



COUNTY OF SAN MATEO  
Juvenile Justice and Delinquency Prevention Commission  
222 Paul Scannell Drive • San Mateo, CA 94402

**Minutes of the Regular Juvenile Justice & Delinquency Prevention Commission  
Tuesday, November 29, 2016  
455 County Center, Room 402, Redwood City**

**MINUTES**

**Commissioners Present:** Chair – Susan Swope, Vice Chair - Michele Gustafson, Mieke Barrows, Rebecca Flores, Valerie Gibbs, Al Serrato, and Sonoo Thadaney.

**Commissioners Excused:** Nick Jasso, Lara Montoya, Irv Rollins, Richard Boitano (Emeritus)

**Staff Present:**

Christine Villanis, Deputy Chief (Institutions)

**Additional Attendees:**

Margarita Vasquez – Youth Commissioner  
Toni Barrack – Community Member  
Loriann Villanis – SMCOE  
Melissa Wilson – Community Member

Clara MacAvoy – Youth Commissioner  
Dr. Gabriel Garcia – LGBTQ Commission  
Darci Freeman – StarVista

**I. Administrative Business:**

- Call to Order: The meeting was called to order at 5:16 p.m.
- Roll Call and Establish Quorum: A quorum was established.
- Agenda Review: Approved as distributed.
- Approval of Minutes: **M:/ Barrows, S:/ Gustafson** to approve the Minutes of October 25, 2016 as distributed. **Approved** unanimously.
- Consideration of six months' Leave of Absence for Commissioner Gustafson: **M:/Gibb, S:/Serrato. Approved** unanimously.

**II. Oral Communications:** None.

**III. Review/Approve JJDP's Grand Jury Response (Gustafson)**

Commissioner Gustafson provided a quick overview of the JJDP response to the Grand Jury Report. **M:/Barrows, S:/Thadaney** to approve the feedback for the Grand Jury Report dated July 20, 2016. **Approved** unanimously.

**IV. LGBTQ Commission Presentation (Gabriel Garcia, M.D.)**

Dr. Gabriel Garcia presented information on the LGBTQ Commission, which serves the lesbian, gay, bi-sexual transgender and queer community in San Mateo County with specific interest in seniors and youth. The commission is conducting a survey to assess the issues and challenges in providing services for this community. Dr. Garcia asked for feedback from the JJDP on questions to ask on the survey to maximize their outreach to youth. He requested any feedback or suggestions to be emailed to him at [ggarciamd@gmail.com](mailto:ggarciamd@gmail.com). The LGBTQ Commission would like to produce a final draft of the survey by mid-December for deployment in January 2017.

## **V. Elections (Swope)**

- a. The following nominations were presented:
  - i. Co-Chairs – Commissioners Swope and Gustafson. **Elected** unanimously.
  - ii. Co-Vice Chairs – Commissioners Thadane and Flores. **Elected** unanimously.The Co-Chairs and Co-Vice Chairs will serve 1-year terms beginning in January 2017.

## **VI. Project Updates**

- a. Update on the Child Welfare Continuum of Care/Meeting of JJs and JJDCs in Sonoma on November 5<sup>th</sup> (Swope)  
Commissioners Swope and Gustafson summarized the Continuum of Care Meeting they attended in Sonoma. Forty commissioners from 20 counties attended. They broke into small groups to discuss current issues affecting their counties. The Continuum of Care was not the focus of the meeting as expected. It was addressed in the last 45 minutes of the meeting and no plan of action resulted. Commissioner Swope will provide copies of the discussion topics and the ideas groups came up with to resolve the issues when she receives them from Sonoma JJC.

## **VII. Probation Remarks (Villanis, Brasil)**

- a. Update on impacts of Grand Jury Report on juvenile facilities  
Deputy Chief Villanis said the department is still waiting for follow-up from the County Manager's office.
- b. Progress on installation of new security cameras  
The Pine building is complete and work has begun in Elm. The school department's cameras have been adjusted.

The Glenwood re-design will kick-off at the end of January when more staff is on board. The redesign will include more programming, smaller staff/resident ratios, development of community re-entry plans before youth are placed at Glenwood, implementation of Paxton-Patterson classes, etc. Commissioner Gustafson will circulate the Glenwood re-design to the commission.

Three new permanent staff were hired along with one extra help staff. Group Supervisor III interviews have been held to fill 6 open positions. Institution Services Manager interviews are scheduled to fill a graveyard shift vacancy. Shift bidding is scheduled for December 14<sup>th</sup> and shift rotations will be put into effect in mid-January so the Glenwood program can be started at the end of January.

The Commission should have received invitations to Camp Glenwood's holiday party on December 14<sup>th</sup> and Camp Kemp's holiday party and 10-year anniversary celebration on December 15<sup>th</sup>.

Currently, the Juvenile Hall population is 63 (57 boys and 6 girls). Glenwood has 16 boys and Camp Kemp has 3 girls in residence plus one attending during the day.

## **VIII. San Mateo Office of Education Remarks (Magee)**

- a. The Second Annual Coalition for Safe Schools and Communities Breakfast was held on October 27<sup>th</sup>. Commissioners Swope and Barrows attended. Commissioner Barrows was

impressed by the presentation from Lt. Dave Okada from the Salem, Oregon Police Department about what they are doing in their community. Speakers provided updates on what is being done locally to keep our schools safe and discuss next steps.

b. San Mateo County Achievement Gap Policy Summit, November 3<sup>rd</sup>  
Commissioner Swope and Barrows also attended the Summit. The keynote speaker talked about providing each person with what they need, rather than treating all students the same.

Commissioner Gustafson noted that Commissioner Nick Jasso and a youth from FLY, Daniel Casillas, who is potentially interested in becoming a Commissioner, were featured in an article about Project Change. She will circulate it to the commission. Nick and Daniel have been taking the class alongside the youth in Juvenile Hall and have been serving as models for how to do college courses.

## **IX. Liaison/Study Group Reports**

a. Inspection Committee (Gustafson)

Commissioner Gustafson will prepare the final inspection reports and letters for distribution.

b. Court and Probation Liaison (Gustafson)

Commissioner Swope announced that our new Commissioner, Melissa Wilson, should be sworn in at our January meeting and will serve as the new Court and Probation Liaison.

c. Annual Report (Swope)

The Commission made minor corrections to the annual report. Commissioner Swope will make the corrections and submit it to the Board of Supervisors. **M:/Gustafson, S:/Barrows** to approve the 2015 Annual Report as amended. Approved unanimously.

d. JJCC Update (Gustafson)

Probation will open the next RFP process in January 2017. The deadline for proposal submission will be in February 2017. Providers will be funded on a 3-year cycle. The JJCC meets quarterly on Thursday afternoons.

## **X. Meeting Adjourned 7:17pm.**

**The Next JJDPC Meeting:** Tuesday, January 31, 2017  
**Location:** 455 County Center, Room 402, Redwood City, CA