

**PROBATION DEPARTMENT  
COUNTY OF SAN MATEO**



**Michael Callagy, County Manager  
Iliana Rodriguez, Deputy County Manager**

**Members**

**John T Keene**  
Chief Probation Officer

**Don Horsley**  
Board of Supervisors

**Susan Etezadi**  
Superior Court

**Rebecca Baum**  
District Attorney's  
Office

**Ziomara Ochoa**  
Behavioral Health  
and Recovery Services

**John Fong**  
Human Services Agency

**Ron Rayes**  
Private Defender's  
Office

**Dan Mulholland**  
Chief, Redwood City  
Police Department

**Ed Wood**  
Sheriff's Office

**Jenee' Littrell**  
County Office of  
Education

**Susan Manheimer**  
Community at-large

**Jane Smithson**  
Community at-large

**Nick Jasso**  
Youth Voice

**Debora Telleria**  
Juvenile Justice and  
Delinquency Prevention  
Commission

**Community Based  
Organization Members:**

**Daryl Tilghman**  
StarVista

**Margaret Hitchcock**  
Y.M.C.A.

**Kate Hiester**  
Fresh Lifelines for Youth

**Juvenile Justice Coordinating Council (JJCC) Meeting  
November 18, 2021 / 12:00 – 2:00 p.m.  
Virtual Meeting**

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the regular meeting location of the JJCC is no longer open for public meetings.

**Public Participation**

- Written public comments may be emailed to [dhansen@smcgov.org](mailto:dhansen@smcgov.org) and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda.
- Spoken public comments will also be accepted during the meeting through Zoom.
- Please see instructions for written and spoken public comments at the end of this agenda.

**MEETING AGENDA**

- |  |                        |
|--|------------------------|
| <b>I. CALL TO ORDER</b>  | John Keene             |
| <b>II. PUBLIC COMMENT</b>  | John Keene             |
| <b>III. ROLL CALL</b>  | John Keene             |
| <b>IV. UNFINISHED BUSINESS</b>   |                        |
| <b>A. Approval of August 19, 2021 JJCC Minutes</b>   | All                    |
| <b>B. Approval of August 19, 2021 DJJ Minutes</b>  | All                    |
| <b>V. NEW BUSINESS</b>   |                        |
| <b>A. Adopt a resolution finding that, as a result of the continued COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health and safety of attendees</b> | All                    |
| <b>B. JJCPA/JPCF Comprehensive Report Presentation</b>   | Kim Gillette<br>ASR    |
| <b>C. Budget Update</b>  | John Keene<br>Hong Liu |
| <b>VI. ADJOURNMENT</b>   | John Keene             |

**2022 JJCC MEETING SCHEDULE**

Thursday, February 17, 2022  
Thursday, May 19, 2022  
Thursday, August 18, 2022  
Thursday, November 17, 2022



**\*Meetings will be held from 12:00 to 2:00 p.m. and will be a Virtual Meeting format until further notice.**

**Instructions for Public Comment During Videoconference Meetings**

During videoconference meetings of the JJCC, members of the public may address the JJCC as follows:

- *Written Comments:*  
Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:
  1. Your written comment should be emailed to [dhansen@smcgov.org](mailto:dhansen@smcgov.org)
  2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda
  3. Members of the public are limited to one comment per agenda item
  4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
  5. If your emailed comment is received at least 24 hours prior to the meeting, it will be provided to the JJCC members and made publicly available on the JJCC website along with the agenda. We cannot guarantee that emails received less than 24-hours before the meeting will be read during the meeting, but such emails will still be included in the administrative record of the meeting.
  
- *Spoken Comments:*  
Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:
  1. The November 18, 2021 JJCC meeting may be accessed through Zoom online at:  
<https://smcgov.zoom.us/j/95921449920>  
The meeting ID is: 959 2144 9920. The November 18, 2021 JJCC meeting may also be accessed via telephone by dialing 1 669 900 6833 (Local).  
Enter the meeting ID: 959 2144 9920, then press #.
  2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  4. When called, please limit your remarks to the time limit allotted.