

### Ask staff for the approved **Magazines list**

Visits may be denied or suspended for the following reasons:

- The visitor appears to be under the influence of drugs or alcohol
- The visitor fails to consent to a search
- The visitor attempts to give contraband (prohibited or illegal) or any other item to the youth without permission from staff
- The visitor makes statements or gestures indicating that they may present a threat to any person or to institutional security
- The visitor and/ or youth becomes disruptive, disorderly, or unruly during or prior to a visit
- There is an emergency or medical situation in the Juvenile Hall

Youth Full Name and Unit

sexual or gang related

No inappropriate

Items not to send:

materials or pictures

No stamps, stickers

pictures sent at a time.

No more than 5

222 Paul Scannell Drive San Mateo, Ca 94402

To set up a visit, please call Reception at 650-312-5240 Youth are permitted 2 personal visits per week



## San Mateo County **Youth Services** Center

## **Visiting Information**

#### **Personal Visits**

(Parents, Legal Guardians and approved Family Members)

#### **WEEKDAYS**

5:30pm - 6:30pm 6:45pm - 7:45pm

#### **NO VISITS ON FRIDAY**

#### **WEEKENDS**

8:30am - 9:30am

9:45am - 10:45am

11:00am - 1200pm

1:00pm - 2:00pm

2:45pm - 3:45pm

5:30pm - 6:30pm 6:45pm - 7:45pm

Senders Full Name Street Address

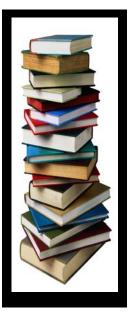
Visitors must be dressed appropriately always.

The following clothing and attire are inappropriate and can result in a denied visit:

- Muscle Shirts, Tank Tops, Halter Tops, Midriffs
- •Dresses or shorts with hem lines higher than four (4) inches above the knee
- •T-Shirts or other clothing items bearing offensive or profane logos or messages
- •Clothing items that advocate alcohol, drugs, violence, antigovernment sentiment or gang affiliation

Once in the visiting area, all visitors must sit in the chair provided and remain seated throughout the visiting period. If assistance is needed, or the visitor needs to use the restroom, they must notify staff prior to leaving their seat.

A brief hug, kiss, and/or handshake can take place at the beginning and/or end of the visit.



Staff have the right to refuse any book or magazine.

Staples and perfume packets will be removed from magazines.

Write the youth's full name on the reading material.

Limit of 5 pictures sent at a time.

# If there is an Emergency follow staff directives

The Visiting Staff screens for the appropriateness of the reading material brought in by parents or legal guardians at their scheduled visiting times.

Only reading materials passed from the approved list can be brought into the Youth Services Center.

Visiting staff has the discretion to deny inappropriate reading materials. Staff will explain to the youth if they had any denied items. All items prior to them being given to the youth, must be approved.

All visitors must have proper identification (Picture I.D.) and arrive at least 15 minutes prior to scheduled visit. Staff escorts parents to the visiting room 5 minutes prior to visit start time. Parents arriving late WILL NOT be allowed to visit.

Visitors can bring blank paper, envelopes, PICTURES, BOOKS AND MAGAZINES. Any of these materials CANNOT contain photos or information about guns, violence, people in bikinis or underwear, sexual material, drugs, alcohol or gang-related material. No hardcover books or local newspapers are allowed. Please refer to the Juvenile Hall Reading Materials List to see approved books and magazines. No games, letters or cards will be given to youth.

Visitors MAY NOT bring any contraband (prohibited or illegal) into the facility. In addition, these items are NOT permitted in the visitation area:

## The following must be left in your vehicle or lockers.

- Purses, Wallets, Handbags, and Backpacks
- Cell Phones, Cameras or any electronic devices
- Weapons, Drugs, Drug Paraphernalia, Alcohol
- Keys (except locker keys)
- Unauthorized Medications
- Candy, Gum, Food or Drink of any kind
- Hats, Caps or any head gear
- Cigarettes, Cigars, Tobacco Products, Lighters or Matches