

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

FACILITY NAME: San Mateo County Youth Services Center
FACILITY TYPE AND CAPACITY: Juvenile Hall, 180 youth
FACILITY ADDRESS: 222 Paul Scannell Dr., San Mateo, CA 94402
FACILITY PHONE NUMBER: (650) 312-5395
FACILITY MANAGER INTERVIEWED: Jehan Clark
STAFF INTERVIEWED: Pam Isaac (Nurse), Chadie Galera (Compliance), Alex Mejia (Admissions), Raheem Owens (Unit), Jessica Jimenez (Unit), Johnson Van (Admissions), Neha Sharma (Unit), Aurora Pena (BHRS), Ally Hoppis (BHRS)
COMMISSION CHAIR: Antoinette Barrack
COMMISSION INSPECTORS: Antoinette Barrack and Monroe Labouisse
PRESIDING JUDGES: Susan Etezadi and Susan Jakubowski
INSPECTION DATES: August 21, 2020 (in-person) and September 11-18, 2020 (interviews by videoconference)
LAST INSPECTION DATE: June 11, 2019

EXECUTIVE SUMMARY

COMMENDATIONS	
Comments:	<p>With a sound process in place, the YSC team has done a good job of protecting the youth from Covid 19. Due to the pandemic, strict CDC guidelines such as social distancing are in place, some programming has had to be curtailed, and youth have had to spend more time in their rooms than desirable. However, the staff is conscious of the potential negative impacts of isolation and stress, and has done a commendable job of keeping the youth safe, as engaged as possible, and informed of the pandemic situation.</p> <p>Staff are making their best effort to connect with and support youth. They have an orientation towards care and not punishment. The low population gives them more time and space to be creative to offer programs and activities to build life skills, such as spelling or financial management. Relations between staff and youth are quite good.</p> <p>Processes are sound and followed by staff. For example, grievance forms are accessible and followed up on promptly. Orientation for youth is clear. The medical staff sees youth very regularly and provides good care.</p> <p>Finally, the physical facility is well maintained. Furniture, carpets and paint have recently been updated.</p>

RECOMMENDATIONS	
Comments:	Regular, hands-on defense tactics practice/training are something staff are asking to resume. While it has been curtailed due to the social distancing requirements of the

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

	<p>pandemic, staff believe it is worth taking the risk of physical proximity in order to get this practice, for their own safety.</p> <p>We also recommend more communication between outside Probation Officers and YSC unit staff. Plans for youth are developed by Probation Officers, but the unit staff we interviewed were not very familiar with POs' plans for youth and felt they could provide valuable input.</p> <p>Finally, kids enjoy practical skills and vocational training, e.g. culinary arts, and particularly programs taught by formerly incarcerated individuals. We recommend that the YSC pursue more of this kind of programming, especially if it enhances reentry/transition planning for youth. Programs could include job skills, life skills, and other reentry needs, such as driver's ed.</p>
--	--

DOCUMENT REVIEW

LOCAL COUNTY INSPECTIONS				
REVIEWED:	YES	NO	N/A	COMMENTS
County Building Inspection	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A Building Office Safety check was completed 10/1/19. There were no violations found and no report issued. No confirmation of a full building inspection or report was provided. Per the YSC staff, the inspector, Azadeh Imandel, has not yet provided a full report.
Fire Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Last Inspection on 5/16/18. A compliance order was issued. All items were checked and signed off on 8/30/18. Good for 2 years.
Public Health-Nutrition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1/10/19 Menu Analysis showed nutritional compliance. Food Inspection report of 8/12/19 indicated several repairs needed, such as ware washer leak and refrigeration repair. Unknown if repairs were made.
Public Health-Medical / Mental Health	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8/21/19 Report showed facility compliance in all categories. Commended positive working relationship between medical and probation, appearance of the facility and programming. The only recommendation was to find a way to integrate medical (paper) and mental health (electronic) records.
Public Health-Environmental	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9/9/19 Inspection Report showed compliance in all major categories. However, several items needed attention, including mold, a toilet not working, clogged ceiling vents. Repairs to address the issues were completed by the Facilities Maintenance department.
OTHER DOCUMENTATION				
REVIEWED:	YES	NO	N/A	COMMENTS

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

Grievance Forms	X	<input type="checkbox"/>	<input type="checkbox"/>	Grievance forms are available on unit and are collected every day. Forty grievances were filed during the year. The grievances were addressed within 3 days, youth signed off on them and no appeals were requested. Further investigations were called for in 2 cases and staff committed to follow-up steps in several cases.
Serious Incident Reports	X	<input type="checkbox"/>	<input type="checkbox"/>	There were 14 reports filed during 2019, 9 related to incidents of assault between youth. Processes for securing youth were described in detail. Most, but not all, were signed by a staff member and on-duty ISM.
Youth/Parent Orientation Materials	X	<input type="checkbox"/>	<input type="checkbox"/>	Orientation material included a Handbook with expectations and rules, a separate sheet of Facility Rules that youth were required to read and sign and a Brochure on Sexual Abuse Zero Tolerance Policies with a place for youth to sign-off once read. Language and detail seem appropriate. A brochure on Visitation procedures and rules, as well as a written process for Zoom visits were reviewed.
Comments:	Grievance Forms are accessible; Rules are posted, clear and appropriate.			
Recommendations:	The county did not supply building inspection reports. We believe formal written reports for all county inspections should be requested by YSC in the future. To ensure a safe and compliant facility, we would like to see a written sign-off when action items have been completed.			

INTERVIEWS

ANCILLARY SERVICES				
INTERVIEWED:	YES	NO	N/A	COMMENTS
Mental Health	X	<input type="checkbox"/>	<input type="checkbox"/>	Aurora Pena, BHRS Unit Supervisor and Ally Hoppis, BHRS interviewed. See comments below in the Behavioral Health section.
Medical Care	X	<input type="checkbox"/>	<input type="checkbox"/>	Pam Isaac, Head Nurse at YSC was interviewed. Staff includes a medical director (on duty Friday, 8-5), Nurse Practitioner (on duty Monday, Wednesday, Friday) plus 3 full time nurses, 3 part time. Coverage is 6am to 10pm, 7days/week. If there is an emergency at night, the ISM calls 911. Nurses see newly booked youth within 24 hours and a full evaluation is completed within 96 hours. Nurses visit the living units 4x/day. Youth can fill out forms requesting medical attention. These are picked up at 3pm each day.

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

Dental Care	<input type="checkbox"/>	X	<input type="checkbox"/>	There is a full dental facility, with a dentist available, on site. The dental facility is within the medical unit and includes a full set of necessary equipment. Youth do not need to be taken out of the facility to receive most dental care. The Medical staff provided us with this information.
Kitchen/Nutrition	<input type="checkbox"/>	X	<input type="checkbox"/>	A large kitchen and dining facility are on-site, but due to the low population of youth in the facility, the facility's nutrition services are in the process of transitioning to delivered meals. The County Sheriff's nutrition services are about to start delivering meals, which will be stored in and served from food storage units in each residential unit. The facility leadership team provided us with this information. For more detail, see Meals/Nutrition section below.
Comments:	Very good services are available to youth and the staff is committed to fully supporting them. Appropriate CDC protocols, such as testing and quarantining, are in place to protect youth and staff from coronavirus when a new youth enters the hall. No youth has been sick.			
Recommendations:	--			

YOUTH INTERVIEWS	
What was your intake and orientation experience like?	No complaints about intake and orientation. Youth receive a written copy of the rules. They sign a form to say they understand the rules. It's clear to them. If they have been there before, it's faster and more straightforward. They might need to be in a holding room for a short amount of time. They have an opportunity to shower. They receive clothes. They are escorted to their unit.
Describe your interactions with medical/dental.	Medical team is accessible and very responsive. A nurse comes to the unit to check on them and their written requests every day. Youth have an opportunity to fill in request forms when they think they need something. The medical staff respond quickly.
Describe your experience with behavioral health.	Therapists are available and youth are aware of that. They are told at intake. None of the youth interviewed were currently using behavioral health services, although they had in the past. They did not seem to have any issues with behavioral health.
Describe the interactions between staff and youth.	There are a variety of reactions by youth to staff, ranging from very positive to slightly negative / neutral. The one girl we interviewed said she has a "great" relationship with staff and talks to them all the time; she sees staff as a resource. One boy observed during the in-person visit was working on an art project with staff and clearly enjoyed hanging out with staff, who were full of praise for him. The two boys interviewed by videoconference described their relationship with staff as "mostly good" but said that in some cases they don't feel they can have productive dialogue with staff and so they just avoid those staff members.
What programs do you find most useful? Why?	The most popular program at the moment is Beat Within, a writing program; kids have the opportunity to publish their writing in a magazine that publishes writing by incarcerated

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

	<p>youth. They view it as a good emotional outlet. Many mention Beat Within. Other programs that can relate to their life as incarcerated youth are also popular, e.g. Success Centers, in which formerly incarcerated teachers teach job skills, and FLY, which teaches practical knowledge, e.g. legal processes, useful for incarcerated youth.</p> <p>On the other hand, youth find yoga to be boring, and they miss Book Club. Most programs, however, are well received, including less formal programming like games, puzzles, and crafts they can do with staff on the unit. Other popular programs mentioned in youth interviews were exercise programs and meditation.</p>
Summary of youth interview:	<p>There were no significant complaints from youth, and in fact, in the case of the one girl in the facility, she seemed quite happy with her experience in the facility. While they are spending more time than they would like in their rooms due to the pandemic, and while the boys did say their least favorite thing at the facility is their rooms which they would like to be bigger, overall the youth gave positive reviews for programs and staff.</p>
Recommendations:	<p>Although youth are overall positive about staff and programs, they do have some requests. Specifically, the boys asked for culinary arts training, and generally they enjoy job readiness programs. So, more broadly, we recommend practical skills training, especially for older youth who are nearing the end of high school. In particular, the youth seemed more engaged by programs led by or including formerly incarcerated people, so this is another area of opportunity. Lastly, the boys asked for more up to date movies and/or Netflix when they do get movie night, and they would also enjoy live TV - probably for live sports. Because streaming and live entertainment may present educational opportunities, e.g. documentaries on Netflix or discussion of current events after watching live news, perhaps this is something worth looking into.</p>

BEHAVIORAL HEALTH	
Caseload Ratio	<p>Currently caseloads are quite low. As of 9/11/20, 14 youth in custody, and 4 full time BHRS clinicians supported by 2 program managers are available to meet the needs of youth.</p>
Youth Experience	<p>At booking, clinicians introduce mental health services to youth. Although some decline, most accept. There have been no suicide attempts, but some ideations. In such cases there is a protocol for observation with appropriate procedures put in place. Self harm is rare with less than 1 incident per month. About 6 youth were on psychotropic medication at the time of our interview with Behavioral Health; typically at least 50% of the population is on medication.</p> <p>Probation and BHRS report there are no unusual or additional mental health issues related to the stress of Covid and limits to in person visits with providers and family.</p>
Programming Offered	<p>Clinicians provide therapy, skill building, and sometimes just talk with the youth. Almost all BHRS is one-on-one therapy. Star Vista or Rape Trauma Services provide group programs. Due to Covid, services are now provided remotely, but in an emergency BHRS can meet with</p>

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

	youth face to face. There is one phone line at the hall designated for mental health. The line is always staffed so that clinicians can respond immediately to calls.
Comments:	See programming section for additional details.
Recommendations:	--

STAFF				
	YES	NO	N/A	COMMENTS
Does the facility maintain mandated awake ratios? (1:10)	X	<input type="checkbox"/>	<input type="checkbox"/>	Due to the very low youth population, maintaining staff ratios is not an issue at all currently.
Does the facility maintain mandated sleeping ratios? (1:30)	X	<input type="checkbox"/>	<input type="checkbox"/>	Due to the very low youth population, maintaining staff ratios is not an issue at all currently.
Are staff/youth interactions respectful?	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff exhibit genuine care for the youth in their facility, and from what little opportunity we had to observe, youth generally return the respect for staff.
Are there enough supervisors to supervise staff?	X	<input type="checkbox"/>	<input type="checkbox"/>	Due to the very low youth population, maintaining staff ratios is not an issue at all currently.
Are there staff who speak other languages?	X	<input type="checkbox"/>	<input type="checkbox"/>	The main language needed other than English is Spanish, and yes, there are several Spanish speakers on staff. Other language translation is available through a County service by phone if needed.
Is there a diverse staff workforce?	X	<input type="checkbox"/>	<input type="checkbox"/>	The staff are diverse in both gender and ethnicity.
Does the facility have enough staff to ensure that all programs, activities are provided as required?	X	<input type="checkbox"/>	<input type="checkbox"/>	In fact, the staff have free time to work on creating additional programs on the units.
Comments:	Youth population is low enough that it presents staff with an opportunity to provide youth with a high level of care and interaction, and generally they seem to be taking advantage of that opportunity. They describe their roles as a balance between being a teacher and big brother or sister, and with policing / enforcing the rules. On the other hand, low population also means relatively less staffing which means that staff need to 'wear many hats' which can be challenging.			
Recommendations:	While staff say that they do have access to regular training, and that training has been upgraded, the one training almost all noted they would like more of is defense tactics. By this they mean that they want more opportunities to practice defense tactics because it is a physical activity which, like a sport, requires regular practice to keep skills sharp. They have been less able to do that during the pandemic due to social distancing requirements, but			

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

	they are asking to take the risk because they think the risk of not practicing the tactics regularly is also dangerous to them.
--	---

INTAKE/ADMISSION				
	YES	NO	N/A	COMMENTS
Are youth searched during intake?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth charged with misdemeanors are pat searched. Those charged with felonies are given full visual searches.
Can youth make phone calls during intake?	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents or appropriate guardians are also notified by admissions staff.
Comments:	<p>Youth are assessed thoroughly at intake, for safety, as well as potential self-harm and medical concerns. Intake usually takes about 30 minutes. Because of Covid, a medical check is the first step of intake. Also worth noting, because of Covid, all youth enter a separate quarantine unit in their first few days at the facility, for the sake of observation for Covid symptoms.</p> <p>In conjunction with a Probation Officer, a plan and more comprehensive assessment (educational, developmental, etc.) is written for each youth in the first 48 hours of their stay at the facility. If the youth stays long-term, then the plan is updated at 90 days.</p>			
Recommendations:	None			

ORIENTATION OF YOUTH				
	YES	NO	N/A	COMMENTS
Are all youth orientated?	X	<input type="checkbox"/>	<input type="checkbox"/>	Admissions staff go over rules with youth, quiz them at the end to make sure they understand, and have them sign a form. Unit staff are also available to answer questions. Youth receive a rules book which they take to their room.
Do youth understand rules and expectations?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth made clear in interviews that the rules are very transparent and they have an opportunity to discuss rules with staff.
Are rules and grievance procedures posted?	X	<input type="checkbox"/>	<input type="checkbox"/>	All youth and staff we interviewed were clear about how to check on rules and file grievances. Everything is posted and in other ways also made transparent.
Comments:	None			
Recommendations:	None - This is working well in the facility.			

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

ACTIVITIES AND PROGRAMS				
	YES	NO	N/A	COMMENTS
Telephone Access (Ongoing)	X	<input type="checkbox"/>		Youth are allowed 4 calls/week.
Correspondence	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are allowed to write and receive an unlimited number of letters. Letters received are screened by staff. They are allowed to have five sheets of paper for writing letters at a time in their rooms, and may ask for more as needed at any time. They are also allowed to have 5 letters at a time in their room, but may swap those letters out for more when they like. Other letters are kept in their personal storage area outside of their room.
Visiting (2-hr min per week)	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are allowed 2 visits/week, either in person or on Zoom.
Recreation (at least 1-hr of unscheduled activities)	X	<input type="checkbox"/>	<input type="checkbox"/>	5-6 pm is unstructured time. Youth can read, write letters, keep up journals, etc. in their rooms. If there is no structured program, 6-8:30 pm youth engage with staff for group conversation, games, arts & crafts, or movies.
Exercise (at least 1-hr+ of daily LMA)	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth do LMA for one hour after school each day. Because of Covid, sports such as basketball & football are not now possible, but no-contact sports, walks, runs, and workouts are practiced.
Regular Programming (please describe)	X	<input type="checkbox"/>	<input type="checkbox"/>	Although allowed into the facility, providers are offering programs only by Zoom now, of their own choice, due to Covid. Star Vista and FLY programs are always well received. Beat Within is a popular writing program. Success Centers offers a number of programs youth enjoy. Yoga is taught but not popular with the youth. The Book Club was well-received but not offered now.
Special Programming (please describe)	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff provides activities and education programs such as life skills, etiquette training, financial skills, and spelling, based on the current needs of the youth.
Counseling and Casework	X	<input type="checkbox"/>	<input type="checkbox"/>	BHRS provides one on one counseling. Star Vista and others provide group counseling. See Behavioral Health Section.
Family Reunification and Counseling	X	<input type="checkbox"/>	<input type="checkbox"/>	Done by BHRS based on individual needs.
Substance Abuse	X	<input type="checkbox"/>	<input type="checkbox"/>	AA and NA programs are on hold due to Covid. Staff will reassess programs.
Cognitive Behavioral	X	<input type="checkbox"/>	<input type="checkbox"/>	Various programs exist. See Regular and Special Programming Sections. In addition, staff is currently evaluating the costs of training staff to use "Why Try", an evidenced based program for

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

				youth to learn life skills, including decision making and how to respond thoughtfully to issues.
Victim Awareness/ Restorative Justice	<input type="checkbox"/>	X	<input type="checkbox"/>	Not done in YSC. No specific programs, although the staff are aware of and supportive of the concepts.
Vocational Training	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff is hoping to establish a culinary arts program next year. Youth learn some landscaping/gardening skills as well working in the garden. Success Centers has provided programs in work preparation skills.
Post-Secondary Education	X	<input type="checkbox"/>	<input type="checkbox"/>	Project Change is in place with classes taught by CSM or Notre Dame de Namur.
Work Programs	<input type="checkbox"/>	X	<input type="checkbox"/>	Youth are not taken out of the facility.
Community Services	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are not taken out of the facility, but at times have knit caps for hospital programs.
Parenting Classes	<input type="checkbox"/>	X		Nothing formal, but can be given on a case by case basis.
Sexual Harassment Classes	X	<input type="checkbox"/>	<input type="checkbox"/>	Expectations for behavior within the facility are set at orientation. Issues if any in the youth's life are worked into group counseling sessions.
Religious Activities	X	<input type="checkbox"/>	<input type="checkbox"/>	Bible study is offered once a week. Other religious books are available. Various fasting needs are accommodated for religious reasons.
Education	X	<input type="checkbox"/>	<input type="checkbox"/>	In addition to school, several education programs exist. See programming section and post-secondary education.
Comments:	--			
Recommendations:	<p>Substance Abuse programs, currently on hold, should be reconsidered as soon as possible. We encourage bringing back the Book Club and support the evaluation of WhyTry and new vocational training opportunities, e.g. culinary arts with JobTrain.</p> <p>Transition and reentry programs, as envisioned for PREP, are on hold now due to the small number of youth who will be at the facility for sufficient time. In our interview, Ms. Clark described her hope of revamping plans to make skill development programs available to any youth who would benefit from them. Programs would include job skills, life skills, and other reentry needs, such as driver's ed. We strongly support the development of these transition plans.</p> <p>Related, unit staff mentioned that youth assessments and plans are mostly written and driven by Probation Officers assigned to youth. They think the unit staff could contribute more to the development of the plans, thereby improving the quality.</p>			

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

USE OF FORCE	
Comments:	A hands-on approach is the last resort when there is a fight or youth become violent. Before hands are placed on any youth, verbal direction is given first and it's made clear staff may physically intervene. Handcuffs are the only restraint used and only when there is concern a youth could hurt themselves or others. After the youth is restrained they may be taken to medical or placed in their room to be separated from others. They are always watched until the situation is resolved. Staff has had excellent training in the use of restraints to ensure that neither staff or youth is hurt.
Recommendations:	We support on-going Use of Force training and encourage practice sessions to keep up staff skills. See Staff Interviews section for recommendation on defensive tactics ongoing practice and training.

ROOM CONFINEMENT	
Comments:	<p>Staff and youth at the YSC are all in agreement that youth should spend as little time as possible in their rooms, but Covid protocols do require that youth spend more time in their rooms than anyone would like, at the moment. One of the things youth identified in their interviews they least like are their rooms.</p> <p>Upon entry to the facility, youth stay in a quarantine unit for three days, where they must remain in their room until they clear health checks. This is the A-level of Covid classification for youth; the facility currently classifies youth in either A, B or C levels. After clearing A-level, youth enter a B-level unit/pod which is kept separate from C-level youth, who have the greatest degree of freedom of movement, for two weeks.</p> <p>All youth, during Covid, are required to eat meals alone in their rooms. At other times in the facility, they are required to wear masks. The alternative to eating in their rooms would be to eat at separate tables inside on their unit, or in the dining hall socially distanced, but because those are indoor eating spaces and they cannot wear masks while eating, the County was not allowing it at the time of our inspection. Second, during breaks in the school day, youth are also taken back to their room. Again, congregating in indoor spaces, even when socially distanced, is not considered safe for Covid reasons. Lastly, youth have a break before evening programming, and during that time they also are taken to their room, when they can read or write.</p> <p>The only other times youth are confined to their rooms, not for Covid reasons, are when they need to be separated from other youth for disciplinary reasons, or more often because they need space to decompress for a 'time out', either because they choose to on their own, or because staff require it. To minimize this 'time out' use of rooms, the YSC staff are working</p>

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

	<p>on renovating an empty unit to convert it to a 'decompression' space outside of youth residential units.</p> <p>Lastly, staff do conduct regular safety checks, which are logged, while youth are alone in their rooms.</p>
Recommendations:	<p>None -- Covid restricts opportunities, and the desire of the staff, to get youth out of their rooms. With such a low population in a large facility, staff recognize that they have an opportunity to take youth out of their rooms, but Covid protocols limit what they can do in indoor spaces.</p>

DUE PROCESS				
REVIEWED	YES	NO	N/A	COMMENTS
Discipline Guidelines	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Youth are aware of the rules from Orientation and written rules are posted. Discipline issues usually arise in school. When a youth misbehaves, they are taken to the unit for time out. Discipline is a loss of points toward an incentive such as extra snacks. Discipline is matched to the incident and adjusted based on needs of the youth.</p> <p>There were 10 Discipline Reports on file for 2019. The primary reason for discipline was youth not following rules & directions or disrespectful/out-of-control behavior. In each case, youth were given alternative programming. Two had loss of "Good Behavior Days" and one had restrictions on the next two visitations.</p>
Grievance Trends	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>There were no particular trends. It was noted, however, that more than half of the grievances were reported in the first quarter of the year and one staff member was mentioned in 4 of the cases early in the year. Several complaints were about timely medical attention. That said, when we interviewed youth in September, they were satisfied with the medical care they were receiving, and with their ability to request care.</p>
Comments:	<p>During prior inspections youth also have filed grievances about timely medical attention. Based on our interviews with staff and youth, however, we feel that requests are considered and responses made in reasonable time.</p>			
Recommendations:	--			

MEALS/NUTRITION				
REVIEWED	YES	NO	N/A	COMMENTS

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

Is the meal menu posted in the dayroom?	<input type="checkbox"/>	<input type="checkbox"/>	X	The dayroom is not used as often while meals are served on units during Covid. All units have the full week menu posted on the living units on the orientation boards at each workstation.
Are meal servings ample, nutritious and appetizing?	<input type="checkbox"/>	<input type="checkbox"/>	X	Because of the change to delivered food, in pre-packaged portions, some youth complain that the quality is not as good and that the portions are not always enough given the different size and appetite of different youth. There are drawbacks to direct serve vs. cafeteria style food. However, no youth had significant complaints about the food, and the meal service does provide nutritious and complete meals. In addition, fresh snacks/fruit is available on the unit for youth to supplement meals if they choose.
Are staff present and supervising during meals?	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff are on unit with youth during meals.
Are meals cafeteria style service or direct serve?	<input type="checkbox"/>	<input type="checkbox"/>	X	Meals are direct serve. Not only because meals are currently eaten in rooms due to Covid, but also because of cost saving measures given the very low population in the facility, meals are pre-packaged and delivered to the residential units.
Are youth allowed to converse during meals?	<input type="checkbox"/>	X	<input type="checkbox"/>	Youth would normally be allowed to converse, but they are currently eating alone in their rooms, due to Covid.
What is the length of time allotted to eat?	<input type="checkbox"/>	<input type="checkbox"/>	X	Youth are given up to 30 minutes for meals. The youth usually finish before the allotted time and staff start collecting trays once they are finished.
Comments:	Nothing additional to comments above.			
Recommendations:	Given the small population of youth in the facility, staff have a tricky balance to attain between cost saving and youth happiness with meals. The only suggestion -- and it is just a suggestion -- we would have is that because youth express strong interest in a culinary arts program / skills development, that program might present opportunities to add some creativity to the meal options as compared to the current, pre-cooked, delivered food.			

TRAUMA INFORMED APPROACHES

Comments:	Trauma informed staff training is mandated. Staff learn the effects of trauma on youth and learn to better understand the population they are working with. As they become more aware of the issues that youth face, the environment has become less and less punitive. Staff is becoming skilled at asking questions to learn what is going on in each youth's life without becoming too intrusive so the youth don't talk.
Recommendations:	--

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

CULTURAL AND LINGUISTICALLY APPROPRIATE

Comments:	The Latinx population continues to be a significant percentage of youth at the YSC. The YSC uses Rosetta Stone to help youth improve their English. An activities committee develops themes for activities that pertain to different cultural groups. There is a Cultural Awareness Week at the YSC.
Recommendations:	--

LGBTQI

Comments:	The YSC is seeing more trans males and provides requested clothing such as binders and boxer shorts. Any required searches are consistent with how the youth identify. Staff have access to and take training on LGBTQI concerns and issues.
Recommendations:	--

USE OF TECHNOLOGY

Comments:	At intake, youth are given Chromebooks for school work until they are integrated with the general population and participate in the regular classroom. Computers are used in school and set up in the units for Zoom calls. Youth are getting proficient and are able to teach staff on computer use now.
Recommendations:	--

PHYSICAL INSPECTION

ADMINISTRATION

AREA REVIEWED	YES	NO	N/A	COMMENTS
Facility Perimeter	X	<input type="checkbox"/>	<input type="checkbox"/>	Walked around the outside and was able to observe the security perimeter and parking areas for the facility. No obvious issues.
Cleanliness	X	<input type="checkbox"/>	<input type="checkbox"/>	The facility is tidy.
Facility Paint, Gutters, Windows, Roof, Drains	<input type="checkbox"/>	X	<input type="checkbox"/>	Did not have time during a relatively quick walk-through due to Covid to examine these parts of the facility closely. However, quick observation while walking through did not reveal any obvious or glaring deficiencies. The facility appears overall to be in good

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

				condition. Per the facility leadership team, all units have received a paint touch up this year removing any visible graffiti, clearing covered vents, etc., as part of the capital improvement project this year.
Comments:	None			
Recommendations:	None			

EXTERIOR OF LOCKED FACILITY

AREA REVIEWED	YES	NO	N/A	COMMENTS
Grass Areas and Lawns	X	<input type="checkbox"/>	<input type="checkbox"/>	Well maintained.
Concrete/Asphalt Walkways	X	<input type="checkbox"/>	<input type="checkbox"/>	Sound and without any cracks or structural issues. There was some weeding needed on some edges, but nothing significant.
Exercise/Recreation Areas	X	<input type="checkbox"/>	<input type="checkbox"/>	Well maintained. Large playing field and track in the middle of the facility.
Facility Paint and Windows	X	<input type="checkbox"/>	<input type="checkbox"/>	No deficiencies observed.
Gutters, Roof, Drains	<input type="checkbox"/>	X	<input type="checkbox"/>	Not able during relatively quick walk-through, during Covid, to observe these areas from the top. No obvious issues from quick observations.
Security and Lighting	<input type="checkbox"/>	<input type="checkbox"/>	X	Indoor lighting adequate. Not able to observe outdoor lighting because the visit was during the day. While we did not conduct a thorough examination of security, the YSC is a modern, very secure facility.
Comments:	The physical condition of the facility is generally good.			
Recommendations:	None			

INTERIOR OF LOCKED FACILITY

AREA REVIEWED	YES	NO	N/A	COMMENTS
Living Areas	X	<input type="checkbox"/>	<input type="checkbox"/>	With very few youth in the facility, upkeep is easier. Staff also make an extra effort to decorate where they can.
Cleanliness	X	<input type="checkbox"/>	<input type="checkbox"/>	Clean and well maintained.

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

Furnishings	X	<input type="checkbox"/>	<input type="checkbox"/>	The YSC recently received new furniture.
Fixtures	X	<input type="checkbox"/>	<input type="checkbox"/>	Secure and well maintained.
Upkeep	X	<input type="checkbox"/>	<input type="checkbox"/>	In good condition.
Safe Storage of Chemicals	X	<input type="checkbox"/>	<input type="checkbox"/>	Well maintained, labeled and secured.
Sleeping Space	X	<input type="checkbox"/>	<input type="checkbox"/>	Clean and spare. Standard prison metal furnishings. Toilets and sinks are in each room.
Beds	X	<input type="checkbox"/>	<input type="checkbox"/>	Quick observation of a room. Due to Covid, did not touch or sit on any furniture. Beds are standard prison, metal frame structures. They do not look very comfortable, and in our interview with the Nurse, we were told that complaints about back pain are one of the common medical complaints of youth.
Mattresses	X	<input type="checkbox"/>	<input type="checkbox"/>	Mattresses are standard prison, removable pads. See previous comment about comfort.
Day Rooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Clean and spare. Not getting much use due to Covid restrictions.
Classrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are working at individual computer stations, as part of distance learning. More in the Hillcrest inspection.
Restrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Restrooms for staff and visitors are clean and well maintained. Youth toilets and sinks are in each of their rooms.
Showers	X	<input type="checkbox"/>	<input type="checkbox"/>	On unit, public but individual shower stalls, with openings at the top and bottom of shower doors, so youth can be observed for safety reasons.
Temperature	X	<input type="checkbox"/>	<input type="checkbox"/>	Comfortable
Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	Adequate
Visitation	X	<input type="checkbox"/>	<input type="checkbox"/>	Well lit and adequate space, with opportunity for private room use as well. Managed by Admissions staff.
Holding Areas	X	<input type="checkbox"/>	<input type="checkbox"/>	Observed in Admissions. Used temporarily sometimes (i.e. 1 hour) during admission. Window panes for observation while in holding room.
Admission/Release	X	<input type="checkbox"/>	<input type="checkbox"/>	Plenty of space, given the low youth population. Adequate and modern facility.

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

Secure Storage Areas	X	<input type="checkbox"/>	<input type="checkbox"/>	Well maintained
Comments:	The physical condition of the facility is generally good.			
Recommendations:	None			

PERSONAL HYGIENE/APPEARANCE OF YOUTH

OBSERVED	YES	NO	N/A	COMMENTS
Appearance	X	<input type="checkbox"/>	<input type="checkbox"/>	No issues observed. See comments below.
Showers	X	<input type="checkbox"/>	<input type="checkbox"/>	Daily showers are part of the regular routine.
Clothing	X	<input type="checkbox"/>	<input type="checkbox"/>	Clothing is clean and youth have an opportunity to wash clothes regularly. Storage rooms and laundry facilities are well run and well maintained. Observed the detailed process for labeling and separating each individual youth's underwear, per Title 15 requirements.
Hair Cuts	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth appeared well groomed.
Shaving	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth appeared well groomed.
Comments:	Youth appear to be well taken care of.			
Recommendations:	None			

Signatures of Commissioner(s) preparing this report

First Name Last Name: Monroe Labouisse

Date

First Name Last Name: Antoinette Barrack

Date

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
Calendar Year: 2020-2021**