



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** November 20, 2013  
**Board Meeting Date:** January 7, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Beverly Beasley Johnson, JD, Director, Human Services Agency  
**Subject:** Amendment to the Agreement with Project WeHOPE

**RECOMMENDATION:**

Adopt a Resolution authorizing an amendment to the agreement with Project WeHOPE to provide year round Emergency Shelter Services in the City of East Palo, extending the term through June 30, 2015, increasing the amount by \$1,200,000 to \$1,422,173.

**BACKGROUND:**

The Countywide 2013 Homeless Census and Survey indicated 119 unsheltered homeless people in the City of East Palo Alto (EPA). While Safe Harbor Shelter at South San Francisco (90 beds) and Maple Street Shelter in City of Redwood City (76 beds) are serving the homeless population in their surrounding areas, there are not any year round shelters in EPA to serve unsheltered homeless adults. The only existing shelter in EPA is operated by WeHOPE which serves as a seasonal shelter during the Inclement Weather Activation nights.

On May 7, 2013, the County Manager's Office through a "Measure A Report" recommended the Board of Supervisors create a year-round emergency shelter (operating seven days a week, with the minimum hours of 4pm-8pm each day) serving up to 40 adults in EPA.

**DISCUSSION:**

Although the County would provide significant operating support for two years, it is anticipated that a combination of city contributions, grants, foundation support or funds from private donors will help cover second year costs of the EPA shelter operations.

On August 13, 2013, The Human Services Agency Center on Homelessness distributed a Request for Qualifications to homeless service providers in San Mateo County to consider interested parties for a Request for Proposal. Project We HOPE was the only

interested party who responded back to the proposal and agreed to continue the operation of their seasonal shelter as a year round shelter.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed the Amendment and Resolution as to form, Risk Management has approved the Contractor's insurance and the Contract Compliance Committee has approved a beyond 3-year Waiver Request.

Approval of this Amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing emergency shelter services to unsheltered homeless adults that are residents of San Mateo County.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Projected</b>
Number of unsheltered adults served by the shelter every night.	40	40
Percent of unsheltered adults connected to eligible services.	30%	30%

**FISCAL IMPACT:**

The term of the Agreement is extended by one year to July 1, 2011 through June 30, 2015. This fourth Amendment will increase the Agreement by \$1,200,000 (FY 2013-2014 by \$700,000 and FY 2014-2015 by \$500,000) for a total obligation of \$1,422,173. The amendment amount of \$1,200,000 is funded 100% through Measure A, and has been included in the FY 2013-14/2014-15 Adopted Budgets.