

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



Juvenile Justice and Delinquency Prevention Commission
November 27, 2018
5:15pm – 7:15pm
455 County Center – Room 405
Redwood City, CA 94063

AGENDA

Public comment will be accommodated under Item II for items not on the agenda. The Commission requests that members of the public, who wish to comment on items on the agenda, submit a request to the Chair prior to the start of the meeting so that they may be recognized at the appropriate time.

Hon. Susan Etezadi
Presiding Juvenile
Court Judge, Superior
Court

Jan Ellard
Deputy County
Counsel

Commissioners

Michele Gustafson
Chair

Rebecca Flores
Co-Vice Chair

Sonoo Thadaney
Co-Vice Chair

Antoinette Barrack

Daniel Casillas

Christine Ford

Valerie Gibbs

Clara MacAvoy

Susan Swope

Debora Telleria

Melissa Wilson

Douglas Winter

I. Administrative Business (5:15-5:25)

- a. Call to Order
- b. Roll Call and Establish Quorum
- c. Introductions
- d. Agenda Review
- e. Approval of Minutes of October 30, 2018
- f. Membership Update
- g. Annual Report 2018

II. Oral Communications (5:25-5:30)

This item provides an opportunity for public comment on items not on the agenda (Time limit – two (2) minutes per person). There will be opportunity for public comment on agenda items as they are considered.

III. Elections for 2019 (5:30-5:40)

- a. Nominations and Elections
 - Chair/Co-Chair
 - Vice Chairs/Co-Vice Chairs

IV. Roles for 2019: Committees / Liaisons (5:40-5:50)

- a. Court Liaison
- b. Probation Liaison
- c. Youth Commission Liaison – Christine Ford
- d. Inspections Lead 2019
- e. Other Committees (Education? DA+PD? Retreat Planning?)

V. Juvenile Court Fees: Discussion of County Manager Proposal to Amend Resolution 075938 with respect to Satisfying Judgments (Gustafson; Deputy County Manager Peggy Jensen; Special Projects Coordinator Magda Gonzalez; Deputy County Counsel Craig Baumgartner) (5:50-6:15)

VI. Private Defender Program Remarks and Discussion (Halpern) (6:15-6:20)

VII. Court Remarks and Discussion (Judge Jakubowski) (6:20-6:25)

- XI. Youth Commission Update (Nori, DeNault) (6:30-6:35)**

- X. Probation (Deputy Chief Probation Officers Rich Hori and Roy Brasil) (6:35-6:45)**
 - a. Current population of facilities, number of out-of-custody youth supervised by Probation, and number and location (out of county/state) of youth placed out of home.
 - b. Update on Glendale closure(s) and other juvenile facilities.
 - c. Update on institutions/probation staffing.
 - d. Workshop on Values (Thadaney)
 - e. Probation Liaison (Wilson)

- XI. Project Reports (6:45-6:55)**
 - a. Vocational Training and Makers Lab (Thadaney, Barrack, Flores)
 - b. Youth Court (Winter, Thadaney)
 - c. Group Homes (Swope, Ford, Telleria)
 - d. Prop 64 (Gustafson, Casillas)
 - e. Parent Guidebook (Swope, Wilson, Gustafson)
 - f. User Test of Juvenile Justice System (MacAvoy, Gustafson)
 - g. Community Resources Project (Flores, Thadaney, Casillas)
 - h. Inspections (Barrack)

- XII. Projects for 2019: Continuing Projects and New Ideas (6:55-7:10)**

- XIII. Commissioner Comments/Announcements (7:10-time permitting)**
 - a. Community Schools Advisory Committee (Gibbs)
 - b. Community Collaboration for Children’s Success (Wilson)
 - c. Upcoming training opportunities (Gustafson)
 - d. Juvenile Justice Coordinating Council (JJCC) (Gustafson)

- XIV. Adjournment**

Next Meeting: Tuesday, January 29, 2019 5:15 – 7:15 p.m.
Location: 455 County Center, 4th Floor, Room 405, Redwood City

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT SECRETARY TONY BURCHYNS (650) 312-8878 AT LEAST 72 HOURS BEFORE THE MEETING AS NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

If you wish to speak to the Committee, please fill out a speaker’s slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the County Manager who will distribute the information to the committee members.



COUNTY OF SAN MATEO
Juvenile Justice and Delinquency Prevention Commission
222 Paul Scannell Drive • San Mateo, CA 94402

Minutes of the Juvenile Justice & Delinquency Prevention Commission
Oct. 30, 2018
5:15-7:15 pm
455 County Center, 4th Floor, Room 405, Redwood City

MINUTES

Commissioners Present: Chair Michele Gustafson; Co-Vice Chair Rebecca Flores; Co-Vice Chair Sonoo Thadaney; Susan Swope; Doug Winter; Daniel Casillas; Christine Ford; Deborah Telleria; Toni Barrack; Valerie Gibbs

Commissioners Absent: Clara MacAvoy; Melissa Wilson; Mary Oleksy

Staff Present: Chief Probation Officer John Keene; Deputy Chief Probation Officer Rich Hori; Probation Administrative Secretary Tony Burchyns

Additional Attendees:

Judge Susan Jakubowski, Juvenile Court
Joey Gallo – Fresh Lifelines for Youth

Adam Ely – Deputy County Counsel
Diego DeNault – San Mateo County Youth
Commission

Miguel Gallegos – JJJPC Applicant

Sathvik Nori – San Mateo County Youth
Commission

I. Administrative Business:

- a. Call to Order: Chair Gustafson called meeting to order at 5:15 p.m.
- b. Roll Call and Establish Quorum: A quorum was established at 5:15 pm.
- c. Introductions
- d. Agenda Review: **Approved** as distributed.
- e. Approval of Minutes: Sep. 25, 2018: **Approved** as distributed.

II. Oral Communications:

None

III. Committees / Liaisons

- a. Membership and Recruiting: Chair Gustafson announced that Mary Oleksy intends to resign from the commission due to time constraints and other commitments. Chair Gustafson introduced JJJPC applicant Miguel Gallegos who was attending his first meeting.
- b. Nominating Committee – Commissioner Swope volunteered to chair the committee which will seek nominees for JJJPC chair and vice chair positions for 2019. Elections to be held at the November 2018 meeting.
- c. Court and Community Schools Advisory Committee Liaison – Commissioner Valerie Gibbs agreed to continue in this role in 2019
- d. Court Liaison, Probation Liaison, Inspections Committee Lead – Commission will select members to serve in these roles at next meeting.
- e. Youth Commission Liaison – Commissioner Christine Ford expressed interest in serving in this role in 2019

IV. Discussion Regarding Camp Glenwood

Chief Probation Officer John Keene addressed the Commission about the likely relocation of the Camp Glenwood program from its low-security site in the hills near La Honda to the Youth Services Center in San Mateo. He framed the move as a way to cut costs in light of budget constraints and a dropping youth incarceration rate. He also said he envisions a redesigned Glenwood program fitting in with larger changes to the Youth Services Center over the next several years.

Chief Keene prefaced his remarks by citing a 2016 San Mateo County Grand Jury report that found the County's average daily cost per incarcerated youth to be \$930 in fiscal year 2014-2015. This figure reflected fixed costs such as staffing and repaying loans used to build the Youth Services Center. The loans have been reserviced, so there is reduction of the per youth cost from the 2016 Grand Jury Report.

Chief Keene said the County has a financial duty to seek efficiencies. He said housing the Glenwood boys program at the YSC would save money at a time when state resources for youth camps are declining and funding for community interventions is rising. In the long term, Chief Keene said he envisions the YSC changing from a detention-based facility to a reentry-based facility with dedicated space for community based organizations to provide services. Certain of these changes may require discussion with BSCC and other statewide bodies.

In the short term, Chief Keene said the Glenwood program would remain separate from the Juvenile Hall despite being housed in the same facility. Glenwood youth would continue to go on group outings and participate in other activities that are currently available to them. There are plans to relocate the vocational and garden programs to the YSC, along with the camp's chicken coop. Following the move, the La Honda site may continue to be used for Glenwood softball games and other athletic/recreational purposes.

Chief Keene said he would like to begin a conversation in January 2019 with agency partners and JJDPCC members about what the new Glenwood program will look like at the YSC. Though an exact moving date has not been selected, he said he anticipates the program will move permanently to the YSC between late February and mid-March.

Rick Halpern and Bonnie Miller of the Private Defender Program commented that moving the camp from its current site may not be in the best interest of the boys in the program. Miller said the camp provides a unique therapeutic environment that could not be replicated at the YSC.

Judge Susan Jakubowski asked if there would be flexibility around the March 2019 target date for Glenwood's relocation to the YSC. Chief Keene said delaying the move beyond March would present significant staffing challenges. He added he would like to work with the bench to best meet the needs of the current Glenwood population.

Bonnie Miller asked if there are any plans to close Camp Kemp. Chief Keene said there are no such plans. He added the County is engaged with other counties which may be interested in using the camp's services.

Commissioner Casillas asked if the new Glenwood program would continue to be a nine-month to 12-month program. Chief Keene said he would like the program to be shortened. In general, he said he would like to see youth detention times shortened in the County with a ramping up of aftercare services.

V. Private Defender Program Remarks and Discussion

Bonnie Miller of the Private Defender Program spoke about the benefits of the Camp Glenwood program, including its nurturing environment, vocational and culinary arts programs, gardening and chicken project, and backpacking and other fieldtrips. Ms. Miller said she's concerned that putting the program back into a custodial setting at the YSC will affect the quality of the interactions between the boys and the staff.

VI. Probation

Deputy Chief of Probation Rich Hori provided an update on the County's juvenile detention populations:

Juvenile Hall: 51 youth, 46 boys and 5 girls
 Camp Glenwood: 14 boys
 Camp Kemp: 6 girls

In addition, there are currently 12 youth in out-of-home placements

Hori said that all eligible youth in custody were recently offered an opportunity to register to vote before the county registration deadline, but none opted to vote.

Chief Keene said that moving forward the Department will collaborate with the registrar's office to create a more formal process for providing voter registration information to youth in custody.

VII. County Office of Education

No report.

VIII. Court Remarks

Judge Susan Jakubowski said she understands the funding issues with regard to Camp Glenwood's future. She also said understands the need to make sure the youth have the programs they need both for their benefit and also the benefit of the public. She said she will make herself available to help find solutions to ensure a successful program going forward.

IX. Consideration of Draft Inspection Reports

A. Burlingame Police Department report

M:/Thadaney, S:/Swope: Approve report. **Approved unanimously.**

X. Project Updates

A. Vocational Training and Makers Lab (Thadaney, Barrack, Flores)

Co-Vice Chair Thadaney suggested reaching out to the Probation Department and the Office of Education to learn where there might be opportunities to plug in additional programming in the year ahead.

Commissioner Swope asked whether Glenwood's vocational training program could be available to other youth in the juvenile hall if Glenwood moves to the YSC. Deputy Chief Probation Officer Rich Hori said he doubts the vocational and culinary programming would be available to all youth in the juvenile hall because of security concerns around the use of certain tools and sharp objects.

B. Youth Court (Winter, Thadaney)

Commissioner Winter said the next step will be to meet with local law enforcement and education officials to further explore ways to create a successful youth court program.

C. Group Homes (Swope, Telleria, Ford)

No report.

D. Prop 64

Chair Gustafson said she attended the Second Chances and Empathy Hackathon event at Santa Clara University on Oct. 27. The event highlighted the fact that many people with criminal records are not taking advantage of the opportunity to have their records sealed or their convictions downgraded. Developing systems to automate the juvenile record-sealing process remains a challenge.

E. Parent Guidebook (Swope, Wilson, Gustafson)

Commissioner Swope said she and Commissioner Wilson met with Probation Services Manager Lilia De la Cruz-Borrero to learn how the Assessment Center works. They are updating the draft Parent Guidebook accordingly. The next step will be to do the User Test to learn more about the intake process.

F. User Test (Oleksy, MacAvoy, Gustafson)

The Commission will work with the Probation Department to figure out the logistics for conducting a user test of YSC admission.

G. Community Resources Project (Flores, Thadaney, Casillas)

Co-Vice Chair Flores said she is still working with Jobs for Youth on the creation phase of a new youth resources website. She will keep the Commission posted.

XI. SB 10 Discussion

The Commission discussed California's bail reform law set to take effect in October 2019.

Chair Gustafson asked if the Probation Department had selected a pretrial risk assessment tool to make recommendations on whether defendants should remain behind bars while they await their court proceedings. Chief Keene said he is leaning toward the “Virginia” tool but is still waiting for the state to release its list of approved tools.

Chief Keene said the County is due to receive SB 10 implementation funds in early November to be used for preliminary planning purposes. Meanwhile, the bail industry is mounting a referendum effort, putting counties in limbo.

Co-Vice Chair Thadaney touched on the potential for bias in risk-assessment tools. Chief Keene said he will seek to ensure the tool is used correctly by pretrial probation officers. He said opportunities for review and human overrides will exist.

XII. Commissioner Comments/Announcements

- A. Community Schools Advisory Committee (Gibbs) – *No report.*
- B. Annual Juvenile Justice Commission Presentation during the California Probation and Parole Officer’s Conference (CPPCA)

Gustafson said she attended the conference and noted there will be major revisions to Title 15 taking effect on Jan. 1, 2019. She said the Commission will need to take this into consideration when updating its Inspection forms for 2019.

- C. Immigrant Detention legislation (S. 3036, S. 2849) and CDSS letter (Gustafson)

Chair Gustafson shared information regarding unaccompanied undocumented minors detained in California. The federal government is responsible for the care and supervision of these minors and state officials do not necessarily have access to information about these minors despite the fact that some are housed in state-licensed facilities. At the moment, the federal government does not contract directly with any state-licensed facilities in San Mateo County.

- D. How Educators Can Create Trauma-Informed Systems in their School Communities (Swope)
- E. 2018 Respect! 24/7 Conference: Restorative Justice Practices (Swope)
- F. Healing Justice Film Screening (Swope)

The film is available from the County Office of Education and the Commission will consider doing a screening at future Commission Retreat.

Meeting adjourned 7:18 p.m.

PREVENTION TRAINING ACADEMY

JJDC Agenda Packet 11/27/18 8



Environmental Prevention Strategies: Preventing Substance Abuse through Policy Initiatives and Social Norm Change

When:

Friday, Nov 30th
9:00 am - 4:00 pm

*Sign-in begins at 8:30 am
Lunch provided*

Where:

1710 South Amphlett Blvd,
Rm 126
San Mateo, 94402

What will you learn?

- Environmental prevention strategies specific for alcohol and marijuana
- How to engage youth leaders in prevention work
- Examples of youth-led prevention campaigns

Who should attend?

Prevention Professionals, County staff, Treatment Providers, Community Organizations, Community Leaders and Members, and anyone else who is interested.

This training is brought to you by Youth Leadership Institute, Community Prevention Initiative (funded by the Department of Health Care Services, and Community Health Promotion Unit of San Mateo County Health

Register by November 28th



<https://bit.ly/2DIXeAx>

Questions and/or special requests?
Contact Kathy Reyes
ekreyes@smcgo.org or 650-802-6587



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