

**STEPS TO APPLY FOR OPEN GRANTS ON PUBLIC PURCHASE**

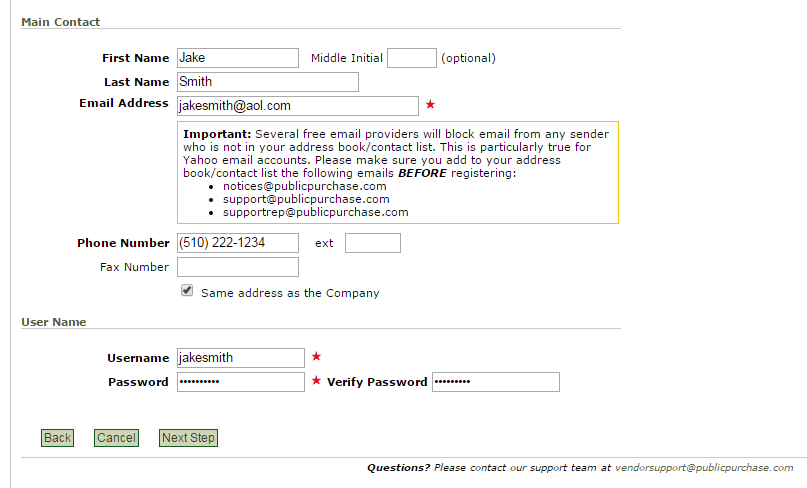
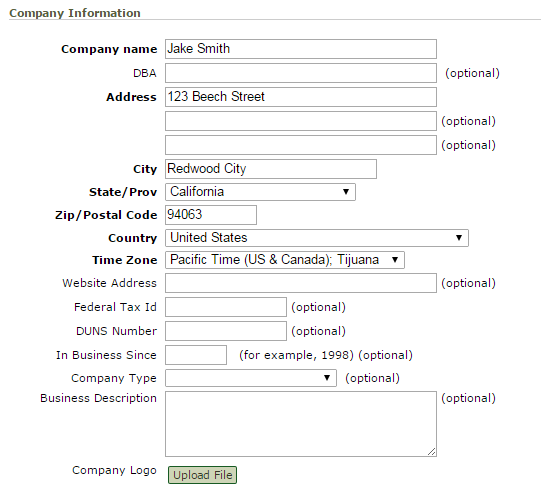
# 1.

Register to become a Vendor this will allow you to see all open bids available in County of San Mateo.

# 2.

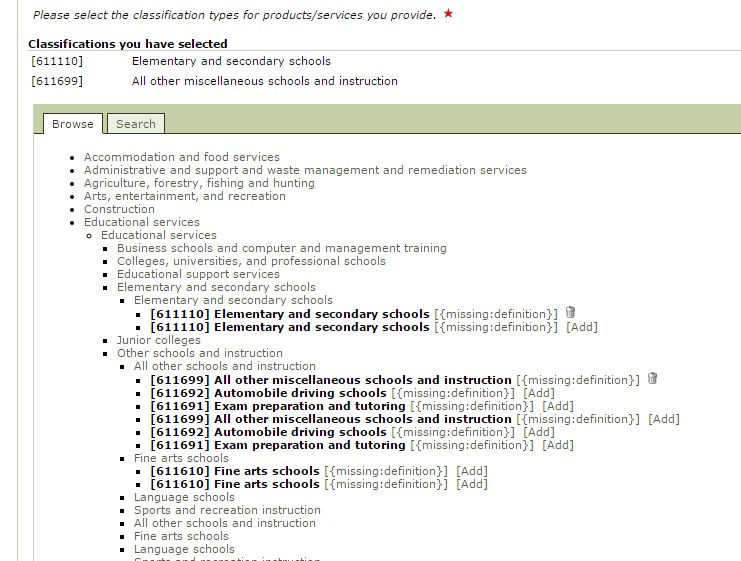
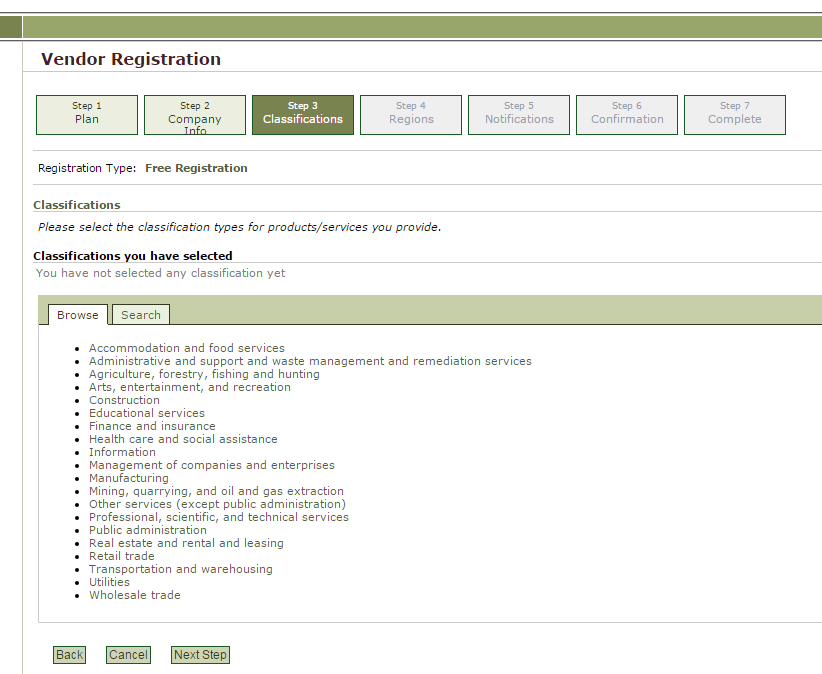
Register for free access to Public Purchase.

# 3.



Fill out your work address if you have one. You may also fill out a personal address.

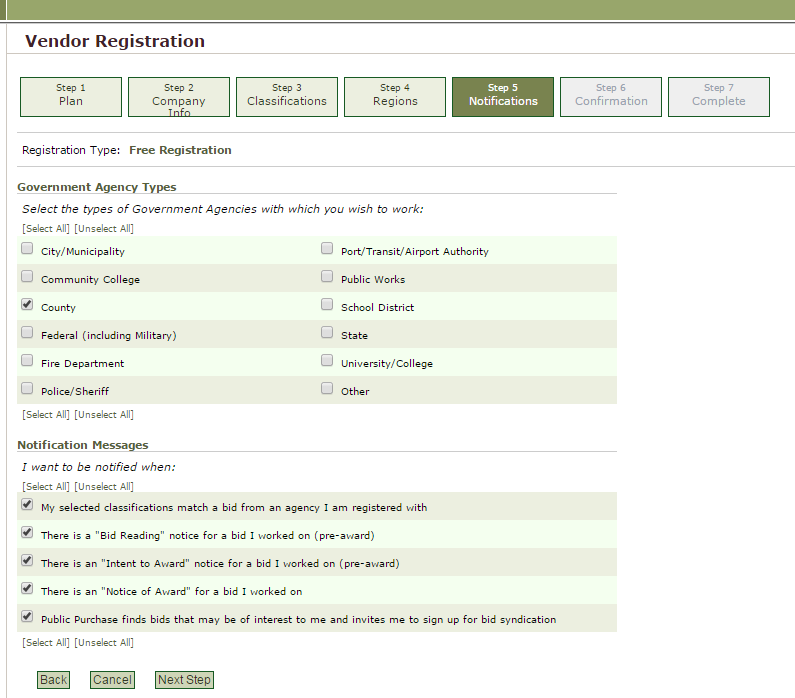
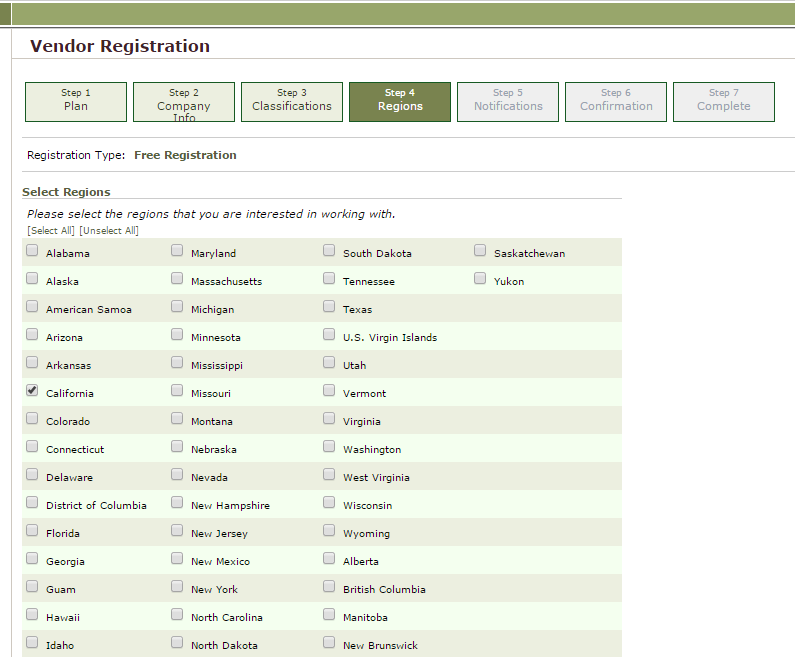
# 4.



Select Educational Services and other service categories that you provide.

Example of selected classifications regarding types of services your organization is able to deliver.

# 5.



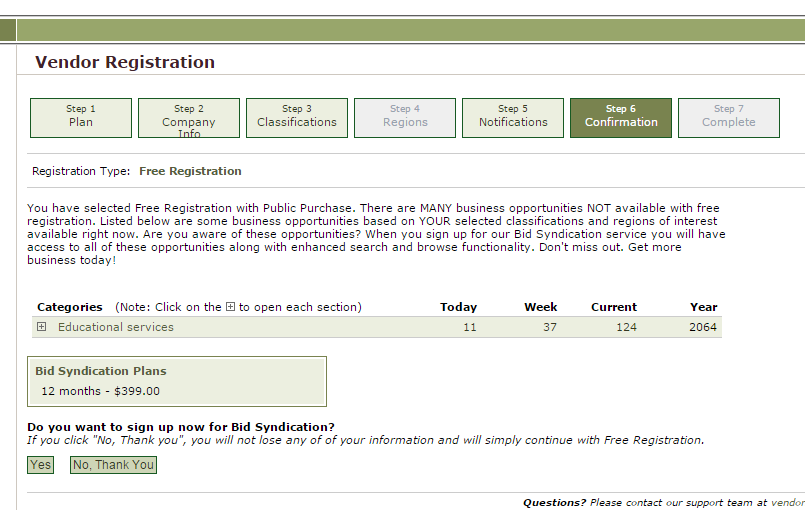
Select California

# 6.

Select County and keep notification messages checked. You may decide whether you wish Public Purchase to notify you of other bids of interest.

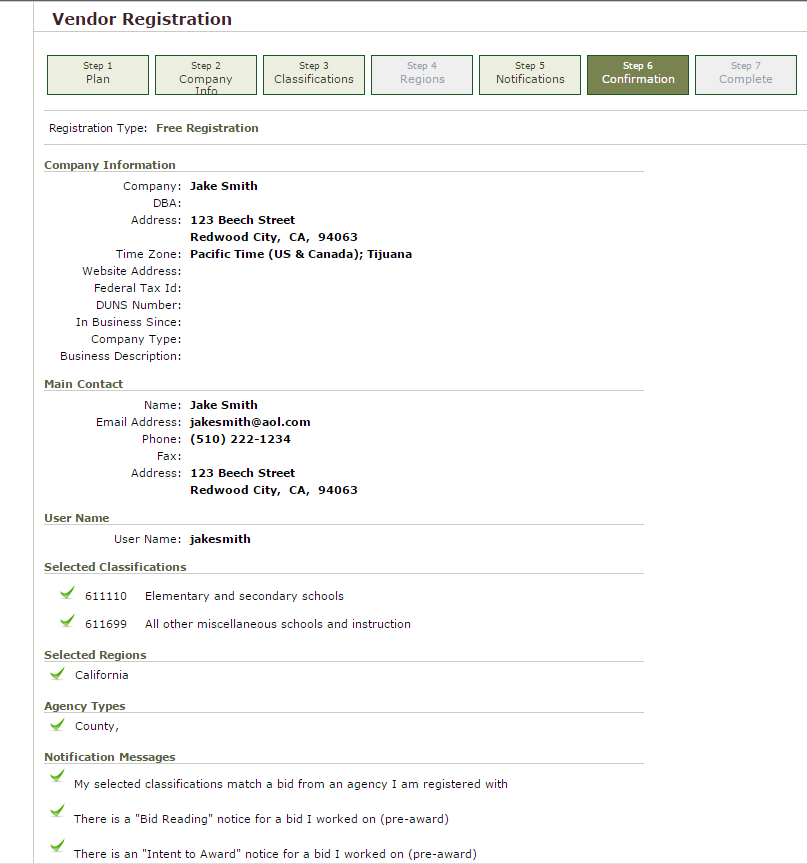
?

# 7.



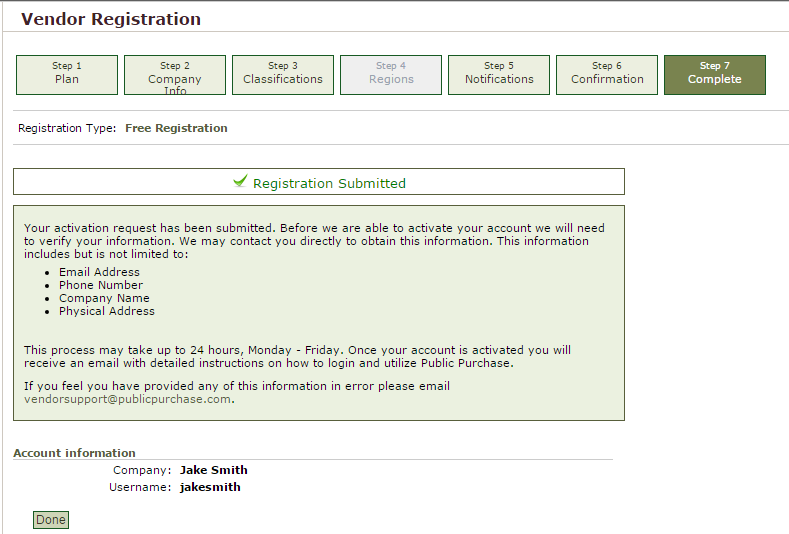
There is no obligation to sign up for a bid syndication plan.

# 8.



Review your information

# 9.



Congratulations! You have registered as a vendor in Public Purchase. You will be able to access grant information after you have been notified by email by Public Purchase.