

Minutes of the Juvenile Justice & Delinquency Prevention Commission
August 27, 2019
5:15-7:15 pm
455 County Center, 4th Floor, Room 405, Redwood City

MINUTES

Commissioners Present: Chair: Michele Gustafson, Co-Vice Chair Sonoo Thadaney; Co-Vice Chair Rebecca Flores; Susan Swope; Melissa Wilson; Debora Telleria; Paul Bocanegra; Toni Barrack; Valerie Gibbs

Commissioners Absent: Doug Winter; Daniel Casillas; Clara MacAvoy

Probation Staff Present: Deputy Chief Probation Officer (WOC) Jodi Di Mauro;
Administrative Secretary Jannet Bonilla

Additional Attendees:

Aurora Pena – Behavioral Health & Recovery Services	Judge Susan Jakabowski – Juvenile Court
Ron Rayes – Private Defender Program	Sathvik Nori – Youth Commissioner Liaison
Kate Hiester – Fresh Lifelines for Youth	Rebecca Baum – DA’s Office
Cassidy Higgins – Fresh Lifelines for Youth	Judge Susan Jakubowski – Juvenile Court

I. Administrative Business:

- a. Call to Order: Chair Gustafson called meeting to order at 5:15 p.m.
- b. Roll Call and Establish Quorum: A quorum was established at 5:16 pm.
- c. Introductions
- d. Agenda Review: Agenda amended to remove item IV as BHRS was not in attendance. **Approved** as amended.
- e. Approval of Minutes of July 30, 2019: **Approved.**

II. Oral Communications

None

III. 2019 Inspections

- a. Status, Remarks, Questions, Concerns – Commissioner Telleria said Camp Kemp’s inspection is complete; all other location inspections are finishing up and should be complete within the next month or two.

Commissioner Wilson raised concerns about the uneven distribution of responsibilities amongst inspection team members and that expectations should be set and taken into consideration for next year’s inspections.

There will be a re-write to the inspection form for 2020 as this year's form was focused on Title 15. The commissioners will begin discussing the new form by October 2019.

- b. YSC Facilities Report – Commissioner Telleria said the Youth Services Center was inspected on June 11th; it is a well-run facility but has aging furniture. The YSC has drafts for their Policies and Procedures as they prepare to work with Lexipol to upload digital versions. Transitional reports should be in place by the fourth quarter.

The inspection found that the youth feel like the Medical Department is not providing services as quickly as they'd expect. There does not appear to be a reduction in care, although the equipment available in the facility can lead to some inefficiency. For example, there is no x-ray machine in the medical unit and youth must be transferred to the medical center for services. In order to receive eye glasses, youth must go through the County Medical Optometry and the process can take months at a time. Co-Vice Chair Thadaney suggested medical devices like a bedside ultrasound and bringing an optometrist on site might help. Chair Bocanegra asked about the transition of medical services once a youth is released; DCPO Jody Di Mauro stated the medical information is not provided to Probation staff as it is confidential, but the medical department is transitioning to electronic medical records which should ease the process of including medical records in transitional plans.

Chair Gustafson asked DCPO Di Mauro to provide a structure of the Phoenix Program by the November meeting to add an addendum to the inspection. Chair Gustafson brought up the staff turnover rate and asked whether Probation would like assistance on hiring; DCPO Di Mauro stated Probation is following state mandated requirements with adequate staffing.

M:/Wilson, S:/Swope: Accept the YSC Facility Inspection with additions as submitted by Commissioners Telleria. **Approved** unanimously.

IV. Court Remarks and Discussion

Judge Jakubowski reported on the Phoenix meeting held on August 23, 2019. The DA's office and Private Defender's program provided input for the Phoenix Program. During the meeting there was discussion on parent involvement as well as transition planning for Phoenix. Judge Etezadi and Jakubowski will be meeting with medical in the week and will present concerns from the inspection report. Chair Gustafson asked Judge Jakubowski if she can also bring up the concern with medical continuity of care for youth who are released.

V. Private Defender Program Remarks and Discussion

Private Defender Ron Rayes was introduced by Chair Gustafson and he provided information on his background. Mr. Rayes stated he attended the Phoenix meeting as well as the Summer Olympics Ceremony and was happy to see the youth in good spirits.

VI. County Office of Education Remarks and Discussion

No Report

VII. Youth Commission Update

Youth Commissioner Nori informed that the Youth Commission had its first planning retreat meeting and he is encouraging them to become more involved with JJDP. A liaison is needed from the JJDP to the Youth Commission, the meeting is usually second and fourth Thursday of the month from 5:15 pm to 7:15 pm. Chair Gustafson stated there is an opening for a JJDP youth commissioner.

VIII. Probation

- a. Update on Phoenix Program – Di Mauro informed the group that all post adjudicated youth with 60 or more days will be considered for the Phoenix Program. Staff will attend a Multi-Disciplinary Team Meeting and will present an application for prospective youth to join the Phoenix Program. If youth are interested in joining, they will be presented at a separate Phoenix MDT. Once a youth is approved in the MDT Meeting, they will be added to the court calendar and presented to the Judge to accept and give a Phoenix order. Phoenix youth will not be in a separate housing unit in order to accommodate males and females and will serve up to 20 youth. Phoenix youth will be taken to a separate unit after school to receive programs as well as a family style dinner in central dining. Judges will grant youth community passes with staff and with their families. The goal is to have successful youth released early on Electronic Monitoring or have them Time and Terminate. Parent/Guardians and youth will be included in the transition planning. Probation will be working with BHRS and Service Connect to start case management with 18 and over youth. Youth who are not approved into the Phoenix Program will be informed of the reason and will be given a new date to apply. The launch date for Phoenix is targeted for the end of Fall.
- b. Current population of facilities, number of out-of-custody youth supervised by Probation, and number and location (out of county/state) of youth placed out of home - Di Mauro reported that the JH population as of 6 a.m. August 27 was 39 (32 males and 7 females) and Camp Kemp's population as of August 27 was 5 girls. In addition, there was 6 females in the Girls Empowerment Program. It was also reported there are 6 placement youth at Courage to Change, Valley Teen, Remi Vista, D and Associates, and Gateway. 2 cases were reported to have dual jurisdiction with Child Family Services and 9 AB12 youth.
- c. Update on data available for reporting – Probation will be providing quarterly drawn out data which will include age and demographics.
- d. Update on institutions/probation staffing – Di Mauro said she is currently Working Out of Class Deputy Chief for Juvenile and is also the Director of Institutions. Di Mauro will be the DCPO through November and Vielka McCarthy will then start her Work Out of Class DCPO role.
- e. Probation Liaison report – Commissioner Wilson reported Phoenix is expected to be up and running the end of October/beginning of November.

IX. Discussion: FLY Conflict of Interest Policy Prohibiting JJDPC Members from Volunteering In Institutions

FLY representatives Cassidy Higgins and Kate Hiester explained that FLY has updated their policy with regards to JJDPC Members participating in Juvenile Hall. FLY stated they would not allow JJDPC Members to volunteer through FLY in Juvenile Hall as there is a conflict of interest. FLY is open to having JJDPC members volunteer in other parts of the community. The JJDPC Members expressed deep concern about precedent and the origin or such a directive. The JJDPC would like to present their opposing view to this change to the FLY Board of Directors;

M:/Thadaney, S:/Swope: write a letter to FLY Board expressing concern, asking for meeting. **Approved** unanimously.

X. Reports Out

No Report

XI. Commissioner Comments/Announcements

Chair Gustafson announced there is BSCC Conference Call on August 29
Commissioner Swope said the Parent Guide has been distributed and feedback has been received.

Meeting adjourned 7:13 p.m.