



## COUNTY OF SAN MATEO

Juvenile Justice and Delinquency Prevention Commission  
222 Paul Scannell Drive • San Mateo, CA 94402

### Minutes of the Regular Juvenile Justice & Delinquency Prevention Commission Meeting Tuesday, February 24, 2015, 5:15 p.m. 455 County Center, Room 402, Redwood City

#### MINUTES

**Commissioners Present:** Susan Swope – Chair, Rebecca Ross – Vice Chair, Irv Rollins , Rick Boitano (Emeritus), Al Serrato, Lara Montoya, Mieke Barrows, Marianna Klebanov, Margot Rawlings,

**Commissioners Excused:** Bonnie Miller

**Unexcused:** Michael Stark

**Staff Present:**

The Honorable Judge Clifford Cretan  
Larry Silver, Deputy Chief (Institutions)

Christine Villanis, Deputy Chief (Juvenile Services)

**Additional Attendees:**

John Fry – SMCOE Court & Schools  
Valerie Gibbs - Sequoia Union High School District  
Nicole Haley – FLY Program  
Jos Bols, SMC Food Services

Michelle Gustafson- Quixey, Inc.  
Kathryn Meola, Chief Deputy County Counsel  
Luca Richardson, SM Youth Commission  
Lizzie Ford, SM Youth Commission

#### I. Administrative Business:

- Call to Order: The meeting was called to order at 5:15 p.m.
- Roll Call and Establish Quorum: A quorum was established.
- Agenda Review: The agenda was modified as follows: item #6 and #7 were moved to follow item #3 **M:/Ross S:/Barrows Approved** unanimously
- Approval of Minutes: **M:/Ross, S:/Barrows** to approve the minutes from the January 27, 2015 as distributed. **Approved** unanimously.

#### II. Oral Communications

No oral communication.

#### III. Swearing – In of New Commissioner—Judge Cretan administered the oath of office to Lara Montoya.

#### IV. Court Remarks

Judge Diaz and Judge Cretan have many of the same concerns as the JJDPC expressed in its inspection reports, primarily with the Juvenile Hall and Glenwood. With the help of the Probation Department several of those concerns have been addressed. Camp Kemp is operating 24/7 again with

the girls in residence. CSM is working on a college curriculum for youth who have a GED or high school diploma. One area in which they would like the commission's help is advocating for more mental health services, especially for the Hall and Glenwood.

The judges meet with the youth from the camps, along with their lawyers, once a month, to evaluate their needs. The mental health needs are consistent in both camps. Judge Cretan invited JJDC Commissioners to attend these monthly reviews. He suggested they call the court first. Generally, the girls' reviews are the first and third Wednesdays and the boys' are the second and fourth Fridays. Behavioral Health and Recovery Services (BHRS) asked the judges to stop ordering juveniles to Glenwood because there are not enough mental health services available there. The judges refused. Juveniles are sent to Glenwood because it's the best placement for the minor. Chief Keene is working with the Board of Supervisors to address the need for more mental health services. The Judges see this as their number one priority.

Commissioner Swope stated that the commission has asked the BHRS department to provide us with their current, as well as what they would consider adequate and optimum staffing, along with the costs of each. Commissioner Ross suggested that the committee focus on the mental health deficiencies as part of its vision for 2015.

Commissioner Klebanov noted that the Commission has subpoena power.

Commissioner Boitano asked about availability of therapeutic day school. John Fry responded that it is available in the YSC school.

## **V. Probation Remarks**

Currently, there are about 25 youth at Glenwood. Probation is looking into staffing a third section, and is working with the Community College District to enroll the kids in Juvenile Hall in college classes. One problem is the minors must register in person on the college campus; they cannot register online. Once a group of students is identified, the plan is to enroll them once they are released. Time in custody will also be a consideration. The college has a monthly orientation.

Irv Rollins voiced concerns over Wi-Fi connectivity at Juvenile Hall. John Fry said that the San Mateo County Office of Education IT staff is working on this. There appears to be a problem with bandwidth.

## **VI. Discussion of Food Services at YSC and the Camps**

Jos Bols, the Director of Food and Nutrition for Correctional Health, presented a week's menu of meals offered in the hall. The menu complies with Title 15 requirements and the National School Lunch Program. Mr. Bols acknowledged that, while there are some processed items, the menu consists largely of fresh and whole-grain products. The menu, provided to all hall residents, is based on a daily allowance of 2800 calories for an average 18-year old male. There is no reason for youth to go hungry. There are fruit bowls on every unit and they can have as much fruit as they want. Often, youth don't want to eat what is on the menu, (vegetables and fruit); they would prefer pizza. There is very little beef and no pork on the menu. It is mostly poultry and very low in fat. Mr. Bols explained that the food we receive from the government must be incorporated into our school lunch program. Commissioner Klebanov commented that commissioners who inspect the Hall and the camps have lunch with the kids. As a result, commissioners still have several ongoing concerns. Among them: the sugary, Kool-Aid-type of drink provided and canned fruits and vegetables that contain a lot of salt and sugar.

Also, a frequent complaint that came up with the youth is that they are often hungry and want a second serving of food. Mr. Bols responded that we must offer 5 servings of fruits and vegetables every day, and noted that if youth have to peel or prepare the fruit they would just as soon not eat it. Mr. Bols stated that he could look into ways to serve more fresh fruit instead of canned fruit. The Dietary department tries to establish a healthy eating pattern by providing youth with the right portions. The nighttime fruit has been replaced with a sandwich. It is a constant struggle to keep everybody happy.

Commissioner Klebanov commented that the youth at Glenwood seem to like the food served there. Mr. Bols said that the difference is that Glenwood is cooking for 20 and Juvenile Hall is cooking for 100, and some of the flavor is lost when food is prepared in large batches. The food comes out of Probations budget; budget was not an issue, we could provide higher quality meats. We have a dietician on staff to ensure we meet all the guidelines.

Deputy Chief Silver stated that the Probation Department contracts with Correctional Health which provides us with dietary and medical services, the same as the Sheriff's Department. The money spent per meal for each youth is very comparable to other Bay Area counties

Commissioner Serrato stated that he is pleased with the food offerings. He also commented that the current menu options seem sufficient and might be teach the youth how to eat better. Mr. Bols invited the commission to come and have lunch anytime; coming by once a year does not give an accurate picture of what they provide.

## **VII. Re-Adoption of Commission Operating Policies**

Item 4B in the Commission bylaws was changed to reflect that the Chairperson and Vice Chairperson of the commission shall be elected by Commission members by roll call vote for all who are present at the Commission's final meeting of the year.

Kathy Meola advised that the bylaws be made available on the Commission's website. She also confirmed that Youth Commissioners who go through the Commission's vetting process do have full voting rights; liaisons do not. The JJDPC has two positions for youth commissioners between the ages of 14 – 21.

Ms. Meola will look into how the website is maintained and will report back at the next meeting.

**M:/ Barrows S:/ Serrato** to adopt current bylaws as amended in May 2013 for another year. **Approved** unanimously.

## **VIII. 2015 Vision Discussion**

Commissioner Swope reported that she met with the juvenile court judges and they feel the commission needs to be more proactive, and address mental health, education, and the inspection process. The Commission discussed the need to reset its expectations on how inspections will be conducted, and evaluate the forms that are currently used. Commissioner Ross will provide the commissioners with a link to information on inspections and put it on the agenda for the next meeting.

Items for the next Agenda:

- Mental health services at Juvenile Hall and the Camps. Deputy Chief Larry Silver and Deputy Chief Christine Villanis will provide a brief presentation on the additional services that are needed. Toni Demarco will also attend the next meeting.
- Commission recommendation of Lizzie Ford for appointment to the Commission.

## **IX. Group and Liaison Reports** deferred due to lack of time.

- a. **Educational Study Group**
- b. **Inspections Liaison**
- c. **YSC Liaisons**
- d. **Legislative Liaison**
- e. **Regional JJDPC Meeting Liaison**

## **X. Commissioner Comments/Announcements** – none

## **XI. Adjournment**

The meeting was adjourned at 7:15 PM

**The Next JJDPC Meeting:** Tuesday, April 28, 2015  
Location: 455 County Center, Room 402, Redwood City, CA