

**PROBATION DEPARTMENT  
COUNTY OF SAN MATEO**



**Juvenile Justice Coordinating Council (JJCC) Meeting**

**August 25, 2016**

**2:00 – 4:00 p.m.**

**222 Paul Scannell Drive, San Mateo, CA 94402 – Chief’s Conference Room**

**Members**

**John T Keene**  
Chief Probation Officer

**David Pine**  
Board of Supervisors

**John L. Maltbie**  
County Manager

**Clifford Cretan**  
Superior Court

**Steve Wagstaffe**  
District Attorney

**Stephen Kaplan**  
Behavioral Health  
and Recovery Services

**Loc Nguyen**  
Human Services Agency

**Rick Halpern**  
Private Defender

**Susan Manheimer**  
Chief, San Mateo Police  
Department

**Trisha Sanchez**  
Sheriff’s Office

**Nancy Magee**  
County Office of Education

**Richard Boitano**  
Jefferson Union  
High School District

**Jane Smithson**  
At-large community  
representative

**Michelle Gustafson**  
Juvenile Justice and  
Delinquency Prevention  
Commission

**MEETING AGENDA**

- |   |   |
|---|---|
| <b>I. CALL TO ORDER</b>                         | John Keene                                |
| <b>II. PUBLIC COMMENT</b>                       | John Keene                                |
| <b>III. ROLL CALL</b>                           | John Keene                                |
| <b>IV. UNFINISHED BUSINESS</b>                  | John Keene                                |
| <b>A. Approval of February 25, 2016 Minutes</b> |   |
| <b>V. NEW BUSINESS</b>                          |   |
| <b>A. Budget Update</b>                         | Hong Liu                                  |
| <b>B. Local Action Plan 2016</b>                | John Keene/<br>Applied Survey<br>Research |
| <b>C. Next Steps to RFP</b>                     | John Keene                                |
| <b>VI. ADJOURNMENT</b>                          | John Keene                                |

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT MICHELLE MENDEZ AT LEAST 72 HOURS BEFORE THE MEETING AT: (650) 312-8838 or MCMENDEZ@SMCGOV.ORG. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

**If you wish to speak to the Committee, please fill out a speaker’s slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the County Manager who will distribute the information to the committee members.**