

April 27, 2016

Dear Property Owner or Resident:

**Re: Adeline Drive and Canyon Road Capacity Improvement Project – Burlingame Hills Sewer Maintenance District (Project No. SB004)**

The County of San Mateo Board of Supervisors awarded a contract to:

**KJ Woods Construction, Inc.  
1485 Bayshore Blvd, #149  
San Francisco, CA 94124  
415-759-0506**

to rehabilitate the sanitary sewer pipes (mains) in the Burlingame Hills Sewer Maintenance District (District) along or near the above-referenced streets. Construction is anticipated to begin in May 2016 with the work taking approximately six months (120 working days) to complete. As described in our letter to you dated July 22, 2015, the project consists of replacing existing asbestos cement and vitrified clay sewer pipes with larger polyvinyl chloride (PVC) and high density polyethylene (HDPE) pipes, replacing existing brick manholes with new concrete manholes, and reconnecting sewer laterals from each property. A map indicating the locations of the pipes to be replaced is attached for your reference. To view our July 22, 2015 letter, please visit our project website at <http://publicworks.smcgov.org/adeline-canyon>.

Work will generally take place Monday through Friday between the hours of 8:00 am and 5:00 pm, weather permitting. Advance notices will be distributed 48 hours prior to work by the contractor in your neighborhood, which will explain possible access needed and/or certain restrictions, such as parking or street closures, which may take place during the course of work. Your presence is not required during this work.

If you are considering making improvements to your sanitary sewer lateral, please complete any improvements prior to construction of this project, or if you would like to consider having the sewer lateral work performed in conjunction with this project, you may want to contact our contractor for a price quote. The property owner is responsible for financing any work on private laterals, hiring a contractor and/or coordinating with the contractor, obtaining all required permits, and coordinating with the County's construction management consultant, Harris & Associates. Please be advised that a Sewer Inspection Permit (SIP) is required for any sewer lateral work and must be obtained by contacting the District. SIPs cost \$300 and the cost cannot be waived.



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Please note that you must also obtain an encroachment permit from the County Permit Section if your contractor is doing work in the road right-of-way, such as replacing your sanitary sewer cleanout at the property line or the lateral from the property line cleanout to the District main. There is a fee for encroachment permit applications. The Encroachment Permit Application form can be downloaded by going to the following link:

<http://publicworks.smcgov.org/encroachment-permits>

Contact the County of San Mateo Public Works Department's Permit Section at (650) 363-1822, for further information.

For property owners at 2836, 2838, 2839, and 2843 Adeline Drive, please note that you must obtain an encroachment permit from the City of Burlingame (City), if your contractor is working in the City's road right-of-way, such as replacing your sanitary sewer cleanout at the property line or the lateral from the property line cleanout to the District main (pipe). There is a fee for encroachment permit applications with the City. Contact the City's Engineering Division at (650) 552-7230, for further information. A SIP is also required for any sewer lateral work at these properties and must be obtained by contacting the District.

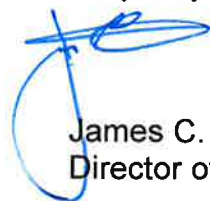
Contact Jeff Palin with Harris & Associates at (925) 765-9134 after an encroachment permit and SIP are obtained.

Every effort has been and will be made to minimize any inconvenience the project may cause. However, we believe that there will be some disturbances to the residents, and we thank you in advance for your patience and cooperation.

If you have any questions or concerns, please contact Sandeep Gill, Edelzar Garcia, or Mark Chow, of my staff, at (650) 363-4100. They can also be reached via email at:

[sgill@smcgov.org](mailto:sgill@smcgov.org)  
[egarcia@smcgov.org](mailto:egarcia@smcgov.org)  
[mchow@smcgov.org](mailto:mchow@smcgov.org)

Very truly yours,



James C. Porter, P.E.  
Director of Public Works

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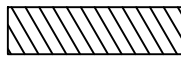
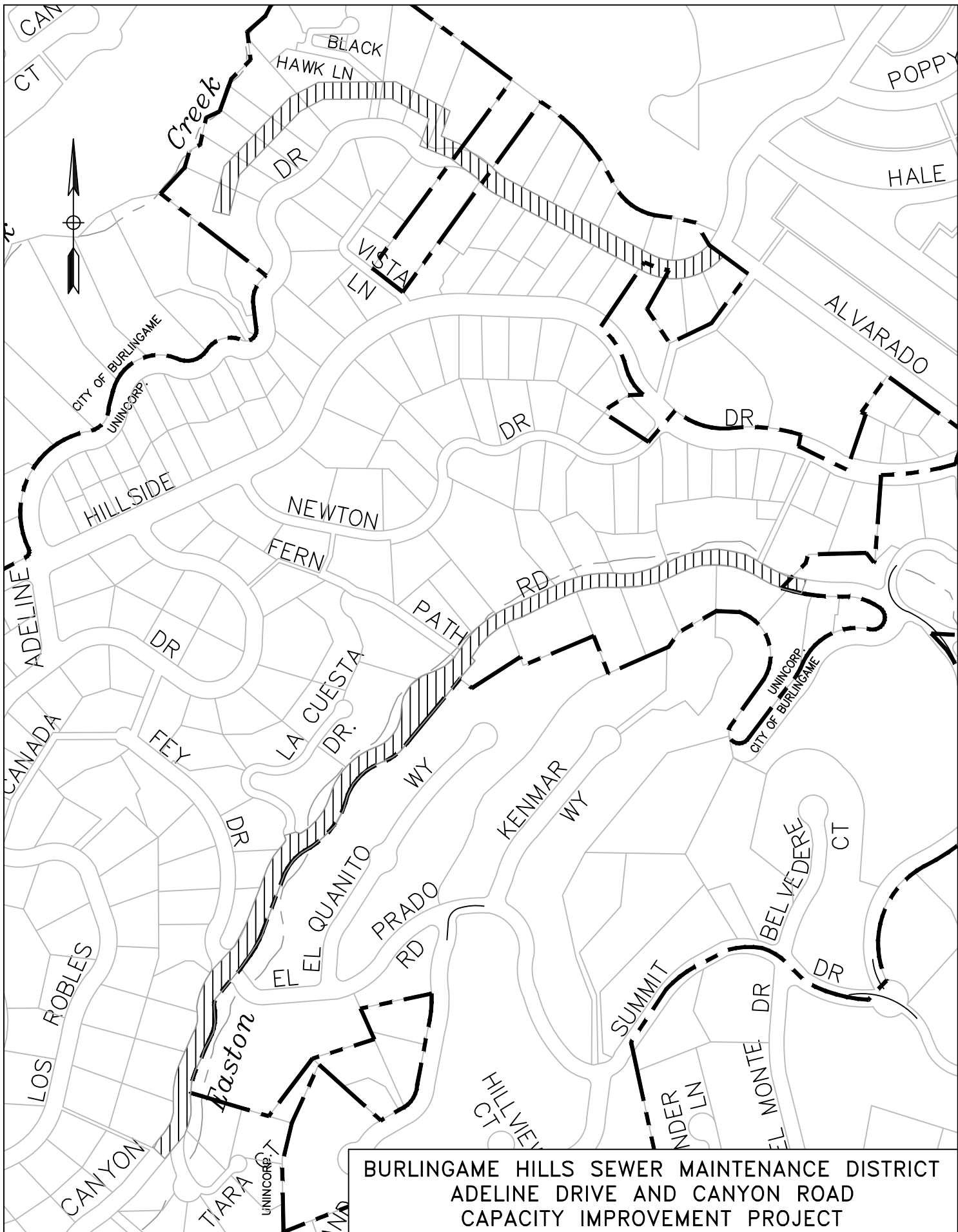
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Encl. As stated

cc: Syed Murtuza, Public Works Director, City of Burlingame  
501 Primrose Road, Burlingame, CA 94010  
Steve Epstein, President, Burlingame Hills Improvement Association  
Richard Lee, Associate Engineer  
Jeff Palin, Harris & Associates

e-copy: Ann M. Stillman, Deputy Director, Engineering and Resource Protection  
Mark Chow, P.E., Principal Civil Engineer, Utilities-Flood Control-Watershed Protection  
Julie Young, P.E., Senior Civil Engineer, Utilities-Flood Control-Watershed Protection  
Edelzar V. Garcia, P.E., Senior Civil Engineer, Utilities-Flood Control-Watershed Protection  
Kristen Lau, P.E., Associate Civil Engineer, Utilities-Flood Control-Watershed Protection  
Tom McCarthy, Wastewater Collection Supervisor



LIMITS OF WORK



COUNTY LIMITS

BURLINGAME HILLS SEWER MAINTENANCE DISTRICT  
 ADELINE DRIVE AND CANYON ROAD  
 CAPACITY IMPROVEMENT PROJECT

# LOCATION MAP

NO SCALE