

San Mateo County Continuum of Care (CoC)
 Informational Meeting for Potential CoC Applicants
 July 10, 2018

Minutes

Note: All handouts distributed at this meeting are available online at <https://hsa.smcgov.org/2018-continuum-care-nofa-notice-funding-availability>

Topic	Discussion
<p>General Information on 2018 CoC NOFA</p>	<p><u>Reviewed handout – Highlights of the 2018 Continuum of Care NOFA</u></p> <p>CoCs will be required to place projects into Tier 1 and Tier 2. This year Tier 1 is 94% of Annual Renewal Demand (ARD) and Tier 2 is 6%. Our ARD is \$11,566,92 so the Tiers are:</p> <ul style="list-style-type: none"> o Tier 1 = \$10,872,916 o Tier 2 = \$694,016 <p>Last year Tier 1 was also 94% of ARD. However, our overall ARD has gone up so our Tier 1 amount has also gone up.</p> <p>Bonus funding may be requested for new Rapid Re-Housing (RRH) or Permanent Supportive Housing (PSH) projects serving single adults, families or youth. Bonus funds can also be used for Transitional Housing/Rapid Re-Housing (TH/RRH), a new project type that was introduced by HUD last year. San Mateo County can apply for up to \$694,016 for new permanent housing projects.</p> <p><i>New this year-</i> The 2018 federal budget included a \$50 million set aside for bonus projects serving survivors of domestic violence, dating violence, sexual assault, or stalking. San Mateo County can receive up to \$264,125 for a DV bonus project. DV bonus funds can be used for Rapid Re-Housing (RRH), Transitional Housing/Rapid Re-Housing (TH/RRH), or Support Services Only (SSO) for Coordinated Entry to implement policies to ensure CES meets the needs of domestic violence survivors.</p> <p>CoCs are required to rate and rank projects based on objective assessment of performance and are strongly encouraged to re-allocate lower performing projects.</p> <p>Re-allocated funds may be used to create new RRH, PSH or TH/RRH projects. Re-allocated funds may also be used to create HMIS or Coordinated Entry projects operated by the Collaborative Applicant (H.S.A.).</p> <p>Important Changes Since 2017</p> <ul style="list-style-type: none"> • Reviewed new options for renewal projects, including transition grants, consolidation grants, and project expansion. • Reviewed new option for new projects, including project expansion, new project type (DV bonus), and commingling of bonus and re-allocation funding.

Topic	Discussion
<p>General Information on 2018 CoC NOFA, continued</p>	<p>Reviewed handout of the draft Project Review and Ranking Process</p> <ul style="list-style-type: none"> • Discussed proposal to lower HMIS Data Quality Performance Measure Standard to lower than 5% rather than lower than 10%. Set to be voted on by review committee. • Reviewed point changes to scoring system for renewal projects. <p>Reviewed process for the Project Review and Ranking Process to be finalized; the CoC Steering Committee will review, finalize and approve the Project Review and Ranking Process at its July 13, 2018 meeting and the final Project Review and Ranking Process will be posted online at HSA's NOFA website.</p>
<p>Information for Renewal Applicants- Applicant Process and Instructions for Renewal Applications</p>	<p><u>Reviewed handout – Information for Renewal Applicants</u></p> <p>The NOFA can be accessed at https://www.hudexchange.info/programs/coc/ . It establishes this year's funding criteria for the Continuum of Care (CoC) Homeless Assistance Programs (sometimes also referred to as the McKinney-Vento Homeless Assistance Act programs).</p> <p>All CoCs and project applicants are required to apply for the 2018 CoC competition electronically through HUD's e-snaps system at https://esnaps.hud.gov/ . The deadline for San Mateo County to submit our CoC application to HUD is September 18, 2018.</p> <p>Reviewed available funding and threshold requirements for renewal projects.</p> <p>Reviewed application timeline, including the following key date:</p> <p>Project Applications must be submitted by August 13, 2018 by 5pm to HSA via email to Jessica Silverberg (JSilverberg@smcgov.org) and Brian Eggers (BEggers@smcgov.org). Applicants must submit the following documents by email.</p> <ul style="list-style-type: none"> • A PDF of the completed project applications (Exhibit 2) from e-snaps • The completed Project Performance Report and all required attachments <p>The handout contains more details on the timeline and steps.</p>
<p>Information for Renewal Applicants- E-Snaps Project Application Tips</p>	<p><u>Reviewed handout – Tips for Completing the 2018 Renewal Project Application in e-snaps</u></p> <p>The document provides information and tips for completing the Renewal Project Application. Applicants are strongly encouraged to download the documents from the HUD Exchange website that are listed in this document and carefully review all information that is relevant for their application(s).</p>

Topic	Discussion
<p>Information for New Applicants- Applicant Process and Instructions for New Applications</p>	<p>Reviewed handout – <u>Availability of Funding for New Projects</u></p> <p>San Mateo County is eligible to request up to \$694,016 for bonus permanent housing projects, which may include: (1) permanent supportive housing (PSH) serving chronically homeless households with the greatest severity of need and longest histories of homelessness; (2) rapid re-housing (RRH) projects serving homeless single adults or families with children and (3) joint transitional-housing/rapid re-housing (TH/RRH) projects (introduced in 2017).</p> <p>San Mateo County may also create new projects through the re-allocation of funds from lower performing existing grants. The amount of available re-allocation funds is expected to be in the range of \$100,000 to \$200,000 (but the amount available for re-allocation could vary significantly) and may be used for the same project types as described above. These funds may also be used by the CoC Lead Agency (HSA) for dedicated HMIS projects or Coordinated Entry projects.</p> <p>New this year, San Mateo County may receive up to \$264,125 for a bonus project serving victims of domestic violence (DV), dating violence, sexual assault, or stalking. Eligible project types under the DV bonus are: (1) Rapid Re-Housing (RRH) projects; (2) joint Transitional Housing/Rapid Re-Housing (TH/RRH) projects; or (3) Supportive Services Only (SSO) for Coordinated Entry to improve the ability of the CES to meet the needs of DV households. (See below for more details on the DV bonus project.)</p> <p>New this year, applicants may combine bonus and re-allocation funding in a single project.</p> <p>Reviewed eligible project types and requirements. Applicants are strongly encouraged to review the 2018 CoC NOFA, New Project Application Detailed Instructions, and the Interim CoC Rule (24 CFR 578) for further information. All are available at: www.hudexchange.info</p> <p>Reviewed Dedicated Chronically Homeless PSH Projects and Dedicated Plus PSH Projects, Expansion Projects and Transition Grants, and threshold and project quality requirements.</p> <p>Reviewed application timeline, including the following key date:</p> <p>Project Applications must be submitted by August 13, 2018 by 5pm to HSA via email to Jessica Silverberg (JSilverberg@smcgov.org) and Brian Eggers (BEggers@smcgov.org). Applicants must submit the following documents by email.</p> <ul style="list-style-type: none"> • A PDF of the completed project applications from e-snaps • The completed New Project Application Narrative and any required attachments <ul style="list-style-type: none"> ○ HSA will provide a template for the New Project Application Narrative (<i>note: The New Project Application Narrative Template has been posted online at HSA’s NOFA website at https://hsa.smcgov.org/2018-continuum-care-nofa-notice-funding-availability</i>). <p>The handout contains more details on the timeline and steps.</p>

Topic	Discussion
<p>Information for New Applicants- New Opportunity to Apply for a Bonus Project Serving Survivors of Domestic Violence</p>	<p>The 2018 federal budget included a \$50 million set aside for bonus projects serving survivors of domestic violence, dating violence, sexual assault, or stalking. San Mateo County can receive up to \$264,125 for a DV bonus project. DV bonus funds can be used for Rapid Re-Housing (RRH), Transitional Housing/Rapid Re-Housing (TH/RRH), or Support Services Only (SSO) for Coordinated Entry to implement policies to ensure CES meets the needs of domestic violence survivors.</p> <p>DV bonus projects must meet all the requirements of the applicable project component (RRH, Joint TH/RRH). DV bonus projects are restricted to serve only those households in the target population.</p> <p>Additional requirements:</p> <ul style="list-style-type: none"> • CoC’s may submit one project in each of the three categories, but only one will be funded. • All DV bonus projects must be ranked on the Project Priority List. • HUD will select DV projects for funding based on the overall CoC score, need for the project, and quality of the project applicant. • DV bonus projects selected for funding will be funded from the DV bonus pot and removed from the Priority List. All remaining projects will move up in Rank. • DV bonus projects not selected for funding by HUD may be selected as a regular bonus project, depending on where it is placed on the Project Priority List.
<p>Questions and Answers</p>	<p>Q: Can a transitional housing program that does not have CoC funding apply for a CoC grant? A: Transitional Housing (TH) is not an eligible program type for a new project application. Current TH programs can apply to renew their grants, but applicants cannot apply for new TH funding.</p> <p>Q: What types of programs/services can CoC funds be utilized for? A: Please see the Availability of Funding for New Projects document, section Eligible Project Types and Requirements (which begins on page 2).</p> <p>Q: Is it expected that the CoC will apply for the new funding available? A: Yes, the CoC is interested in applying for all CoC funding resources that are available, and expects to apply for the maximum bonus funding this year, as well as the DV bonus project. In addition to the potential bonus funding, it’s also likely that there will be reallocated funds available. The amount of available re-allocation funds is expected to be in the range of \$100,000 to \$200,000 (but the amount available for re-allocation could vary significantly).</p> <p>Please contact the CoC with any questions about the application process or how to complete the application. Questions should be directed to Kate Bristol, Focus Strategies (kate@focusstrategies.net), Jessica Silverberg (JSilverberg@smcgov.org or 650-802-3378) and Brian Eggers (BEggers@smcgov.org or 650-802-5083).</p>