



**North Fair Oaks Community Council**  
*A Municipal Advisory Council to the  
San Mateo County Board of Supervisors*

2600 Middlefield Road,  
Redwood City, CA  
650-363-1800  
www.nfoforward.org

Everardo Rodriguez, Chair  
Juan Carlos Prado, Vice-Chair  
Beatriz Cerrillo  
Brooks Esser  
Joanie Gillspie  
Linda López  
Jennifer Ruiz  
Blair Whitney

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**August 27, 2020**

**7:00pm**

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The North Fair Oaks Community Council provides recommendations on the issues of community health, safety, welfare, public works and planning for the North Fair Oaks geographic area. It holds regular monthly meetings to address the needs of the community, act as a forum, and serve as an advisory body to the Board of Supervisors.

**Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, this meeting was held via videoconference. It began at 7:00 PM and was accessed online at <https://smcgov.zoom.us/j/95667696980> or by calling 1 (877) 568-4106 for Spanish.**

## **1. ROLL CALL**

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**Present:** Chair Everardo Rodriguez, Vice Chair Juan Carlos Prado, Council Member Linda López, Council Member Blair Whitney, Council Member Jennifer Ruiz, Council Member Brooks Esser, Council Member Joanie Gillspie

**Absent:** Council Member Beatriz Cerrillo

**Staff Present:** Tim Fox, Deputy County Counsel; Justin Mates, Deputy County Manager; Emma Gonzalez and Mitzy De La Peña Medina, Office of Community Affairs.

Timothy Fox, Deputy County Counsel, confirmed Brooks Esser and Joanie Gillspie as Council Members of the North Fair Oaks Community Council.

## **2. PUBLIC COMMENT**

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- **Shawneece Stevenson**, who is running for Sequoia Union High School District School board. She would love to connect with everyone if people would like to learn more about her.

# AGENDA

## 3. California Highway Patrol Update

<p>Presentation by CHP Officer Art Montiel, Public Information Officer</p>	<ul style="list-style-type: none"> <li>• Pedestrian crosswalk detail back in July ended up with approximately 30 citations, several verbal warnings, and there were vehicles that were towed for suspended drivers.</li> <li>• No fatal incidents.</li> <li>• A new commander, Jason Cavett, will be starting on September 1, 2020.</li> </ul>
<p>Questions from Council Members</p>	<ul style="list-style-type: none"> <li>• Council Chair Everardo Rodriguez asked if there is an increased number of accidents or reports of speeding.               <ul style="list-style-type: none"> <li>○ Officer Art Montiel replied that they have issued more citations, especially with speeds over 100 miles an hour.</li> </ul> </li> </ul>

## 4. Census 2020-Final Push

<p>Presentation by Melissa Vergara, Community Outreach Specialist, Office of Community Affairs</p>	<ul style="list-style-type: none"> <li>• Final Census day is September 30, 2020.</li> <li>• San Mateo County has the highest self-response rate in the entire state of California, which is 76.8%.</li> <li>• Although we are number 1 in the state, there is a list of lowest 20 census tracts in San Mateo County.</li> <li>• There are three census tracts for North Fair Oaks and two of them are in the lowest census tracts.</li> <li>• Update on Office of Community Affairs' efforts:           <ul style="list-style-type: none"> <li>○ Bilingual postcards went out to 20 lowest census track areas</li> <li>○ Digital bilingual banner ads</li> <li>○ Bus ads</li> <li>○ Multicultural Institute organized a car caravan</li> </ul> </li> <li>• Census takers are going door by door.</li> <li>• Census takes can be identified by:           <ul style="list-style-type: none"> <li>○ ID badge: their name, photograph, Department of Commerce watermark and an expiration date</li> <li>○ Official bag and electronic device</li> <li>○ Conduct their work between 9 am and 9 pm</li> <li>○ Call regional census center if you have questions</li> </ul> </li> <li>• Door to door canvassing efforts: September 8-11 on the field with community partners</li> <li>• We need your help:           <ul style="list-style-type: none"> <li>○ Spread the word widely and highlight the importance of making sure everyone in North Fair Oaks counts</li> <li>○ Share information on social media and follow us on Twitter/Instagram</li> <li>○ Post onto Next Door</li> <li>○ Talk to your friends and neighbors</li> </ul> </li> </ul>
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<p>Questions from Council Members</p>	<ul style="list-style-type: none"> <li>• Council Member Linda Lopez asked how OCA is working to meet those challenges using service providers? <ul style="list-style-type: none"> <li>○ Emma Gonzalez replied that OCA has been working with Second Harvest Bank since the start of the pandemic. Everybody receives a census flyer in the food distribution bag, which reaches thousands.</li> <li>○ Funding has been provided to community-based organizations for outreach and education.</li> <li>○ Melissa Vergara replied that OCA has also done phone banking, text banking and influencer videos.</li> </ul> </li> <li>• Council Member Blair Whitney asked how to count people if they move to another household <ul style="list-style-type: none"> <li>○ Emma Gonzalez replied that it is based on where you lived any time after April 1 you can respond by mail, by phone or online</li> <li>○ It is better to be overcounted than undercounted.</li> </ul> </li> <li>• Council Chair Everardo Rodriguez asked how many enumerators work at North Fair Oaks. <ul style="list-style-type: none"> <li>○ Emma Gonzalez replied that there were 2,000 people graduated out of Cañada College CSM to become enumerators, but there is a large turnover rate.</li> </ul> </li> <li>• Council Member Brooks Esser asked if Melissa can share Census material about how to respond. <ul style="list-style-type: none"> <li>○ Melissa replied yes</li> </ul> </li> <li>• Vice Char Juan Carlos Prado asked whether the enumerators at North Fair Oaks are bilingual <ul style="list-style-type: none"> <li>○ Emma Gonzalez replied yes.</li> </ul> </li> </ul>
<p>Public Comment</p>	<p>No public comment</p>

**5. Recommendation for 197 NOTTINGHAM AVE Home Improvement Exception and Off-Street Parking Exception for the conversion of first floor storage/laundry space into a dwelling unit within a duplex building. The existing residential building encroaches into the side and rear yard setbacks and currently consists of one dwelling in addition to a detached ADU already permitted on the property. The property is zoned multi-family (R-3/S-5).**

<p>Presentation by Bryan Albini, Planner</p>	<ul style="list-style-type: none"> <li>• Project Proposal: Off-Street Parking Exception &amp; Home Improvement Exception</li> <li>• Existing Multi-family zoned parcel with ADU</li> <li>• Proposal to convert first floor to one-bedroom residence</li> <li>• Three covered parking spaces required for multi-family units.</li> <li>• Four uncovered spaces currently exist on the property.</li> </ul>
<p>Questions from Council Members</p>	<ul style="list-style-type: none"> <li>• Council Member Juan Carlos Prado asked whether the exception is seeking now to make sure there is conformity with the existing encroachment. <ul style="list-style-type: none"> <li>○ Bryan Albini replied that any development proposal will seek compliance through correction of unconformity or use permit.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Council Member Brook Esser asked if there is any feedback or comment from neighbors around the surrounding property <ul style="list-style-type: none"> <li>○ Bryan Albini replied that the notification went out last week and has not received any comment yet.</li> </ul> </li> </ul>
Council Action	<ul style="list-style-type: none"> <li>• Council Member Brooks Esser made a motion to approve off-street parking exception as proposed.</li> <li>• Council Member Linda Lopez seconded the motion.</li> <li>• Roll call vote: <ul style="list-style-type: none"> <li>○ Yes, 7: Rodriguez, Prado, Lopez, Whitney, Ruiz, Esser and Gillspie.</li> <li>○ No: 0.</li> <li>○ Absent: Cerrillo</li> </ul> </li> <li>• The motion carries.</li> </ul>
Public Comment	No public comment

**6. Presentation on SMC Recovery Plan**

Presentation by Peggy Jenson, Deputy County Manager	<ul style="list-style-type: none"> <li>• San Mateo County’s Recovery Initiative is a collaboration among local government agencies, non-governmental organizations, private partners, and residents to promote an inclusive recovery and leverage the collective capacity of the whole community to build a more equitable, healthy, and connected San Mateo County.</li> <li>• Recovery Initiative organization: Recovery Coordination Council, public information and outreach group, equity recovery group, public health committee, economic recovery committee, vulnerable populations support committee, community infrastructure committee and education and childcare committee.</li> <li>• Equity is the foundational principal of this entire initiative. The Equity Recovery Council identified five questions that we expect every committee to ask every recommendation coming forward</li> <li>• What we have learned: <ul style="list-style-type: none"> <li>○ Many questions about the COVID-19 health and safety guidelines.</li> <li>○ Lower income residents are most affected by the pandemic.</li> <li>○ Lack of technology tools, digital expertise and wi-fi access are increasing economic and racial disparities.</li> <li>○ Almost all small businesses, including child care, are struggling.</li> <li>○ Consumers and parents remain concerned about safety.</li> <li>○ Shelter in place is challenging for young children, students, and families</li> <li>○ Our committees have put together a series of over 100 recommendations that are being shared with a variety of stakeholders. All comments will be incorporated into a final draft, which will be presented to our recovery reporting council on September 18.</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>• Goals, objectives, and recommendations: <ul style="list-style-type: none"> <li>○ Provide basic and essential needs to the County’s most vulnerable populations.</li> <li>○ Technology and connectivity for all.</li> <li>○ Provide safe distance learning and out-of-school care.</li> </ul> </li> </ul>
Questions from Council Members	<ul style="list-style-type: none"> <li>• Chair Everardo Rodriguez asked if there is a time planned for the implementation. <ul style="list-style-type: none"> <li>○ Deputy County Manager Peggy Jenson replied that committee will put together an implementation plan over the next week</li> </ul> </li> <li>• Council Member Linda Lopez asked what the recommendations were made regarding mental health. <ul style="list-style-type: none"> <li>○ Deputy County Manager Peggy Jenson replied that mental health is the second focus area for our vulnerable populations. The key focus is to make sure people are aware of mental health resources that are available, overcome the stigma about it, and share information through all our trusted partners.</li> </ul> </li> </ul>
Public Comments	No public comment

**7. Presentation on Immigrant Relief Fund**

Presentation by Sophie Mintier, Lead Management Analyst, Office of Budget, Policy and Performance, San Mateo County	<ul style="list-style-type: none"> <li>• Earlier in Spring, the Board of Supervisors expressed interest in providing support to undocumented residents of the County who were unable to qualify for federal unemployment benefits and for the stimulus benefits.</li> <li>• The Legal Aid Society at San Mateo County was developing a new fund for exactly that purpose. The Supervisors opted to support this fund called San Mateo County Immigrant Relief Fund.</li> <li>• It has been seeded with philanthropic contributions by John Sobrato and other local foundations.</li> <li>• Funds are distributed to recipients by Mission Asset Fund.</li> <li>• As of today, \$9.4 million have been distributed.</li> <li>• Assistance is based on need, targeted at \$1,000 per family unit</li> <li>• There is a multi-step process to apply. Residents who need help first submit pre-application through the Mission Asset Fund website to determine their eligibility. Eligible applications are invited to submit a full application.</li> <li>• Encourage community members to apply. Visit Mission Asset Fund: <a href="https://missionassetfund.org/immigrant-families-grant-sm/">https://missionassetfund.org/immigrant-families-grant-sm/</a></li> <li>• To date, there are 28,741 pre-applications, 14,157 invitations to re-applicants to submit their full applications.</li> <li>• 9,589 grant applications have started and a total of 8,550 grants have been approved.</li> </ul>
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Questions from Council Members	<ul style="list-style-type: none"> <li>• Council Chair Everardo Rodriguez asked whether there are active efforts to do fundraising. <ul style="list-style-type: none"> <li>◦ Sophie Mintier replied that a lot of fundraising efforts have been done by John Sobrato who provided an initial five-million-dollar contribution to this fund. Mission Asset Fund is also fundraising.</li> </ul> </li> </ul>
Public Comments	No public comment

## 8. Report Out

<p><b>a. Supervisor’s Report</b>, presented by Maggie Cornejo, Legislative Aide to Supervisor Warren Slocum: None</p> <p><b>b. County Manager’s Report</b>, presented by Emma Gonzalez:</p> <ul style="list-style-type: none"> <li>• COVID outreach will build on the Census outreach campaign</li> <li>• Focus Areas: <ul style="list-style-type: none"> <li>◦ Communities at higher risk of COVID-19</li> <li>◦ Lower income communities including farm worker communities</li> <li>◦ Neighborhoods with more crowded living situations</li> <li>◦ COVID-19 ads at bus shelters and billboards in North Fair Oaks</li> <li>◦ Micro-targeted ads through Facebook or social media livestream</li> <li>◦ Canvassing at high risk areas</li> </ul> </li> <li>• Mask Up SMC campaign: North Fair oaks residents share why they wear a mask and bring true life testimonials why people wear their masks</li> <li>• Community resources e-Newsletter in English and Spanish.</li> <li>• Mask Mobile: visits vulnerable communities and distributes masks</li> <li>• Micro-targeted Digital Media: English and Spanish local influencer videos</li> </ul> <p><b>c. Council Member’s Report</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p><b>d. Adjournment</b></p> <ul style="list-style-type: none"> <li>• The meeting adjourned at 8:53pm</li> <li>• Next Council Meeting: Thursday, September 24, 2020; 7 p.m. to 9 p.m.</li> </ul>
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