

**PROBATION DEPARTMENT  
COUNTY OF SAN MATEO**



**Michael Callagy, County Manager  
Iliana Rodriguez, Deputy County Manager**

**Members**

**John T Keene**  
Chief Probation Officer

**Don Horsley**  
Board of Supervisors

**Susan Etezadi**  
Superior Court

**James Wade**  
District Attorney

**Vacant**  
Behavioral Health  
and Recovery Services

**John Fong**  
Human Services Agency

**Ron Rayes**  
Private Defender

**Dan Mulholland**  
Chief, Redwood City Police  
Department

**Gregory Rothaus**  
Sheriff's Office

**Jenee' Littrell**  
County Office of Education

**Rick Boitano**  
Jefferson Union  
High School District

**Susan Manheimer**  
Community at-large

**Jane Smithson**  
Community at-large

**Michele Gustafson**  
Juvenile Justice and  
Delinquency Prevention  
Commission

**Community Based  
Organization Members:**

**Peter Ehrhorn**  
StarVista

**Margaret Hitchcock**  
Y.M.C.A.

**Kate Heister**  
Fresh Lifelines for Youth

**Juvenile Justice Coordinating Council (JJCC) Meeting**

**February 6, 2020**

**2:00 – 4:00 p.m.**

**222 Paul Scannell Drive, San Mateo, CA 94402 – Chief's Conference Room**

**MEETING AGENDA**

- |   |                |
|---|----------------|
| <b>I. CALL TO ORDER</b>   | John Keene     |
| <b>II. PUBLIC COMMENT</b>   | John Keene     |
| <b>III. ROLL CALL</b>   | John Keene     |
| <b>IV. UNFINISHED BUSINESS</b>  |                |
| <b>A. Approval of November 7, 2019 Minutes</b>                              | John Keene     |
| <b>V. NEW BUSINESS</b>  |                |
| <b>A. RFPs Update (JJCPA/JPCF &amp; YOBG)</b>                               | Darlene Hansen |
| <b>B. Budget Update</b>   | Hong Liu       |
| <b>C. Local Action Plan 2020-2025 (LAP)<br/>    Applied Survey Research</b> | Kim Carpenter  |
| <b>VI. ADJOURNMENT</b>  | John Keene     |

**2020 JJCC MEETING SCHEDULE**

- ~~Thursday, February 6, 2020~~
- Thursday, May 28, 2020
- Thursday, July 30, 2020
- Thursday, November 5, 2020

**\*All meetings will be held from 2:00-4:00 p.m. at the  
Youth Services Center, Chief's Conference Room**

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT DARLENE HANSEN AT LEAST 72 HOURS BEFORE THE MEETING AT: (650) 312-5227 or dhansen@smcgov.org. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

**If you wish to speak to the Committee, please fill out a speaker's slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to Darlene Hansen, who will distribute the information to the committee members.**

**Local Action Plan 2020-2025**  
***Data Collection Protocol for the Juvenile Justice Coordinating Counsel***  
**JJCC Meeting of February 6, 2020**

- 1) What are the top unmet needs for youth in San Mateo County?**
  
- 2) What are the top unmet needs for parents/caregivers and other family members of youth?**
  
- 3) What are the top improvements that could be made at the systems-level to better serve and support youth in the county?**