

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



Juvenile Justice and Delinquency Prevention Commission
May 29, 2018
5:15pm – 7:15pm
455 County Center – Room 405
Redwood City, CA 94063

AGENDA

Public comment will be accommodated under Item II for items not on the agenda. The Commission requests that members of the public, who wish to comment on items on the agenda, submit a request to the Chair prior to the start of the meeting so that they may be recognized at the appropriate time.

Hon. Elizabeth Lee
Presiding Juvenile
Court Judge, Superior
Court

Jan Ellard
Deputy County
Counsel

Commissioners

Michele Gustafson
Chair

Rebecca Flores
Co-Vice Chair

Sonoo Thadaney
Co-Vice Chair

Antoinette Barrack

Daniel Casillas

Valerie Gibbs

Nicholas Jasso

Mary Oleksy

Al Serrato

Susan Swope

Melissa Wilson

Douglas Winter

I. Administrative Business (5:15-5:20)

- a. Call to Order
- b. Roll Call and Establish Quorum
- c. Introductions
- d. Agenda Review
- e. Approval of Minutes of April 24, 2018
- f. Proposal: formally increase meeting time by 15 minutes

II. Oral Communications (5:20-5:25)

This item provides an opportunity for public comment on items not on the agenda (Time limit – two (2) minutes per person). There will be opportunity for public comment on agenda items as they are considered.

III. Commission Membership (5:25-5:40)

- a. Discussion of Commission Membership (purpose, composition, representation)
- b. Consideration of Prospective Commissioners Debora Telleria and Clara MacAvoy
- c. Consideration of Request of Leave of Absence for Commissioner Nick Jasso
- d. Vote on Commission Membership items

IV. Inspection Update (Barrack) (5:40-5:45)

V. Project Updates (5:45-5:50)

- a. Phone Calls (Wilson)
- b. Juvenile Administrative Fees (Gustafson, Swope, Casillas)

VI. Private Defender Program Update (Halpern) (5:50-5:55)

- a. Survey availability update
- b. PDP concerns/Commissioner questions

VII. Presentation by Makers Lab (Julian Cortella) and Discussion of Program (5:55-6:25)

VIII. Swear in New Commissioner Christine Ford (Judge Lee) (6:25-6:30)

IX. Probation (Hori/Brasil) (6:30-6:40)

- a. Update on BSCC and JJDPIC Inspections
- b. Current population of facilities, number of out-of-custody youth supervised by Probation, and number and location (out of county/state) of youth placed out of home.

X. Projects for 2018: Update and Vote (6:40-7:05)

- a. Youth Court (Thadaney, Oleksy, Winter) (~5 min)
- b. Group Homes (Swope, Gustafson, Ford) (~3 min)
- c. Prop 64 (Gustafson, Jasso, Casillas) (~2 min)
- d. Vocational Training (Thadaney, Barrack) (~3 min)
- e. Parent Guidebook (Wilson, Swope, Gustafson) (~2 min)
- f. User Test of Juvenile Justice System (Olesky, Wilson, Gustafson) (~2 min)
- g. Community Resources Project (Flores, Thadaney, Casillas) (~2 min)

XI. Liaison/Study Group Reports (7:05-7:15)

- a. Youth Commission Update (MacAvoy) (~3 min)
- b. Court and Probation Liaison (Wilson, Gustafson) (~3 min)
- c. Community Schools Advisory Committee (Gibbs) (~3 min)

XII. Commissioner Comments/Announcements (7:15 – time permitting)

- a. Community Collaboration for Children's Success: Next Meeting Friday, June 29th, 1-4pm (Gustafson)
- b. JJCC Update (Gustafson)
- c. Commission Appreciation Event (Swope)
- d. Incarceration to Education Film Event (Casillas)
- e. Legislative Update (Gustafson)

XIII. Adjournment

**Next Meeting: Tuesday, June 26, 2018 5:15 – 7:15 p.m.
Location: 455 County Center, 4th Floor, Room 405, Redwood City**

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT SECRETARY TONY BURCHYNS (650) 312-8878 AT LEAST 72 HOURS BEFORE THE MEETING AS NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

If you wish to speak to the Committee, please fill out a speaker's slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the County Manager who will distribute the information to the committee members.