

**Emergency Services Council Meeting  
Minutes June 27, 2019**

The Emergency Services Council was called to order by Chairperson Medina at 5:30p.m. Roll Call was taken.

Members Present

Warren Lieberman	Belmont
Karen Cunningham	Brisbane
Ann Keighran	Burlingame
Diana Colvin	Colma
Glenn Sylvester	Daly City
Marie Chuang	Hillsborough
Cecilia Taylor	Menlo Park
Ann Schneider	Millbrae
Sue Vaterlaus	Pacifica
John Richards	Portola Valley
Janet Borgens	Redwood City
Rico Medina	San Bruno
Adam Rak	San Carlos

Members Not Present:

Cary Wiest	Atherton
Lisa Gauthier	East Palo Alto
Herb Perez	Foster City
Deborah Penrose	Half Moon Bay
Joe Goethals	San Mateo
Rich Garbarino	South San Francisco
Chris Shaw	Woodside
David Canepa	County of San Mateo

Correction to the attendance roster for the April 19 2019 ESC Meeting- Council member Schneider (Millbrae) was excused from the meeting.

**Operational Report:** Captain Craig Denton- No significant changes to the numbers on Attachment A.

Captain Denton introduced the two new District Coordinators- Mona Vasiloiu and Jan Peterson.

Captain Denton announced that District Coordinator Steve Mahaley was retiring at the end

of July.

Captain Denton also announced that he was retiring from the Sheriff's Office in July, and this was his last Emergency Services Council Meeting.

Quorum is now present. We will vote to approve the minutes.

Approval of Minutes: Motion to approve minutes-

2<sup>nd</sup> Motion to approve minutes -

Ayes- 9

Abstain- 2

April 19, 2019 Minutes approved

**Chair Rico Medina-** Before you is a request to add an agenda item on for a resolution required with a short timeline. It is for an item that we all have requested and supported. I have asked Mr. Rose to give us some background.

**Kevin Rose-** San Mateo County and all twenty cities along with some districts have a federally approved multijurisdictional Local Hazard Mitigation Plan that makes us eligible and able to apply for federal disaster mitigation funds to assist local municipalities to harden their communities with mitigation projects. In March of this year we were informed by the California Office of Emergency Services that, because there was a Presidential disaster declaration for Butte and Ventura Counties, the State of California qualified for Federal disaster funds. There are four tiers; First tier- the affected counties, Second tier- State Agencies; Third tier- other projects submitted from previous Presidential disasters, and last -any jurisdiction that has a federally approved Local Hazard Mitigation Plan. Fortunately the County and the Cities worked together in 2016 to develop a multijurisdictional Local Hazard Mitigation plan that expires in 2021. Even though we are the fourth tier, we are fortunate that the Cities and the County emergency managers put in an application for the next five year local hazard mitigation planning project. Staff attended a two day workshop on the grant. The application is due on July 5, 2019. Twenty commitment letters have been submitted from all of the Cities in addition to the County which was required for the application. The grant is 75% federal money with a 25% local match which the County has agreed to fund. There is no fiscal impact to the Emergency Services Council. The measure before you is because of the tight deadline we were unable to get on the Board of Supervisors agenda and we need to have a resolution from a governing authority- the Emergency Services Council - to approve and allow the Captain of Homeland Security and the Manager of OES to submit this application on your behalf. That is the motion before you. We need at least a 4/5 vote.

Motion made to place the item on the agenda for a vote; Motion seconded. We will place it for a vote at the end of item 6 under new business.

**OLD BUSINESS**

None

**NEW BUSINESS-**

**PG&E Wildfire Safety Program/Public Safety Power Shutoff-** PG&E gave a presentation and overview on the Public Safety Power Shutoff (PSPS) program beginning with the 2019 wildfire season to include all electric lines that pass through a high -fire threat area. They also went over power shutoff criteria. Handouts from the meeting can be requested from OES. Power Point Presentation will be placed on the OES website.

**State Legislation- CalOES Tracking -** Kevin Rose- There has been a couple of bills that have come forward that impact emergency management that Supervisor Canepa wanted me to bring forward to the Council. SB160 which was passed earlier continues to expand on entering into MOU's not only with utilities but other providers with regard to Alert and Warning. It also would allow cities to enter into MOUs with these utility providers as well.

Another bill to mention is SB 1124 which deals with Air Quality and requiring CAL OSHA to set rules regarding levels of air particulates that affect employees who work outside. Once a certain level is reached proper respirators must be given to those employees who must work outdoors.

**OES Calendar-** Craig Denton- I wanted to talk about the Active Shooter exercise that we will be hosting at Mills High School on July 29<sup>th</sup> through August 2<sup>nd</sup>. The exercise is funded by State Homeland Security Grant funding. The coordination will include Law Enforcement, Fire, EMS, Schools, PIOs and Public Safety Communications. The Active Shooter exercise will emphasis what law does which is to end the threat. Working with the Fire Department in what we call the Rescue Task Force, law acting as security will accompany fire into a warm zone so they can go in and treat the wounded and get them out as quickly as possible. There will also be a Unified Command Post component. We will be training many school district members at the Command Post so they can see how Incident Command works and the decisions that they will need to make in an active shooter incident.

In addition to that is the messaging component; how do we message the public and parents, the teachers still in the school in lockdown. We also will be working with Public Information Officers to make sure they understand on how to set up a JIC, or Joint Information Center. We want all the Public Information Officers to work together to make sure they know how to send out a consistent message throughout the county.

We are going to send out invitations to all of you to attend the exercise on the third day. There will be a VIP viewing area. It will be realistic with victims. Real time training gets you more use to responding to these events. We hope to do this again next year at a different

location and maybe a different scenario.

Kevin Rose- On November 7, 2019 we will have the Functional EOC exercise at the new Regional Operations Center. Right now we have 12 cities participating. It will be more of an educational light functional exercise. We will have more details for you in September.

Item #6- We need a motion for approval and submission of the San Mateo County Hazard Mitigation Grant Program Planning application.

Motion to approve

2<sup>nd</sup> motion

13 Ayes

0 Nays

Motion passed

**Hazmat Update-** B/C Jeff Thorne –We had several calls this quarter. The call that you might be most familiar with was the call in San Carlos which lasted two days. Although relatively minor, it involved radioactive material. This incident involved multiple agencies both on the local level as well as state and national. The material needed to be disposed of. The incident turned out well and it showed how well all the various agencies in the County work well together. We have been doing a lot of training. We just sent a few individuals to the International Hazmat Conference in Maryland. It is one of the larger conferences that shows us what other teams are doing and best practices. We are re-writing our department policies and procedures for how our team operates especially at the new agency. We also need to make sure we are in compliance with the National Fire Protection Association and the State’s legal requirements. Since we are a State resource we are going through a re-certification as a Type II team with state OES to make sure that we meet the standards. We are continuing to work on the transition to the new agency.

**Emergency Managers Association Update-** Pat Halleran-The Emergency Managers Association is a professional organization, nongovernmental that is made up of Emergency Managers from all of the cities as well as emergency managers from the utilities and private business. As Kevin mentioned, we were able to initially apply for the Local Hazard Mitigation grant. We recognized a funding gap to complete the five year update on the Hazard Mitigation Plan and we were able to fund the balance of the project. We also have been working on the Public Safety Power Shutoff (PSPS) to make sure that resources will be available to all agencies, that we have a consistent response and messaging to the public. We have reached out to other jurisdictions like Sonoma who just went through this to see what worked and what needed improvement.

**American Red Cross Update-** Rita Ewing- In the last quarter we responded to 9 fires. In total we served 50 clients, 39 adults and 11 children. Red Cross averages about 90 minutes in response time. I am proud to say that last quarter the average response time was 50

minutes. We continue to offer community disaster education and compression only CPR training. We have served 4,645 people. We have installed 1255 smoke alarms in 408 homes.

**PUBLIC COMMENT: None**

**ANNOUNCEMENTS:** San Carlos talked about the Fire evacuation exercise that they conducted a few weeks ago. Would like to have the Fire Chief come and talk about the exercise.

Rico Medina- Would like see a SMC alert text message sent out as a reminder of the upcoming ESC meeting to all members.

The next Administrative Committee Meeting is September 3. The ESC meeting is September 19, 2019.

Meeting was adjourned at 6:10