

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



Juvenile Justice Coordinating Council (JJCC) Meeting

February 25, 2016

2:00 p.m. – 4:00 p.m.

222 Paul Scannell Drive, San Mateo CA – Chief's Conference Room

MINUTES

Members

John T Keene
Chief Probation Officer

David Pine
Board of Supervisors

John L. Maltbie
County Manager

Clifford Cretan
Superior Court

Steve Wagstaffe
District Attorney

Stephen Kaplan
Behavioral Health
and Recovery Services

Loc Nguyen
Human Services Agency

Rick Halpern
Private Defender

Susan Manheimer
Chief, San Mateo Police
Department

Trisha Sanchez
Sheriff's Office

Nancy Magee
County Office of
Education

Richard Boitano
Jefferson Union
High School District

Jane Smithson
At-large community
representative

Michelle Gustafson
Juvenile Justice and
Delinquency Prevention
Commission

Members Present

Rick Boitano
Michelle Gustafson
Rick Halpern
Stephen Kaplan
John Keene
Nancy Magee
John Maltbie
Loc Nguyen

Members Absent

Clifford Cretan
David Pine
Jane Smithson
Steve Wagstaffe

Additional Attendees

Alexi Arvanitidis, StarVista
Clarise Blanchard, StarVista
Roy Brasil, Probation
Casey Caylor, Boys & Girls Clubs of the Peninsula
Holly Child, Applied Survey Research
Peter Ehrhorn, StarVista
Reyna Farrales, County Manager's Office
Karen Guidotti, DA's Office
Nicole Haley, Fresh Lifelines for Youth
Darlene Hansen, Probation
Hong Liu, Probation
Katrina Logan, CLSEPA
Nadine Gonzalez Lopez, Pyramid Alternatives
Vielka McCarthy, Probation
Michelle Mendez, Probation
Melanie Stauffer, Probation
Jen van Stelle, Applied Survey Research
Randy Torrijos, Board of Supervisors, District 1
Christine van Dong, Applied Survey Research

I. Call to Order

The meeting was called to order at 2:03 p.m.

II. Public Comment

There were no public comments.

III. Roll Call

IV. Unfinished Business

A. Approval of Minutes from the November 19, 2015 meeting;

M: Maltbie/**S:** Gustafson. The minutes were approved as distributed.

V. New Business

A. Budget Update (Hong Liu)

Hong Liu reported that the allocation for both funding streams remain the same; growth money for both streams have been set aside for one-time costs only. All contracts have been executed with the exception of StarVista, which is slated for approval from the County Manager's Office in the coming weeks.

B. Local Action Plan 2016 (Applied Survey Research)

ASR provided a PowerPoint update on the evaluations currently underway and the Local Action Plan for 2016.

- Probation will transition from the Developmental Asset Profile (DAP) assessment tool to the Child and Adolescent Needs and Strengths (CANS) Comprehensive Assessment tool. CANS is an open domain tool for use in service delivery systems that address the mental health and behaviors of children, adolescents and their families through an evaluation of their strengths and weaknesses
- ‘Key Informant’ focus groups that include probation staff, judges, County Office of Education staff and court staff will also be interviewed
- A survey will also be conducted via Survey Monkey to assess unmet needs (Deadline: April 1st)
- Some who complete the survey will receive ‘giveaways’ to thank them for their participation

Questions and Comments

- Are there (or will there be) any questions about mental health asked on the survey? (S. Kaplan)
 - This survey is not meant to assess mental health needs. The CANS assessment is structured to address criminogenic risk factors
- Some juveniles who are not considered high-risk might actually be high-needs in terms of programming. Is there a way to separate them out? (Chief Keene)
 - That is the goal of the CANS tool; ASR hopes to have this data available by the next annual evaluation (November).
- Will the data gathered from these assessments make way for a review of current program policies? (N. Magee)
 - This will be reviewed at different levels given that the community based organizations have been using the CANS tool
- When will the assessment data be available for review by the Council? (S. Kaplan)
 - Since this is will be the first full year using the CANS tool, data will be available by the next evaluation.

A key benefit of the JAIS tool is that it offers probation officers a print out of suggested ways to work with the youth as opposed to simply providing a risk score. This additional output will influence Probation’s current engagement practices; officers will gain more insight into the training and soft skills required to better address the needs of their clients.

Meetings remaining for 2016:

- May 19, 2016
- August 25, 2016
- November 17, 2016

Adjournment

The meeting was adjourned at 2:40 p.m.