50% of clients ineligible due to drug conviction (15 clients) Vocational Training 240.000 136,200 0 2.500 Assume 30% of clients \$ 2000 per (one time ) 136,200 2.500 Employment services (Contracted out) 100.000 75.000 Assume 30% of clients 0 75.000 Assume 25% of clients \$70 per (one time) Career Interest Assessment 4.000 8,400 0 4,000 To provide supervisee, peer engagement, through individual mentoring, strength based Community Mentor ( Pastor Harris Contract) 20,000 14,000 0 14,000 1,225 counseling, and group counseling sessions to support reduced recidivism. Support Services (DMV, Licensing, Assessment) 30,000 30,000 0 30,000 598 598 Assume 30% of clients 12,858 Total HSA 1,623,552 929,574 0 929,574 872 11,986 Sheriff's Office Clothing & Personal Needs 15.910 3.618 3.618 \$0.18 x 241 inmates x 365 days. Prorated in year on \$8.61 x 241 inmates x 365 days. Prorated in year on Food Items - Maguire 757.258 360.629 360.629 \$1.01 x 241 inmates x 365 days. Prorated in year on Household Items 88.608 42.216 42.216 Inmate Medical Costs 1.347.684 508.236 508.236 \$15.32 x 241 inmates x 365 days. Prorated in year on Hope Inside Programming 109,445 27,361 27.361 per MSF estimate in 2008 Total Sheriff's Office 2,318,905 942,060 942,060 0 Year 1 will use existing budget and/or Reserves to fund Total Client Needs and Sycs 2,796 13,397 16,194 Other Trust Fund Designations San Mateo County Police Chiefs and Sheriff Association This will create a pool of funds for law enforcement agency enforcement, compliance coordination, and collaboration with probation on home visits, monitoring, intervention, and Supplemental Funds 650,000 291.815 291,815 enforcement distribution. Agencies will bill their needs and be reimbursed. Total Police Chiefs/Sheriff Assoc 0 Countywide Contingency Appropriation 150.000 **Total Countywide Contingency** 0 Grand Total 7.592.701 3.979.992 1.785.452 1.902.725 2.796 13.397 16.194

# Training Cost Summary from Proposed Interim Funding Requests:

			Year 1 Costs and Funding Request						
Department/Agency	Item Description	Annualized Costs	Year 1 Costs	Other Funding Source	AB109 Funds	Actuals 11/30/11	Committed 11/30/11	Total	Purpose
Probation Departmen	<u>nt</u>								
	One-time Specialized training @5,000/sworn staff Annual ongoing STC requirement @1,000/staff	45,000 9,000	30,000 0	0	30,000 0	5,831			Specialized trainings to help officers up to speed to manage this population.  Mandatory trainings for sworn officers.
District Attorney	Total Probation	54,000	30,000	0	30,000	5,831	0	5,831	
<u>District Attorney</u>	L							0	
Uluman Camilaaa Aman	Total District Attorney	0	0	0	0	0	0	0	
Human Services Agen	c <u>v</u> Staff training/Staffing costs Total HSA	12,000 <b>12,000</b>	12,000 <b>12,000</b>	0	12,000 <b>12,000</b>	0	0	0	
	Total FISA	12,000	12,000	U	12,000	U	U	U	
	Total for Training Costs					5,831	0	5,831	
San Mateo County Pol	ice Chiefs and Sheriff Association								
Total F	Training Police Chiefs and Sheriff Association	50,000 <b>50,000</b>	50,000 <b>50,000</b>	0 <b>0</b>	50,000 <b>50,000</b>	0	0	0	This will create a pool of funds to be used for Training purposes
TOTAL	Funce Chiefs and Sherin Association	50,000	50,000	U	50,000	U	U	U	
	Grand Total					5,831	0	5,831	