

SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

Probation Department
222 Paul Scannell Drive
San Mateo, CA 94402
(650) 312-8816



John L. Maltbie, Acting County Manager
Lee Thompson, County Counsel

Members

Stuart Forrest, Chair*
Chief Probation Officer

Adrienne Tissier
Board of Supervisors

Steve Wagstaffe*
District Attorney

Grace Nelson
District Attorney's
Office: Victims
Representative

Jean Fraser
Health System
Department

Beverly Johnson*
Human Services
Agency

Stephen Kaplan
Behavioral Health and
Recovery Services

John Joy
Human Services
Agency: Employment
Services

Beth Freeman*
Superior Court

John Digiacinto*
Private Defender

Susan Manheimer*
Chief, San Mateo
Police Department

Mike Nevin
Service League

Greg Munks*
Sheriff

Anne Campbell
County Office of
Education

*Executive Committee
Members

COMMUNITY CORRECTIONS PARTNERSHIP January 26, 2012 3:00 pm – 5:00 pm 455 County Center, Room 101 Redwood City

AGENDA

- | | |
|---|--|
| I CALL TO ORDER | Stuart J. Forrest |
| II PUBLIC COMMENT | |
| III ROLL CALL | Stuart J. Forrest |
| IV OLD BUSINESS | Stuart J. Forrest |
| A. Approval of the 12/14/2011 minutes (Action) | All |
| B. Approval of the 01/10/2012 Town Hall minutes (Action) | |
| V NEW BUSINESS | |
| A. Fiscal Workgroup (Information and Action) | Jim Saco
Steve Kaplan
Melissa Wagner |
| <ul style="list-style-type: none">• LIP budget update (<i>Attachments 1 and 2</i>)• Request to increase existing behavioral health contracts serving AB109 clients (BHRS) (Action)• Request to increase existing RDA contract (Probation) (<i>Attachments 3 and 4</i>) (Action) | |
| B. Resource Development Associates (Information) | Andy Riesenberg
Mikaela Rabinowitz |
| <ul style="list-style-type: none">• Facilitated discussion of the draft "LIP Goals, Strategies and Action Steps" (<i>Attachments 5 and 6</i>)• Update on the LIP timeline (<i>Attachment 7</i>)• Process for feedback on the LIP | |

C. Chair Memo to the Community Corrections Partnership (Action)

Stuart J. Forrest

- Submit the LIP and the LIP budget to the Board of Supervisors at the same time, but as two separate documents requiring two separate votes (*Attachment 8*)

D. CCP Monthly Reports (Information)
(*Attachments 9 – 11*)

Probation
Sheriff
Heath/HSA

VI ADJOURNMENT

Stuart J. Forrest

A COPY OF THE SAN MATEO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP AGENDA PACKET IS AVAILABLE FOR REVIEW AT THE PROBATION DEPARTMENT, HALL OF JUSTICE, 400 COUNTY CENTER, 5TH FLOOR. THE PROBATION DEPARTMENT IS OPEN MONDAY THRU FRIDAY 8:00 A.M. – 12:00 AND – 1:00 – 5:00 P.M., SATURDAY AND SUNDAY – CLOSED.

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT MELISSA WAGNER AT LEAST 72 HOURS BEFORE THE MEETING AT (650) 312-5219 or mwagner@smcgov.org. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

If you wish to speak to the Committee, please fill out a speaker's slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the CCP Chair who will distribute the information.

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COMMUNITY CORRECTIONS PARTNERSHIP

December 14, 2011, 3:30-5:00 p.m.

District Attorney's Office, 400 County Center, 3rd Floor, Redwood City, CA

MINUTES

1. Call to Order

Meeting was called to order at 3:35 p.m.

2. Public Comment

Speakers recognized by the Chair

Martin Fox, Veterans Advocate

Sara Matlin, ACLU, North Peninsula Chapter

3. Introductions

4. Old Business

A. On Partnership consensus, minutes for the 11/30/2011 CCP ½ Day Workshop were approved as corrected.

B. Melissa Wagner stated the following:

- Full CCP will meet on February 9 from 3-5pm, location TBD.
- Executive Committee will meet February 16 from 3-5pm, location TBD.
- Draft LIP will be posted by the close of business on February 3.

5. New Business

A. Resource Development Associates (RDA)

- Andy Riesenber – Update on LIP
 - Conference call with the Data Workgroup on December 9 to discuss ways of systematically tracking information.
 - Meet with Fiscal Workgroup December 22 to ensure that the LIP aligns with fiscal elements of the plan.
 - Public Safety Realignment Town Hall will be held January 10 from 6:30 – 8:30 pm, location TBD.
 - Draft LIP will be presented to full CCP on February 9.
 - Revised version of LIP will be presented to the Executive Committee for vote on February 16.
 - LIP will be submitted to County Manager's Office February 29 in preparation for presentation to BOS on March 13.
- Mikaela Rabinowitz – Update on Service Gap Analysis (SGA)
 - Surveying service providers across San Mateo County – 29 respondents received to date.
 - The majority of services currently available are mental health services, information and referral services, and substance abuse services.

In response to a question from Chief Forrest, Mikaela Rabinowitz reiterated that in terms of the SGA, there is a need to survey more broadly, and to incorporate as many providers as we can into the survey to get as much data as possible. Secondly, we must look at the menu of services that appear to be appropriate for the population, and then look at that in relation to services that appear to be available.

- The quality of the service providers will best be assessed by the departments/staff that interface with those providers on a regular basis and have a sense of which providers are better than others.

Greg Munks emphasized that it is too early to identify trends, and that it is important for the plan to be flexible so that the funding and support can be adjusted accordingly. He suggested that the plan have some ongoing evaluations/measurements built in to accommodate the changes as the AB109 population evolves.

Jean Fraser suggested that instead of the draft LIP being posted on February 3, post the draft for the January 26 meeting, which would allow the group the opportunity to review the draft again on February 9.

RDA will review and report back to the CCP the feasibility of accommodating the suggestion made by Jean Fraser to post draft LIP by January 26. RDA offered the possibility that an outline of the draft LIP may be a more viable option prior to January 26.

B. Data Workgroup

- Glenda Miller
 - Survey will be sent out from the CMO regarding data collection and data reporting needs.
 - Data Workgroup will meet on December 22.
 - Researching options to report out by agency and coordinating those efforts.
 - Sample of combined report may be available for January meeting for CCP review.

C. Fiscal Workgroup

- Jim Saco
 - Year-to-date Revenue for AB109:
 - i. Local CCP Programming \$1,031,502
 - ii. One-time Local CCP Implementation & Training \$297,975
 - iii. One-time Local CCP Planning \$150,000
 - iv. DA/PDP Revocation Hearings \$24,330
 - Correction on Attachment II (spreadsheet) included in the meeting packet—the HSA Operating Costs are \$11,618 instead of \$32,933 a net decrease of \$21,315.
 - Correction on Attachment I (spreadsheet) the available balance of the programming allocation should be \$3,165,356 versus \$3,144,041.
 - The Fiscal Workgroup will meet with RDA on December 22.

6. Adjournment

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Hall of Justice
400 County Center, Redwood City
(650) 363-4123



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Members

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CCP TOWN HALL MINUTES January 10, 2012, 6:30 pm – 8:30 pm 455 County Center, Room 101, Redwood City

1. **Call to Order**
Meeting was called to order at 6:35 p.m.
2. **Welcome and Introduction**
Chief Probation Officer, Stuart Forrest
3. **Overview of Town Hall Meeting**
Andy Riesenbergs gave an overview of the purpose of the town hall meeting:
 - To inform San Mateo County residents of the purpose of public safety realignment and the impact on the community.
 - To provide an overview of the Community Corrections Partnership (CCP), and the process used for developing the local implementation plan (LIP).
 - To solicit input from the community regarding their needs in improving public safety.
 - To provide feedback to the community regarding their questions and/or concerns.
4. **Public Comment**
Speakers recognized by the Chair
Jay Laefer, ACLU, North Peninsula Chapter
Sara Matlin, ACLU, North Peninsula Chapter
Linnea Nelson, ACLU, Northern California Affiliate
Marshall Dinowitz, ACLU, North Peninsula Chapter
Martin Fox, Veterans Advocate
James Jonas
Cheryl Monroe
Emily Harris, Californians United for a Responsible Budget
Pete Woiwode, California Partnership
Pastor André Harris
Morton Frank
Robert Hoover, East Palo Alto Re-Entry
Manuel La Fountain
Dorsey Nunn, Legal Services for Prisoners with Children
5. **CCP Information Panel Discussion**
Ken Pessa, CCP Facilitator, moderated the discussion and introduced the format of the discussion. There were three questions given to the panelists, and they each were allowed 2 minutes to respond to the first question, and 3 minutes to respond to the second and third questions.

What role does your agency play in public safety realignment?

Stuart Forrest – stated that basically Probation’s role is public safety. Public safety includes enforcing condition of probation, exchanging intelligence with law enforcement, chemical testing, and field contact, which includes monitoring behavior. Treatment also plays a role in restoring individuals to their community.

Stephen Kaplan – stated that the County Behavioral Health and Recovery Services (BHRS) staff has looked at the prevalence among the returning population as well as the sentenced population for both mental health and substance use conditions. BHRS estimated that 10% would have a diagnosable serious mental illness that would be a psychotic disorder, bipolar disorder or serious clinical depression. BHRS will screen for mental health, substance use, post-traumatic stress disorder and related symptoms. BHRS will facilitate the client referrals and follow-up.

Steve Wagstaffe – stated that the District Attorney’s Office (DAO) has the responsibility to hold people accountable for what they do, and to assist the victims in dealing with their tragedy. The DAO will focus on the population sentenced to county jail instead of prison, and vetting those individuals most suited for mandatory supervision as opposed to being locked up.

Greg Munks – emphasized that the Sheriff’s Office (SO) and Chief Manheimer share the responsibility of providing frontline law enforcement services to their respective communities as well as the unincorporated areas of the county. The biggest impact of realignment has been in the jail—the SO is responsible for the care and custody of those individuals sentenced to jail. Realignment has added a whole new population sentenced to jail, to date, 45 individuals has been sentenced to jail.

Robin Tomlinson (El Centro de Libertad) – stated that her organization’s role is to provide substance abuse services and mental health services to those individuals coming out of incarceration and those in the community. El Centro de Libertad is a member of a treatment provider coalition that consists of several treatment providers in San Mateo County.

How will the county know if realignment is working?

Stephen Kaplan – emphasized that there is a limited amount of money available for realignment, and there is a significant need that is disproportionate to the amount of money the state has allocated. Mr. Kaplan stated that there is a growing body of literature and research about what works and does not work that can prove useful in San Mateo County. The CCP should not do what does not work. He also expressed concern that the plan address and monitor the criminogenic needs of the clients.

Steve Wagstaffe – emphasized that the current level of violent crimes in the US is at the lowest level that it has been in decades—we do not want to lose that with realignment. The challenge for the CCP is that less incarceration does equate to an increase in crime. The Crime Analyst will facilitate the CCP’s ability to track trends so that law enforcement partners can make the necessary decisions to address issues as they arise.

Greg Munks – stated that the plan that is developed must have the measures and outcomes built into the plan. In the jail, 14% of the men and 22% of the women have a serious diagnosed mental illness. Jobs are pivotal to the success individuals returning to their communities.

Robin Tomlinson (El Centro de Libertad) – stated that it is important for provider services to embrace culture diversity and the specific needs of those communities. Equally important is client feedback both positive and negative to offer a true sense of the programs that work and those that do not work.

Stuart Forrest – emphasized that reliability is at the heart of making realignment work—matching needs to services.

What role can community leaders and family members play in achieving the goals of realignment?

Steve Wagstaffe – emphasized that realignment will not work without family members and community involvement. Mr. Wagstaffe stated that the community and the community leaders must set the standard for their ideal expectations of realignment and the returning population—there must be job training and jobs.

Greg Munks – stated that community leaders must open their doors to the formerly incarcerated. It is incumbent upon the corporations, companies and places of business in the community to be receptive to allow for second chances with respect to the formerly incarcerated.

Robin Tomlinson (El Centro de Libertad) – emphasized that attending community forums such as the CCP town hall meeting will keep the public current on available information. The formerly incarcerated need mentors to help them reacclimate to society, and to offer direction on how to look for a job best suited for their skill set.

Stuart Forrest – emphasized staying informed and supporting the community based organizations (CBO)—prepare for long-term commitment.

Stephen Kaplan – expressed concern that legislation did not allow for the composition of the CCP to include formerly incarcerated people. He suggested that the San Mateo County CCP figure out a way to formalize opportunities for formerly incarcerated people and their families to have direct input into the CCP process.

6. Small-Group Break Out Discussion

7. Adjournment