

**PROBATION DEPARTMENT  
COUNTY OF SAN MATEO**



Juvenile Justice and Delinquency Prevention Commission  
June 25, 2019  
5:15pm – 7:15pm  
455 County Center – **Room 402 (Note Room Change)**  
Redwood City, CA 94063

**AGENDA**

*Public comment will be accommodated under Item II for items not on the agenda. The Commission requests that members of the public, who wish to comment on items on the agenda, submit a request to the Chair prior to the start of the meeting so that they may be recognized at the appropriate time.*

**Hon. Susan Etezadi**  
Presiding Juvenile  
Court Judge, Superior  
Court

**Judith Holiber**  
Deputy County  
Counsel

**Commissioners**

**Michele Gustafson**  
Chair

**Rebecca Flores**  
Co-Vice Chair

**Sonoo Thadaney**  
Co-Vice Chair

**Antoinette Barrack**

**Daniel Casillas**

**Christine Ford**

**Valerie Gibbs**

**Clara MacAvoy**

**Susan Swope**

**Debora Telleria**

**Melissa Wilson**

**Douglas Winter**

**I. Administrative Business (5:15-5:20)**

- a. Call to Order
- b. Roll Call and Establish Quorum
- c. Introductions
- d. Agenda Review
- e. Approval of Minutes of May 28, 2019
- f. Status of prospective commissioner applications
- g. Request a stand-in as JJDC representative at JJCC on Thursday, July 25, 2019, 2-4pm

**II. Oral Communications (5:20-5:25)**

*This item provides an opportunity for public comment on items not on the agenda (Time limit – two (2) minutes per person). There will be opportunity for public comment on agenda items as they are considered.*

**III. Presentation by San Mateo County Manager's Office Regarding Juvenile Fees and Discussion (Magda Gonzalez) (5:25- 5:45)**

**IV. 2019 Inspections (5:45-6:00)**

- a. Status, Remarks, Questions, Concerns, May 31, 2019 BSCC Statewide Conference Call
- b. Redwood City Police Department

**V. Update on Phoenix Program (6:00-6:10)**

- a. Probation
- b. Private Defender Program
- c. County Office of Education
- d. Court

**VI. Report outs (6:10-6:20)**

- a. Letter to Board Regarding Juvenile Hall Alternatives and SF Vote (Thadaney, Casillas)
- b. Big Lift Update (Swope)
- c. Child Abuse Prevention Council (Swope)
- d. Conferences (Casillas)
- e. Hillcrest Graduation (Telleria, Wilson, Swope)
- f. Court Liaison (Telleria)

- VII. Court Remarks and Discussion (Judge Etezadi, Judge Jakubowski) (6:25-6:30)**
- VIII. Private Defender Program Remarks and Discussion (Halpern) (6:30-6:35)**
- IX. County Office of Education Remarks and Discussion (Littrell) (6:35-6:40)**
- X. Youth Commission Update (Nori) (6:40-6:45)**
- XI. Probation (Hori, DiMauro) (6:45-6:55)**
  - a. Current population of facilities, number of out-of-custody youth supervised by Probation, and number and location (out of county/state) of youth placed out of home.
  - b. Update on data available for reporting.
  - c. Update on institutions/probation staffing.
  - d. Probation Liaison Report (Wilson, Barrack)
- XII. 2019 Projects Updates (6:55-7:10)**
  - a. Youth Court (Winter)
  - b. User Test (MacAvoy)
  - c. Parent Guide (Wilson, Swope)
  - d. Other Open or Proposed Projects
- XIII. Commissioner Comments/Announcements (7:10-time permitting)**
  - a. Training by Susan Swope: Introduction to Restorative Practices and Circles, Monday, July 21, 7:30 to 9:30 pm, Small Hall at Our Lady of Mount Carmel (Swope)
  - b. CCCS Status and Update (Wilson)
  - c. Court and Community Schools Advisory Committee (Gibbs)
  - d. CCPCA Conference & Training: August 27-30, 2019, South Lake Tahoe

**Next Meeting: Tuesday, July 30, 2019 5:15 – 7:15 p.m.**  
**Location: 455 County Center, 4<sup>th</sup> Floor, Room 405, Redwood City**

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MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT SECRETARY TONY BURCHYNS (650) 312-8878 AT LEAST 72 HOURS BEFORE THE MEETING AS NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

If you wish to speak to the Committee, please fill out a speaker's slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the County Manager who will distribute the information to the committee members.