



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager



**Date:** June 15, 2015  
**Board Meeting Date:** June 23, 2015  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Reyna Farrales, Deputy County Manager

**Subject:** Agreements to Provide Services Funded by Measure A Funds for Fiscal Years 2015-16 and 2016-17

**RECOMMENDATION:**

Adopt a Resolution authorizing agreements with Samaritan House, Project WeHOPE and Second Harvest Food Bank.

**BACKGROUND:**

Measure A is the ten-year half-cent sales tax approved by the voters in November 2012. A study session with the Board was held on December 9, 2014 to address the Board's priorities over the next two years, the County's Shared Vision 2025 indicators and goals, and gaps in critical service areas.

On February 10, 2015 your Board appointed Supervisors Slocum and Tissier to a Measure A Subcommittee to give staff direction on the FY 2015-17 funding cycle.

On March 17, 2015 your Board adopted the allocation plan for Measure A funding for FY 2015-16 and FY 2016-17. The plan included several priority areas where new contracts for homelessness and housing, foster youth, and older adult services would be brought to the Board on an accelerated schedule so services could begin on July 1, 2015.

On April 28, 2015 your Board, approved continuing and / or expanding initiatives that were part of the FY 2013-15 funding cycle as well as a number of new initiatives and projects for the FY 2015-17 funding cycle.

On June 16, your Board authorized Measure A-funded agreements with Court Appointed Special Advocates, InnVision Shelter Network, StarVista (Child and Adolescent Abuse Hotline Prevention Program and Lucky Kids Program), Telecare, StarVista (East Childhood Community Team), StarVista (Daybreak and Transitional

Housing Youth Services), Daly City Peninsula Partnership Collaborative, Edgewood Center for Children and Families, Institute on Aging, Alzheimer’s Association of Northern California and Northern Nevada, Focus Strategies, and Ombudsman Services of San Mateo County.

**DISCUSSION:**

**Continuing Initiatives**

The County Manager requests that the Board adopt a resolution authorizing agreements to continue the following services through the providers listed below which received Measure A funds to provide such services during the FY 2013-15 funding cycle.

**Samaritan House, in collaboration with the Core Agency network - Homeless Prevention Assistance Program**

The Homeless Prevention Assistance Program, also known as emergency housing assistance, provides temporary, targeted support to low-income households to prevent homelessness. Clients may receive security deposits, rental assistance, and short-term grants based on critical family need and available financial resources. Samaritan House serves as the fiscal and administrative sponsor on behalf of the Core Agency network for this homeless prevention assistance. A waiver of the RFP process is in the County’s best interests because this is a continuing initiative for which Samaritan House, in collaboration with the Core Agency network, has already been providing the requested services.

<b>Measure</b>	<b>FY 2015-16 Projected</b>	<b>FY 2016-17 Projected</b>
Number of program households that will receive rental assistance (unduplicated)	273	275
Percent of program participants contacted who have remained housed at 3 and 6 months	50%	50%
Percent of clients rating the services provided as satisfactory	90%	90%

The term of the Agreement is July 1, 2015 through June 30, 2017 in an amount not to exceed \$868,600.

**Project WeHOPE – East Palo Alto Homeless Shelter Operating Expenses**

Project WeHOPE’s year round shelter in East Palo Alto provides homeless individuals a safe and comfortable environment to stay for emergency needs up to 60 days and for transitional shelter up to 120 days. Clients are offered an opportunity to develop an individualized case plan that will focus on moving to a more stable residence such as a transitional housing program, a substance abuse treatment program or permanent or supportive housing. Clients are provided referrals to community resources. A waiver of

the RFP process is in the County's best interests because this is a continuing initiative for which Project WeHOPE has already been providing the requested services.

<b>Measure</b>	<b>FY 2015-16 Projected</b>	<b>FY 2016-17 Projected</b>
Number of adults served by the shelter every night	40	40
Percent of clients who increased or sustained employment income	8.5%	12%
Percentage of clients connected to eligible services	30%	32%

The term of the Agreement is July 1, 2015 through June 30, 2017 in an amount not to exceed \$1,040,300.

### **New Initiatives**

#### **Second Harvest Food Bank**

Second Harvest Food Bank (SHFB) is the single largest non-governmental source of food for low income populations in San Mateo County, serving more than 73,000 individuals per month. As coordinator of the Hunger Relief Network, SHFB assists 135 non-profits with food warehousing and delivery. Distributing fresh, perishable food promotes healthy eating. This initiative has two components. The first is one-time funds of \$300,000 to support site modification and equipment to expand capacity at partner sites and support partner sites in accommodating perishable foods. The second component is \$150,000 per year in FY 2015-16 and FY 2016-17 to purchase food to support SHFB's work to provide food to families and individuals in need.

<b>Measure</b>	<b>FY 2015-16 Projected</b>	<b>FY 2016-17 Projected</b>
Percent of increase in pounds of food provided to the SHFB Hunger Relief Network	5%	6%
Percent of agencies satisfied with food provided from SHFB	85%	85%
Percent of food provided to Hunger Relief Network that is perishable (perishable proteins, produce, etc.)	55%	55%

A waiver of the RFP process is requested because staff has determined that the selected provider is the sole source for the unique food distribution network supported by this agreement. The term of the Agreement is July 1, 2015 through June 30, 2017 in an amount not to exceed \$600,000.

The Agreements and Resolution have been reviewed and approved by County Counsel as to form.

The Resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate per agreement).

The Resolution also contains a provision to allow the County Manager or designee to modify the performance measures to implement changes in the reporting requirements as may be appropriate to help the County more effectively communicate information about Measure A programs.

This agreement contributes to the Shared Vision 2025 outcomes of Prosperous, Healthy and Safe community by providing resources to assist the County’s low-income and underserved residents by providing emergency housing assistance to prevent homelessness, providing shelter to homeless individuals and supporting distribution of food to residents in need.

**FISCAL IMPACT:**

The total amount of Measure A funds included in the above contracts for the FY 2015-17 funding cycle is \$1,395,000. There are no other funding sources for these agreements. Funding for these agreements has been included in the FY 2015-16 and FY 2016-17 Recommended Budget and in June revisions. Details on the amount per contract per fiscal year are provided in the table below.

<b>Contract</b>	<b>FY 2015-16</b>	<b>FY 2016-17</b>	<b>Total</b>
<b>Measure A Funds</b>			
Samaritan House	\$430,000	\$438,600	\$868,600
Project WeHOPE	\$515,000	\$525,300	\$1,040,300
Second Harvest Food Bank	\$450,000	\$150,000	\$600,000
<b>Total – Measure A Funds</b>	<b>\$1,395,000</b>	<b>\$1,113,900</b>	<b>\$2,508,900</b>
<b>Other Funds</b>	0	0	0
<b>Total – Other Funds</b>	0	0	0
<b>Total – All Funds</b>	<b>\$1,395,000</b>	<b>\$1,113,900</b>	<b>\$2,508,900</b>