



COUNTY OF SAN MATEO

Juvenile Justice and Delinquency Prevention Commission
222 Paul Scannell Drive • San Mateo, CA 94402

Minutes of the Regular Juvenile Justice & Delinquency Prevention Commission Meeting Tuesday, July 29, 2014 5:15 p.m. 455 County Center, Room 402, Redwood City

Commissioners Present:

Susan Swope – Chair
Mieke Barrows
Margot Rawlins
Michael Stark

Commissioners Excused:

Rick Boitano, Emeritus
Marianna Klebanov
Bonnie Miller
Milton Reynolds, Emeritus
Irv Rollins
Rebecca Ross – Vice Chair
Al Serrato

Unexcused: Moneisa Carson, Sandra Gomez

Staff Present: Larry Silver, Deputy Chief Probation Officer (Institutions)

Additional Attendees:

Marci Dragun – Supervisor Warren Slocum's Office
Rick Halpern – Private Defender's Office
Michael Levinson – North Peninsula ACLU
Jose Mendez - UUSM
Lara Montoya – Notre Dame de Namur University

I. Administrative Business:

- Call to Order: The meeting was called to order at 5:35 p.m.
- Roll Call and Establish Quorum: Only three Commissioners were present at the time the meeting was called to order, so there was no quorum. (Commissioner Stark arrived later while the meeting was still in progress.)
- Agenda Review: There were no changes made to the agenda.
- Approval of Minutes: The minutes for the May 27th, and June 24th JJDP meetings could not be approved for lack of a quorum.

II. Oral Communications

There were no oral communications.

III. Out-of-Home Placement Discussion

The Commissioners present voiced some concerns about out-of-home placement but decided that it makes more sense to continue this discussion when Dr. Loc Nguyen can be present. A major concern of Probation is that they are promptly notified when a youth goes AWOL. In the case of some group homes, there were problems with their being told about issues arising with youth placed there in a timely manner.

The Commission provided three questions that should be asked of group homes during the inspection process: 1.) What is the timeframe and/or process for notifying the Probation Department if any issues arise with youth? 2.) What is your process for vetting staff? 3.) Can you provide a written group home protocol? These questions will be presented to Dr. Nguyen for discussion when he next attends a JJDPC meeting.

IV. Probation Remarks

Deputy Chief Probation Officer, Larry Silver, noted that the Board of State and Community Corrections (BSCC) conducted its biennial inspection of the YSC, Camp Kemp, and Camp Glenwood from April 1-4, 2014. Their report, including some areas for improvement, was provided to the Commission. The main deficiency is the lack of an up-to-date fire inspection. Deputy Chief Silver is working on arranging the inspection and will notify the Commission and Supervisor Slocum's office if he runs into further delays. Staff is trying to engage families more in the programming for Camp Kemp. They have instituted a family night potluck on the last Wednesday of every month and it appears to be popular with the participants.

V. Court Remarks

None. Judge Etezadi had a previously scheduled engagement and was unable to attend.

VI. Committee Reports

a. Inspections Committee (Swope)

Commissioner Swope reported that Commissioner Carson has moved out of the County and thus tendered her resignation. With both Commissioners Gonzalez and Carson gone, we need someone to be the chair of the Inspections Committee. Commissioner Rawlins agreed to assume that role and Commissioners Barrows and Swope said they would assist.

Thus far, the following inspections have been scheduled:

- Camp Glenwood — August 22
- Camp Kemp — August 15, 12 noon to 2 pm
- Menlo Park Police Station — July 30
- Foster City Police Station — Commissioner Swope has put in a call with a request to set the inspection for August 6th at 4 pm

Commissioner Barrows signed up to lead the Belmont PD inspection. Commissioner Stark will do Canyon Oaks Group Home with Commissioner Rawlins. Commissioner Rawlins volunteered to be part of the Your House South inspection team. With 28 team slots to be filled for 12 facilities and only 11 current commissioners, most commissioners will need to volunteer for three teams.

- b.** Educational Advocacy Committee — nothing to report
- c.** YSC Liaison Committee — no meeting in the last month
- d.** Legislative Committee — no report
- e.** Regional JJDPC Meeting Committee — no meeting scheduled.

VII. Commissioner Representative Reports

- a.** Community Schools Advisory Committee—with Commissioner Carson's resignation, a new representative needs to be appointed to this committee. It meets monthly during the school year. The next meeting will be October 2 from 8:30 to 10 pm.
- b.** Youth Commission Report—Commissioner Stark reported that the Youth Commission does not meet during the summer. He expects the next meeting will be in September.

VIII. Commissioner Comments/Announcements

There were no Commissioner comments or announcements.

IX. Adjournment

The meeting was adjourned at 6:14 p.m.

**Next JJPC Meeting: *Tuesday August 26, 2014 at 5:15 p.m.*,
Location: 555 County Center, Room 402, Redwood City CA.**