

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



Members

John T. Keene
Chief Probation Officer

Don Horsley
Board of Supervisors

Iliana Rodriguez
County Manager

Elizabeth K. Lee
Superior Court

Karen Guidotti
District Attorney

David Young
Behavioral Health
and Recovery Services

Kerry Ahearn-Brown
Human Services Agency

Rick Halpern
Private Defender

Susan Manheimer
Chief, San Mateo Police
Department

Gregory Rothaus
Sheriff's Office

Nancy Magee
County Office of Education

Richard Boitano
Jefferson Union High School
District

Jane Smithson
At-large community
representative

Michele Gustafson
Juvenile Justice and
Delinquency Prevention
Commission

Juvenile Justice Coordinating Council (JJCC) Meeting

May 24, 2018

2:00 p.m. – 4:00 p.m.

222 Paul Scannell Drive, San Mateo CA – Chief's Conference Room

MINUTES

Present Members:

John Keene
Rick Boitano
Michele Gustafson
Rick Halpern
Karen Guidotti
Jane Smithson
Iliana Rodriguez
Kerry Ahearn-Brown
Don Horsley
Nancy Magee

Absent Members:

Elizabeth K. Lee
Gregory Rothaus
Susan Manheimer
David Young

Other Attendees:

Peter Ehrhorn, StarVista; Bonnie MacAskill, Probation; Rich Hori, Probation; Hong Liu, Probation; Vielka McCarthy, Probation; Hazel Benigno, StarVista; Alexi Arvanitidis, StarVista; Michelle Mendez, Probation, Christine VanDonge, Probation; Monica Vargas, Probation; Waynette Brock, One New Heartbeat & Copeland Center; Maria Delgado, Fresh Lifelines for Youth; Toni DeMarco, Behavioral Health and Recovery Services; Beth Walton, Acknowledge Alliance; Margaret Hitchcock, YMCA

I. Call to Order

The meeting was called to order at 2:03 p.m.

II. Public Comment

There was no public comment.

III. Roll Call

IV. Unfinished Business

The minutes from the February 22, 2018, meeting were approved.

M: D. Horsley/S: M. Gustafson

V. New Business

A. Budget Update

Hong Liu, Deputy Director of Administration – Probation, reported the revised budget is positive and that there are slight increases for most of the funding sources. Hong Liu further reported there is a trust reserve set aside for future use for the Board's allocation.

- Michelle Gustafson, Juvenile Justice and Delinquency Prevention Commission, asked what the criteria is for utilizing those set aside funds. Hong Liu responded that if there is a reduction-based allocation, it can use the trust as a one-time project allocation.
- Chief Keene stated the fiscal year (FY) will be closing on June 30, 2018, and reminded all of the CBO's of the invoicing process and to ensure invoices are turned in.
- Chief Keene also stated that the budget looks stable.

B. Review of Community Based Organization Appointments

In regards to CBO solicitation for participation in the committee, Chief Keene stated feedback has been received from CBO's with an interest to join. Chief Keene stated the desire is to split participation as much as possible between the funding streams.

- Chief Keene stated to date, we have three CBO's expressing interest in filling permanent CBO positions on the committee:
 1. Peter Ehrhorn, StarVista;
 2. Margaret Hitchcock, YMCA;
 3. Joey Gallo, Fresh Lifelines for Youth (F.L.Y.) Program
- Michelle Mendez, Probation, stated in speaking with Peter Ehrhorn, Starvista, she was advised that StarVista has gone through some transitions. Peter Ehrhorn, StarVista, followed by stating there have been some internal shifts and while his connection on the executive team at StarVista remains, another representative who would be fully capable to join the committee might be a better fit.
- Chief Keene stated for the next development of funding, he will be looking for a commitment from the CBO's to do both inside and outside programming with youth in the juvenile hall.
- Chief Keene stated Star vista is transitioning into the YOBG funding stream, Fresh Lifelines for Youth would represent the JPCF funding stream, and YMCA would be a good representative for the Victim Impact Awareness (VIA) Program.
- Chief Keene stated what he foresees for this group in the future is having representatives from all the funding streams all working collaboratively to create a stronger, long-term process for our CBO involvement.
- Michelle Gustafson asked if because now we are representing three different funding streams if all three representatives who were just discussed are being added to the Council, to which Chief Keene answered, "Yes, they are being added."
- Chief Keene spoke about the need for a true asset map in our County
- Supervisor Don Horsely, Board of Supervisors, stated we have moved to asset mapping.

- Iliana Rodriguez, County Manager's Office, stated the Board allocated \$500,000 for asset mapping for two communities (North County and South County), and will have a preliminary report to the Board in either October or November.
- A conversation ensued about the advantages of asset mapping.
- Chief Keene proposed for CYSOC representatives to put on the agenda the issue of looking into the work that has already been done around asset mapping. Chief Keene stated once this is complete; it can be brought back and discussed at the table.

C. Discussion of Youth Membership on the JJCC

- Chief Keene stated we have an excellent youth commission in this County. Chief Keene further stated he would like to reach out to the youth commission to see if they would have interest in joining the Board.
- Chief Keene asked for feedback regarding if whether or not to have youth who have been in the system or that may be currently at risk join as a youth member.
- Chief Keene stated he has been impressed with the youth in the STEP Program
- Rick Halpern, Private Defender's Office, suggested youth from Project CHANGE, particularly, youth that has been through the Girls Program, who has transitioned off of probation and is doing well in the community, would be a good candidate.
- Toni Demarco, Behavioral Health and Recovery Services, reported the following programs: Youth Ambassadors Program and Lived Experience Academy.
- Michelle Gustafson advocated for having multiple youth involved such as foster youth, Lived Experience youth, etc., as well as someone who has been system-involved through one of the camps or in the juvenile hall.
- Toni Demarco stated many of the youth in the Lived Experience Academy are from both the foster care and probation systems.
A discussion ensued about the appropriate age for a youth commission member.
- All Members agreed ages 16 – 25 was an appropriate age for a youth commission member.
- Toni DeMarco spoke regarding an old program that had youth summits every year and they were specifically drawn from every high school in the county with a heavy emphasis on non-traditional youth leaders. Youth that was on probation, foster care, or not attending school was sought out. Law enforcement would also attend these summits to listen and youth developed the breakout groups they wanted. The Program sought people from the community attached to those issues to work with the youth.
- Don Horsely, Board of Supervisors, stated with all school shootings and youth suicide it would be a good idea to resurrect this concept.
- Chief Keene asked for the system partners present to do research and find information to bring back to the table regarding youth and what needs to be accomplished to restart this program.

- Waynette Brock, One New Heartbeat & Copeland Center, stated she is currently in the process of finding youth leaders and will be securing Silicon Valley Foundation to do a one-day event or Fair Oaks Community Center. Chief Keene asked Ms. Brock to inform the Board of the date(s) of the event(s) once they have been established.
- Chief Keene stated he will reach out to different groups to get information regarding youth membership.
- Rick Boitano, Jefferson Union School District, stated in terms of potential youth membership, a consideration should be made of speaking with student service directors at the various high schools in the County.
- Kerry Ahern-Brown, Human Services Agency, reported the Work Foster Youth Advisory Board is sponsoring a foster youth pop-up museum with Spoken Word on Friday night from 5:00 p.m. to 7:00 p.m. in Redwood City.
- Chief Keene announced Christine VanDonge is now working for the Probation Department as a Management Analyst.
Chief Keene announced that Michelle Mendez, Probation, will now be overseeing the Institutions Division, and thanked her for all her support.

Remaining 2018 JJCC Meetings

- August 23, 2018
- October 25, 2018
- All meetings will be held in the Chief's Conference Room from 2:00 p.m. to 4:00 p.m.

Adjournment 3:26 p.m.