Steering Committee Meeting #2
March 22, 2021
2 - 4 PM PDT

Virtual Conference Call Meeting via Zoom (see additional info at the end of the agenda)
https://smcgov.zoom.us/j/96551239872?pwd=T3h1RUNkU3dCRW9YbDZtVGtieTh2QT09

The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken as noted on the agenda and at the end of the meeting. This opportunity is non-transferrable, and speakers are limited to one two-minute (3) comment for each action item.

1. Welcome and Announcements – 2:00 – 2:15 PM

   Dan Belville, Director, San Mateo County OES and Rita Mancera, Executive Director, Puente: Co-Chairs of the Steering Committee
   a. Steering Committee Roll Call (See Attachment A: Steering Committee Roster)
      
      Roll Call: Steering Committee Members are asked to introduce themselves in alphabetical order and state their name, their title & organization

   b. Announcements
      i. List of Planning Partners & Explanation of Planning Partner Comment Opportunity (See Attachment B: Planning Partner Roster)
      ii. Workshop on Addressing Social Equity in the Local Hazard Mitigation Plan (See Attachment C: Meeting Information)
         1. Workshop is not mandatory
         2. Planning Partners and Steering Committee Members are invited
         3. Workshop will take place on April 7, 2021 from 1:00 – 3:00 PM
         4. Information and Recommendations developed in the workshop will be presented to the Core Planning Team following the workshop and to the Steering Committee at the April 26th meeting for discussion/action
      iii. Other?

   c. Agenda Review
2. **Steering Committee Business – 2:15 – 2:25 PM**

Dan Belville and Rita Mancera, Co-Chairs

   a. **Steering Committee Meeting #1 Minutes (See Attachment D)**
      i. Comments from Steering Committee Members
      ii. Action: Adopt Steering Committee Meeting Minutes

   b. **Addition to Ground Rules to include Definition of a Quorum (See Attachment E)**
      i. Opportunity for Planning Partner Comment
      ii. Opportunity for Public Comment
      iii. Action: Confirm Steering Committee Ground Rules Addition

3. **Planning Process – 2:25 – 3:00 PM**

Bart Spencer, Tetra Tech, Inc.

   a. **Discussion: Confirm Revisions to Principles & Goals from February 22nd Steering Committee Meeting and Review Objectives (see Attachment F: Principles, Goals & Objectives)**
      i. Opportunity for Planning Partner Comment
      ii. Opportunity for Public Comment
      iii. Action: Confirm Guiding Principles, Goals and Objectives

   b. **Phase 1 Annex – Planning Partner Update (See Attachment G)**
   c. **Phase 2 Annex - Preview**

4. **Hazard of Concern – 3:00 – 3:15 PM**

Rob Flaner, Tetra Tech, Inc.

   a. **Discussion: Confirm Comments on Hazards of Concern from February 22nd Steering Committee Meeting (see Attachment H: Hazards)**
      i. Opportunity for Planning Partner Comment
      ii. Opportunity for Public Comment
      iii. Action: Confirm the Hazards of Concern

5. **Critical Infrastructure Definition for 2021 Update – 3:15 – 3:30 PM**

Rob Flaner, Tetra Tech, Inc.

   a. **Discussion: Review Core Planning Team Recommendation for Critical Infrastructure Definition for 2021 Plan Update (see Attachment I: Critical Infrastructure Definition)**
      i. Opportunity for Planning Partner Comment
      ii. Opportunity for Public Comment
      iii. Action: Confirm the Critical Infrastructure Definition for 2021 Plan Update
6. **Public Outreach 3:30 – 3:50 PM**

   Jeana Wiser, Tetra Tech, Inc.
   a. Preview of the StoryMap which will be presented at Public Workshop #1
   b. Public Workshop #1 will be held on March 25, 2021 from 4 PM to 5:30 PM (see Attachment J: Public Workshop Information)
   c. Survey Update

7. **Public Comment and Adjournment – 3:50 – 4:00 PM**

   *Opportunity for Public Comment*

   *Note that the public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.*

   *This opportunity is non-transferrable, and speakers are limited to one three-minute (3) comment each.*

8. **Adjourn** – Dan Belville and Rita Mancera, Co-Chairs

**Next Meeting will be on Monday, April 26, 2021 from 2 pm – 4 pm**

**Agenda Items for Next Steering Committee Meeting include:**
   b. Report: Recommendations for Incorporating Social Equity in LHMP Planning

**Zoom Meeting Information**

Join Zoom Meeting
https://smcgov.zoom.us/j/96551239872?pwd=T3h1RUNkU3dCRW9YbDZtVGtieTh2QT09

Meeting ID: 965 5123 9872
Passcode: 120978
One tap mobile
+16699006833,,96551239872#,,,,,*120978# US (San Jose)
+12532158782,,96551239872#,,,,,*120978# US (Tacoma)
ATTACHMENT A
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<th>Organization Name</th>
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<th>Email</th>
<th>Phone</th>
<th>Organization Type</th>
<th>Geographic Representation</th>
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<tbody>
<tr>
<td>San Mateo County Office of Emergency Services</td>
<td>Belville</td>
<td>Dan</td>
<td>Director</td>
<td><a href="mailto:dbelville@smcgov.org">dbelville@smcgov.org</a></td>
<td></td>
<td>County</td>
<td>Countywide</td>
<td>Public Safety / Emergency Mgt.</td>
</tr>
<tr>
<td>MidPen Housing Corporation</td>
<td>Bielak</td>
<td>Andrew</td>
<td>Associate Director of Housing Development</td>
<td><a href="mailto:abielak@midpen-housing.org">abielak@midpen-housing.org</a></td>
<td>650.830.1360</td>
<td>Non-Profit</td>
<td>Countywide</td>
<td>Housing</td>
</tr>
<tr>
<td>CAL Fire San Mateo Division</td>
<td>Cosgrave</td>
<td>David</td>
<td>Division Chief</td>
<td><a href="mailto:David.Cosgrave@fire.ca.gov">David.Cosgrave@fire.ca.gov</a></td>
<td>650.740.7247</td>
<td>County</td>
<td>Countywide</td>
<td>Public Safety / Fire</td>
</tr>
<tr>
<td>City of Daly City</td>
<td>Gamez</td>
<td>John</td>
<td>Captain (Police Department)</td>
<td><a href="mailto:jgamez@dalycity.org">jgamez@dalycity.org</a></td>
<td>650.991.8180</td>
<td>City</td>
<td>North County</td>
<td>Public Safety / Police</td>
</tr>
<tr>
<td>San Mateo County Health System, Commission on Disabilities</td>
<td>Hall</td>
<td>Robert</td>
<td>President</td>
<td><a href="mailto:rghall4@icloud.com">rghall4@icloud.com</a>,</td>
<td>650.867.5256</td>
<td>County Commission</td>
<td>Countywide</td>
<td>Disabled Community</td>
</tr>
<tr>
<td>City of Redwood City</td>
<td>Kyaw</td>
<td>Terence</td>
<td>Director Public Works Services Department</td>
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<td>650.780.7466</td>
<td>City</td>
<td>South County</td>
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</tr>
<tr>
<td>Puente</td>
<td>Mancera</td>
<td>Rita</td>
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<td></td>
<td>Non-Profit</td>
<td>South Coast (Pescadero/La Honda)</td>
<td>Vulnerable Communities</td>
</tr>
<tr>
<td>San Mateo County Community College District</td>
<td>Minkin</td>
<td>Ben’Zara</td>
<td>Emergency Manager</td>
<td><a href="mailto:minkinb@smccd.edu">minkinb@smccd.edu</a></td>
<td></td>
<td>Education</td>
<td>Countywide</td>
<td>Education / Emergency Mgt.</td>
</tr>
<tr>
<td>North Fair Oaks Community Alliance</td>
<td>Rodriguez</td>
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<td>650.996.3796</td>
<td>Non-Profit</td>
<td>South County (North Fair Oaks)</td>
<td>Vulnerable Communities</td>
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<tr>
<td>Climate Resilient Communities</td>
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<td>Violet</td>
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<td><a href="mailto:violet.saena@crc.acterra.org">violet.saena@crc.acterra.org</a></td>
<td>408.990.6447</td>
<td>Non-Profit</td>
<td>Countywide</td>
<td>Vulnerable Communities</td>
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<tr>
<td>San Mateo County Public Health</td>
<td>Seara</td>
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<td>Sr. Community Health Planner</td>
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<td>650-573-2319</td>
<td>County</td>
<td>Countywide</td>
<td>Public Health</td>
</tr>
<tr>
<td>SamTrans</td>
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<td>Amelia</td>
<td>Principal Planner Sustainability</td>
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<td>650-508-7713</td>
<td>Public Agency</td>
<td>Countywide</td>
<td>Transportation</td>
</tr>
<tr>
<td>Senior Coastsiders</td>
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<td>Sandra</td>
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<td><a href="mailto:swinter@seniorcoastsiders.org">swinter@seniorcoastsiders.org</a></td>
<td>650.726.9056</td>
<td>Non-Profit</td>
<td>Coast</td>
<td>Senior Citizens</td>
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ATTACHMENT B
# Annex Partners Roster – City/Township/County

<table>
<thead>
<tr>
<th>City/Township/County</th>
<th>Contact</th>
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<th>Alternate Title</th>
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</thead>
<tbody>
<tr>
<td>Atherton</td>
<td>Dan Larsen</td>
<td>Commander</td>
<td><a href="mailto:dlarsen@ci.atherton.ca.us">dlarsen@ci.atherton.ca.us</a></td>
<td>Bryan Robbins</td>
<td>Sergeant</td>
<td><a href="mailto:brobbins@ci.atherton.ca.us">brobbins@ci.atherton.ca.us</a></td>
</tr>
<tr>
<td>Belmont</td>
<td>Kacey Treadway</td>
<td>Emergency Services Specialist</td>
<td><a href="mailto:ktreadway@smcfire.org">ktreadway@smcfire.org</a></td>
<td>Pete Lotti</td>
<td>Police Sergeant</td>
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</tr>
<tr>
<td>Brisbane</td>
<td>Randy Breault</td>
<td>Public Works Director/City Engineer</td>
<td><a href="mailto:rbreault@brisbaneca.org">rbreault@brisbaneca.org</a></td>
<td>Jeremiah Robbins</td>
<td>Associate Planner</td>
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</tr>
<tr>
<td>Burlingame</td>
<td>Martin Quan</td>
<td>Senior Civil Engineer</td>
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<td>Dena Gunning</td>
<td>Emergency Planning Coordinator</td>
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</tr>
<tr>
<td>Colma</td>
<td>Michael P. Laughlin</td>
<td>City Planner</td>
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<td>Suzanne Avila</td>
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</tr>
<tr>
<td>Daly City (North County Fire Authority)</td>
<td>Joel Abelson</td>
<td>Battalion Chief</td>
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<td>Chuck Pomicpic</td>
<td>Deputy Fire Chief</td>
<td><a href="mailto:cpomicpic@northcountyfire.org">cpomicpic@northcountyfire.org</a></td>
</tr>
<tr>
<td>East Palo Alto</td>
<td>Daniel Berumen</td>
<td>Senior Planner</td>
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</tr>
<tr>
<td>Foster City</td>
<td>Kacey Treadway</td>
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<td>Peter Pirnejad</td>
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<tr>
<td>Half Moon Bay</td>
<td>Corie Stocker</td>
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<td>Veronika Vostinak</td>
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<td>Hillsborough</td>
<td>Mandy Brown</td>
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<td>Dena Gunning</td>
<td>Emergency Planning Coordinator</td>
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</tr>
<tr>
<td>Menlo Park</td>
<td>Brian Henry</td>
<td>Assistant Public Works Director</td>
<td><a href="mailto:bpheny@menlopark.org">bpheny@menlopark.org</a></td>
<td>Chuck Andrews</td>
<td>Assistant Community</td>
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</tr>
<tr>
<td>Millbrae</td>
<td>Bill Reilly</td>
<td>Emergency Manager</td>
<td><a href="mailto:wreilly@smcgov.org">wreilly@smcgov.org</a></td>
<td>Khee Lim</td>
<td>Public Works Director</td>
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</tr>
<tr>
<td>Pacifica</td>
<td>Chris Clements</td>
<td>Police Captain</td>
<td><a href="mailto:clementsc@pacificapolicen.org">clementsc@pacificapolicen.org</a></td>
<td>Bill Glasgo</td>
<td>Police Captain</td>
<td><a href="mailto:glasgow@pacificapolicen.org">glasgow@pacificapolicen.org</a></td>
</tr>
<tr>
<td>Portola Valley</td>
<td>Jeremy Dennis</td>
<td>Town Manager</td>
<td><a href="mailto:jdennis@portolavalley.net">jdennis@portolavalley.net</a></td>
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<table>
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<tbody>
<tr>
<td>Redwood City</td>
<td>Dave Pucci</td>
<td>Acting Fire Chief</td>
<td><a href="mailto:dpucci@redwoodcity.org">dpucci@redwoodcity.org</a></td>
<td>Chuck Lax</td>
<td>Deputy Fire Chief</td>
<td><a href="mailto:clax@redwoodcity.org">clax@redwoodcity.org</a></td>
</tr>
<tr>
<td>San Bruno</td>
<td>Jovan Grogan</td>
<td>City Manager</td>
<td><a href="mailto:CityManager@sanbruno.ca.gov">CityManager@sanbruno.ca.gov</a></td>
<td>Ari Delay</td>
<td>Fire Chief</td>
<td><a href="mailto:adelay@sanbruno.ca.gov">adelay@sanbruno.ca.gov</a></td>
</tr>
<tr>
<td>San Carlos</td>
<td>Nicole MacDonald</td>
<td>Senior Management Analyst</td>
<td><a href="mailto:NMacDonald@cityofsancarlos.org">NMacDonald@cityofsancarlos.org</a></td>
<td>Chuck Lax</td>
<td>Acting Deputy Fire Chief</td>
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<td>San Mateo</td>
<td>Kacey Treadway</td>
<td>Emergency Services Specialist</td>
<td><a href="mailto:ktreadway@smcfire.org">ktreadway@smcfire.org</a></td>
<td>Drew Corbett</td>
<td>City Manager</td>
<td><a href="mailto:dcorbett@cityofsanmateo.org">dcorbett@cityofsanmateo.org</a></td>
</tr>
<tr>
<td>San Mateo County</td>
<td>Dan Belville</td>
<td>Public Safety Communications Director</td>
<td><a href="mailto:DBelville@smcgov.org">DBelville@smcgov.org</a></td>
<td>Carolyn Bloede</td>
<td>Director Office of Sustainability</td>
<td><a href="mailto:cbloede@smcgov.org">cbloede@smcgov.org</a></td>
</tr>
<tr>
<td>South San Francisco</td>
<td>Ken Anderson</td>
<td>Sr. Emergency Services Manager</td>
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<td>Matt Powleson</td>
<td>Public Works</td>
<td><a href="mailto:matt.powleson@ssf.net">matt.powleson@ssf.net</a></td>
</tr>
<tr>
<td>Woodside</td>
<td>Sean Rose</td>
<td>Public Works Director</td>
<td><a href="mailto:srose@woodsidetown.org">srose@woodsidetown.org</a></td>
<td>Sindhi Mekala</td>
<td>Senior Engineer</td>
<td><a href="mailto:smekala@woodsidetown.org">smekala@woodsidetown.org</a></td>
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### Annex Partners Roster - Special Districts

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<tr>
<th>Special District</th>
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<th>Email</th>
<th>Alternate Contact</th>
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</thead>
<tbody>
<tr>
<td>Colma Fire District</td>
<td>Geoffrey Balton</td>
<td>Fire Chief</td>
<td><a href="mailto:gbalton@colmafd.org">gbalton@colmafd.org</a></td>
<td>Herb Cheng</td>
<td>Captain/Paramedic</td>
<td><a href="mailto:hcheng@colmafd.org">hcheng@colmafd.org</a></td>
</tr>
<tr>
<td>Highlands Recreation District</td>
<td>Derek Schweigart</td>
<td>General Manager</td>
<td><a href="mailto:generalmanager@highlandsrec.ca.gov">generalmanager@highlandsrec.ca.gov</a></td>
<td>Andrew Aquino</td>
<td>Board President</td>
<td><a href="mailto:andrewaquino@hotmail.com">andrewaquino@hotmail.com</a></td>
</tr>
<tr>
<td>Jefferson Union High School District</td>
<td>Marcus Peppers</td>
<td>Director of Maintenance, Operations, and Transportation</td>
<td><a href="mailto:mpeppers@jeffersonunion.net">mpeppers@jeffersonunion.net</a></td>
<td>Tina Van Raaphorst</td>
<td>Associate Superintendent of Business Services</td>
<td><a href="mailto:tyanr@jeffersonunion.net">tyanr@jeffersonunion.net</a></td>
</tr>
<tr>
<td>Menlo Park Fire Protection District</td>
<td>Andres Acevedo</td>
<td>Program Director, Office of Emergency Management</td>
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<td></td>
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</tr>
<tr>
<td>Midpeninsula Regional Open Space District</td>
<td>Brandon Stewart</td>
<td>Land and Facilities Services Manager</td>
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<td>Deborah Hirst</td>
<td>Grants Program Manager</td>
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<tr>
<td>Mid-Peninsula Water District</td>
<td>Rene Ramirez</td>
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</tr>
<tr>
<td>North Coast County Water District</td>
<td>Adrianne Carr</td>
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<td>Scott Dalton</td>
<td>Assistant General Manager - Operations</td>
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</tr>
<tr>
<td>San Mateo County Community College District</td>
<td>Ben’Zara Minkin</td>
<td>Emergency Manager</td>
<td><a href="mailto:mkinb@smccd.edu">mkinb@smccd.edu</a></td>
<td>Vincent Garcia</td>
<td>Emergency Management Coordinator</td>
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</tr>
<tr>
<td>San Mateo County Flood and Sea Level Rise Resiliency District (FSLRDR)</td>
<td>Makena Wong</td>
<td>Associate Project Manager</td>
<td><a href="mailto:mwong@oneshoreline.org">mwong@oneshoreline.org</a></td>
<td>Len Materman</td>
<td>Chief Executive Officer</td>
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</tr>
<tr>
<td>San Mateo County Office of Education</td>
<td>Molly Henricks</td>
<td>Coordinator, School Safety &amp; Risk Prevention</td>
<td><a href="mailto:mhenricks@smcoe.org">mhenricks@smcoe.org</a></td>
<td>Andra Yeghoian</td>
<td>Environmental Literacy and Sustainability Coordinator</td>
<td><a href="mailto:ayeghoian@smcoe.org">ayeghoian@smcoe.org</a></td>
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## Annex Partners Roster - Special Districts

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<thead>
<tr>
<th>Special District</th>
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<tbody>
<tr>
<td>San Mateo Resource Conservation District</td>
<td>Sheena Sidhu</td>
<td>Conservation Program Manager for Forest Health and Fire Resiliency</td>
<td><a href="mailto:Sheena@sanmateoRCD.org">Sheena@sanmateoRCD.org</a></td>
<td>Erica Harris</td>
<td>Climate Adaptation Specialist</td>
<td><a href="mailto:Erica@sanmateoRCD.org">Erica@sanmateoRCD.org</a></td>
</tr>
<tr>
<td>Westborough Water District</td>
<td>Darryl Barrow</td>
<td>General Manager</td>
<td><a href="mailto:dbarrow@WestboroughWater.org">dbarrow@WestboroughWater.org</a></td>
<td>Gary Ushiro</td>
<td>Pakpour Consulting Group</td>
<td><a href="mailto:gushiro@pcgengr.com">gushiro@pcgengr.com</a></td>
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<td>Woodside Fire Protection District</td>
<td>Don Bullard</td>
<td>Fire Marshal</td>
<td><a href="mailto:djbullard@woodsidefire.org">djbullard@woodsidefire.org</a></td>
<td>Tom Cuschieri</td>
<td>Battalion Chief</td>
<td><a href="mailto:tcuschieri@woodsidefire.org">tcuschieri@woodsidefire.org</a></td>
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</tbody>
</table>
ATTACHMENT C
Social Equity Workshop

An Internal Workshop to present information and gather feedback on recommendations for addressing equity in the MJLHMP

Recommendations developed during the workshop will be discussed at the April 26th Steering Committee

- When: Wednesday, April 7, 2021 from 1-3 pm, via Zoom
- Who: Steering Committee Members and Planning Partners

RSVP to Ann Ludwig, Project Manager, c_aludwig@smcgov.org
ATTACHMENT D
Multijurisdictional Local Hazard Mitigation Plan
2021 Update

Steering Committee Meeting #1
MEETING SUMMARY AND RESPONSE TO ZOOM CHAT QUESTIONS

Date/Time of Meeting: Monday, February 22, 2021, 2:00 PM
Location: Digital
Subject: Steering Committee Meeting No. 1
Project Name: San Mateo County Multi-Jurisdictional Local Hazard Mitigation Plan Update
In Attendance
Steering Committee: Dan Belville (Co-Chair), Rita Mancera (Co-Chair), Andrew Bielak, David Cosgrave, John Gamez, Robert Hall, Terence Kyaw, Ben’Zara Minkin, Ever Rodriguez, Violet Saena, Amelia Timbers, Sandra Winter
Core Planning Team: Ann Ludwig, Rumika Chaudhry, Marcus Griswold, Hilary Papendick, Joe LaClair, Carolyn Bloede, Rob Flaner, Bart Spencer, Carol Baumann, Jeana Wiser, Des Alexander
Public Participants: Joel Abelson, Elizabeth Lam, Suzanne Avila, Lynne Bramlett, Rene Ramirez, Robert Hall, Ron Mussman, Ken Anderson Sr., Corie Stocker, Dave Pucci, Nicole MacDonald, Kacey Treadway, Robert Hall, Joel Abelson, Chuck Lax, Jeremy Dennis, Martin Quan, Geoff Balton, Mandy Brown, Jeff Norris, Patrick Halleran, Hannah Doress, Randy Breault, Greg DaCunha, Brandon Stewart, Terence Kyaw, Jeana Gomez, Deborah Hirst, Khee Lim, Brian Henry, Matt Powleson, Vince Garcia, Makena Wong, Bill Euchner, Dena Gunning, Bill Reilly, Jessica Manzi
Not Present: Belen Seara
Summary Prepared by: Des Alexander
Quorum – Yes or No Yes

MEETING SUMMARY

Welcome and Introductions

- Dan Belville welcomed all guests to the 1st Steering Committee meeting and asked Steering Committee members to introduce themselves.
- Dan Belville reviewed the agenda.

Project Overview

- Discussion: Overview (Bart Spencer)
  - Core Planning Team (CPT)
    - The CPT includes County staff and Tetra Tech team and will serve as the “bus drivers” of the process. They meet every other week.
  - Steering Committee (SC)
    - The SC will serve as an advisory group to help navigate the MJLHMP process; its members include planning partner representatives, residents, community stakeholders, and emergency management personnel.
o What is mitigation planning and why is it important?
  ▪ Information was provided to the group.
o Work Plan
  ▪ The plan was presented to the group
o Timeline
  ▪ The timeline was presented and discussed by the group.

• Questions
  o No questions from the public or the committee.

Steering Committee Ground Rules

• The committee was presented with the ground rules which they discussed and approved.

Goal Setting

• The goals that had been previously discussed by the CPT were presented to the Steering Committee. They were discussed and direction was provided for the edits offered.
  o Principles
    ▪ Hazard mitigation needs to be put in front of “progress” in #7 and there was another comment to add a period to the end of #9.
  o Goals were accepted with discussed edits.
    ▪ #2: “Provide information to residents” was changed to “Engage the whole community” to be more inclusive
    ▪ Numbers are to be removed and replaced with bullets
  o Objectives
    ▪ Given time constraints, the committee agreed to table discussion on objectives until the next meeting.

• Actions: Confirming guiding principles, goals, and objectives
  o Robert Hall moved to approve the principles as edited. This was seconded by Rita Mancera and approved without dissention.
  o Amelia Timbers moved to approve the goals as edited. This was seconded by Andrew Bielak and approved without dissention.
  o Homework for the SC is to review objectives prior to the next meeting and to provide their edits to Ann Ludwig, Project Manager. The CPT will then edit the objectives based on that feedback and provide a new draft to the SC.

Hazards of Concern (Rob Flaner)

• Discussion: Review CPT recommended hazards of concern.
• The committee was presented with the hazards that the CPT had previously discussed. Rob Flaner provided additional information and descriptions of the hazards and answered questions and responded to comments from SC and the Guests.
  o Further discussion tabled at 3:34 PM. This topic will be discussed further at the next meeting.
    ▪ Additional comments should be sent to Ann Ludwig, Project Manager.
Outreach and Engagement Plan (Jeana Wiser)
- Discussion: Outreach and Engagement Plan
  - The committee was presented with the plan and efforts for engaging the public.
  - Jeana Wiser confirmed the Public Workshop is on Thursday, March 25th.

Addressing Equity in the LHMP (Hilary Papendick)
- Presentation of Equity Framework
  - Hilary Papendick discussed that the CPT is developing recommendations to include equity in the LMHMP.
  - Dan Belville said that the CPT will continue discussion and address this and the other questions at the next SC meeting.

Public Comment
- No public comments were provided.

Adjourn
- Occurred at 4:01 PM (16:01)

RESPONSE TO ZOOM CHAT QUESTIONS

<table>
<thead>
<tr>
<th>Question from Attendee</th>
<th>Attendee Name</th>
<th>County Response to Question</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Can you post the LHMP Progress reports for 2018 and later? I only see the 2017 Progress Report posted.</td>
<td>Lynne Bramlet, MPC Ready</td>
<td>The County has uploaded the 2017 and 2018 Annual Reports to the project website. No reports were done in 2019 and 2020.</td>
</tr>
<tr>
<td>2. Can you put in the chat a link to the CAL OES reference that requires public input during the upcoming 5 years (after the plan is finalized)?</td>
<td>Lynne Bramlet, MPC Ready</td>
<td>This is not a CalOES requirement; it is a federal requirement specified under section 201.6 (c)(4)(iii), 44CFR that states: The plan must include discussion on how the community will continue public participation in the plan maintenance process.</td>
</tr>
<tr>
<td>3. Is there an effort to solicit feedback from some of the larger employers in the County as part of this outreach effort?</td>
<td>Andrew Bielak, Mid-Pen Housing</td>
<td>The Core Planning Team is exploring the development of a business survey and will report back to the Steering Committee in April.</td>
</tr>
<tr>
<td>4. I was reviewing the LHMP website prior to the meeting and noticed we are already in Phase 2 in the graphic, is this based on the project timeline or was it triggered by something?</td>
<td>Kacey Treadway, SMC Fire District</td>
<td>Phase 2 is based on the project timeline The phases do overlap, but we have moved beyond Phase I and are working on Phase 2 activities.</td>
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<td></td>
<td>Question</td>
<td>Contact Person</td>
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<td>5</td>
<td>Is the survey for both those who live and work here? The zip code wouldn’t be a good indicator in that case, and I didn't see a way to address those who work here or have business here in the survey.</td>
<td>Kacey Treadway, SMC Fire District</td>
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<td>6</td>
<td>Will we be provided the slide decks from today?</td>
<td>Dena Gunning, CCFD</td>
</tr>
<tr>
<td>7</td>
<td>Is it by design that question 8 in the draft survey doesn't include an option for text notifications? Specifically thinking about SMC alerts, texting seems essential.</td>
<td>Rita Mancera, Puente</td>
</tr>
<tr>
<td>8</td>
<td>Will this plan include evacuation routes and the requirements of AB 747?</td>
<td>Jessica Manzi, Redwood City</td>
</tr>
<tr>
<td>9</td>
<td>Are workshops multilingual?</td>
<td>Rita Mancera, Puente</td>
</tr>
<tr>
<td>10</td>
<td>How will census 2020 data be used in this process?</td>
<td>Kacey Treadway, SMC Fire District</td>
</tr>
</tbody>
</table>
ATTACHMENT E
Steering Committee Ground Rules
For Discussion on February 22, 2021

Purpose
As the title suggests, the role of the Steering Committee is to guide the San Mateo County Planning Partners through the process of drafting a Multijurisdictional Hazard Mitigation Plan. This process will result in a plan that can be embraced both politically and by the constituency within the planning area.

The Committee will provide guidance and leadership, oversee the planning process, and act as the point of contact for all partners and the various interest groups in the planning area. The makeup of this committee was selected to provide the best possible cross section of views to enhance the planning effort and to help build support for hazard mitigation.

Co-Chairs
The Co-Chairs will be San Mateo County OES Director, Dan Belville and Puente, Executive Director, Rita Mancera. The role of a co-chair is to:

1. lead meetings so that agendas are followed, and meetings adjourn on-time,
2. allow all members to be heard during discussions,
3. moderate discussions between members with differing points of view,
4. be a sounding board for staff in the preparation of agendas and how to best involve the full Committee in work plan tasks,
5. to act as spokesperson during public involvement processes and public interchanges

At least one co-chair will be present at any given meeting.

Attendance
Participation of all Committee members in meetings is important and members should make every effort to attend each meeting. If Committee members cannot attend, they should inform the San Mateo County Project Manager, Ann Ludwig, before the meeting. If a member misses two meetings without an explanation, the Committee may choose to write an email to the member to confirm interest and may ultimately seek to replace the member.
Quorum

A minimum attendance at each meeting often is needed to ensure that the different viewpoints of Committee members are adequately represented. A quorum will be defined as 7 or more of the 13 Steering Committee members in attendance.

Courtesy

Committee members should treat one another with respect, listen to each other, work collegially, and allow all members to voice their opinions.

Decision-Making

As the Committee provides advice and guidance on the Plan, it will reach its recommendations through 1) consensus or 2) voting. Consensus is defined as a recommendation that may not be ideal for each Committee member, but that every member can live with (using the consensus continuum as a gauge). Voting is defined as “majority rules,” and the majority will be based on the number of Steering Committee members in attendance.

Consensus will be the preferred method of decision making. However, if consensus cannot be reached on a given issue, then voting will be used to determine the Committee’s recommendation. In either case, minority dissent will be recorded in the meeting summaries, and the Committee will note such opinions in their final recommendations.

Recommendations

The Committee's recommendations will be recorded in the meeting summaries and reflected in the plan as appropriate. The Committee may also assist in the presentation of the Plan to the elected bodies of participating organizations.

Spokespersons

Ideally, the Committee will present a united recommendation after considering the different viewpoints of its members, recognizing that each member might have made a somewhat different recommendation as an individual.

To consistently represent the Committee’s united recommendations to participating organizations, the public, and the media, the Committee spokespersons will be the same as the Committee Co-Chairs. In addition, each member should have a responsibility to represent the Committee’s recommendation when speaking on Plan-related issues as a Committee member.
Any differing personal or organizational viewpoints should be clearly distinguished from the Committee’s work. Finally, Committee members will need to help with presentations to outside organizations, especially the type of organizations that a Committee member represents.

### Public Involvement

As they conduct Committee work, members will seek to keep the public and the groups to which they are affiliated informed about the Plan. Committee meetings will be open to the public, and agendas and minutes will be posted on the project web-page.

The preferred method of public input will be via emailed documents to the County Project Manager, Ann Ludwig (c_aludwig@smcgov.org) or to the County’s Project email address (MJLHMP@smcgov.org).

Comments will also be taken at the beginning and end of meetings with a 3 minute limit per person and will be taken prior to any action taken by the Committee.

Public Outreach strategies will include media releases, social media, such as Next Door, Facebook and Twitter, and a website for the Plan Update with a link to Steering Committee and other public meetings.

### Staffing

The Core Planning Team for this project includes appropriate personnel from San Mateo County along with contract consultant assistance provided by Tetra Tech, Inc. The Core Planning Team will schedule meetings, distribute agendas, prepare information/presentations for Committee meetings, send out meeting summaries, and generally seek to facilitate the Committee's activities.

### Meetings

Meetings will be held on the 4th Monday of each month from 2:00 – 4:00 pm between February 2021 and July 2021.

- February 22, 2021 from 2:00 – 4:00 pm
- March 22, 2021 from 2:00 – 4:00 pm
- April 26, 2021 from 2:00 – 4:00 pm
- May 24, 2021 from 2:00 – 4:00 pm
- June 28, 2021 from 2:00 – 4:00 pm
• July 26, 2021 from 2:00 – 4:00 pm
ATTACHMENT F
San Mateo County, CA
Multijurisdictional Local Hazard Mitigation Plan Update

Steering Committee Meeting #2
March 22, 2021
Principles, Goals and Objectives – Continued from Steering Committee #1
Guiding Principles –
As approved at SC Meeting #1

A guiding principle focuses the range of objectives and actions to be considered. A guiding principle is not a goal because it does not describe a hazard mitigation outcome and it is broader than a hazard-specific objective. The guiding principles for the San Mateo County Hazard Mitigation Plan are as follows:

- Provide a dynamic, actionable approach to hazard planning that integrates with other planning mechanisms to enhance or support hazard mitigation.
- Invite and enhance the public’s awareness and understanding of hazards and their input on hazard prioritization and mitigation.
- Create a decision-making tool for policy and decision makers.
- Prioritize multi-benefit actions that reduce risk to vulnerable communities, protect those most at risk, and advance equity, including across racial, ethnic and rural/urban lines.
- Promote compliance with State and Federal Program requirements.
- Assure inter-jurisdictional coordination on hazard mitigation activities.
- Integrate the concepts of climate change into the hazard mitigation planning process.
- Support economic viability, including for those who are most economically vulnerable, after a hazard event.
- Assure a safe, respectful, non-discriminatory, and inclusive response to hazard events.

NOTE: Yellow highlights indicate changes approved by the SC on 2-22-21 prior to approval.
The following are the mitigation goals for this plan:

- Protect life and property including, protecting the health and safety of communities;
- **Engage the whole community** to better understand the hazards of the region and ways to reduce their personal vulnerability to those hazards;
- Promote hazard mitigation as an integrated public policy and as a standard business practice;
- Integrate climate change strategies to increase resiliency of community lifelines (infrastructure and critical facilities) from the impact of climate change;
- Protect and preserve the environment;
- Develop and implement hazard mitigation strategies that use public funds in an efficient and cost-effective way;
- Develop hazard mitigation strategies that eliminate disparities and provide access to quality services for all unserved, underserved, under-resourced, and ineffectively serviced Individuals and families; and,
- Improve community emergency management capability.
- The effectiveness of a mitigation strategy is determined by how well these goals are achieved.

**NOTE:** Yellow highlights indicate changes approved by the SC on 2-22-21 prior to approval. The SC also requested that the previous numbers for Goals be replaced with bullets as shown here.
Objectives – For discussion at SC Meeting #2

Each selected objective meets multiple goals, serving as a stand-alone measurement of the effectiveness of a mitigation action, rather than as a subset of a goal. The objectives also are used to help establish priorities. The objectives are as follows:

1. Improve understanding of the locations, potential impacts, and linkages among threats, hazards, vulnerability, and measures needed to protect life, safety and health.

2. Establish and maintain partnerships among all levels of government, the private sector, community groups, and institutions of higher learning that improve and implement methods to protect life and property.

3. Conduct community outreach activities that increase stakeholder awareness and understanding of hazard risk, mitigation options, and preparedness strategies and which include community input into risks, prioritization and measures.

4. Prevent or reduce mitigation-related disparities affecting under-served and under-represented communities through plans, investments and engagement.

5. Ensure an inclusive process by considering equity throughout the process, providing opportunities for community involvement throughout planning and implementation, and endeavoring to incorporate input to the extent possible.
6. Ensure a transparent planning process which regularly reports back on how input was used.
7. Develop and provide updated information about threats, hazards, vulnerabilities, climate change, and mitigation strategies to state, regional, and local agencies, as well as private-sector and community groups.
8. Encourage incorporation of hazard mitigation measures into repairs, major alterations, new development, and redevelopment practices, especially in areas subject to substantial hazard risk and/or repetitive loss.
9. Promote and implement hazard mitigation plans and projects based on best available data and science that are consistent with state, regional, and local climate action and adaptation goals, policies, and programs.
10. Advance community resilience through preparation, adoption, and implementation of state, regional, and local hazard mitigation plans and projects.
11. Encourage life and property protection measures for all communities, structures, and community lifelines (infrastructure and critical facilities) located in hazard areas.
Objectives – For discussion at SC Meeting #2

12. Actively promote effective coordination of regional and local hazard mitigation planning and action among state agencies, cities, counties, special districts, tribal organizations, councils of governments, community-led planning efforts, metropolitan planning organizations, and regional transportation organizations to create resilient and sustainable communities.

13. Improve systems that provide warning and emergency communications including evaluation of their inclusiveness and accessibility.


15. Build County and Annex Partners staff and community-based organization staff capacity to ensure effective implementation and equitable outcomes of hazard mitigation action efforts.

16. Retrofit, purchase, or relocate structures in high hazard areas, especially those known to be repetitively damaged.

17. Where feasible, identify and implement strategies that utilize nature-based solutions.
Approve the Objectives as edited at the Steering Committee Meeting on March 22, 2021.
ATTACHMENT G
**SAN MATEO COUNTY HMP 2021 JURISDICTION ANNEXES**

<table>
<thead>
<tr>
<th>Jurisdiction</th>
<th>Phase 1</th>
<th>Phase 2</th>
<th>Phase 3</th>
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Legend:
- Annex Sent
- Annex Not received
- Annex Received, needs correction
- Annex Received, accurate
- Municipality
- Special District

*As of 15 MAR 2021*
ATTACHMENT H
San Mateo County, CA
Multijurisdictional Local Hazard Mitigation Plan Update

Steering Committee Meeting #2
March 22, 2021
Hazards Discussion:
Response to Comments Received at Steering Committee #1
Difference between Primary Mission of FEMA and EPA

• FEMA:
  • To reduce the loss of life and property and protect the Nation from all hazards, including natural disasters, acts of terrorism, and other man-made disasters, by leading and supporting the Nation in a risk based, comprehensive emergency management systems of preparedness, protection, response, recovery, and mitigation.

• EPA:
  • To protect human health and the environment. EPA’s purpose is to ensure that all Americans are protected from significant risks to human health and the environment; that national efforts to reduce environmental risks are based on the best available science; that Federal laws protecting human health and the environment are fairly and effectively enforced; that all parts of society have access to accurate information sufficient to effectively participate in managing human health and environmental risks; and that environmental protection contributes to making our communities and ecosystems diverse, sustainable and economically productive.
### Consistent with FEMA’s Mission
- Salt Water/Groundwater Intrusion
- Urban Island Heat Effects
- Tree Mortality
- Subsidence
- Tornadoes
- Windstorms
- Overflow Risks for Flood
- Groundwater Supply Contamination

### Consistent with EPA’s Mission
- Vector Borne & Water Borne Diseases
- Surface Water Contamination
- Groundwater Contamination

Haz Mat Spill – Secondary Impact for all Hazards of Concern (Critical Facilities/Critical Infrastructure)
<table>
<thead>
<tr>
<th>Primary Hazard</th>
<th>Secondary Hazard</th>
<th>Comments from 2/22 Steering Committee Mtg.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Climate Change</td>
<td>Sea Level Rise, Changes in Precipitation Patterns (Drought, Flood, Atmospheric</td>
<td>Saltwater/Groundwater Intrusion Tree Mortality</td>
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<td>Rivers, Debris Flows), Erosion, Heat, Wildfire, Poor Air Quality, Power Failures,</td>
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<td>Coastal Erosion, Groundwater Contamination in Shallow and Deep Aquifers</td>
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<td>Dam Failure</td>
<td>Landslides/Debris Flow, Changes in Precipitation Patterns (Drought, Flood,</td>
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<td>Atmospheric Rivers), Earthquake</td>
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<td>Drought</td>
<td>Wildfire, Poor Air Quality, Power Failures, Heat, Groundwater Contamination in</td>
<td>Tree Mortality</td>
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<td>Shallow and Deep Aquifers</td>
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<td>Earthquake</td>
<td>Precipitation, Fires, Floods</td>
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<tr>
<td>Primary Hazard</td>
<td>Secondary Hazard</td>
<td>Comments from 2/22 Steering Committee Mtg.</td>
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<tr>
<td>Flood</td>
<td>Debris Flow, Changes in Precipitation Patterns (Drought, Flood, Atmospheric Rivers), Health; Coastal Erosion and Coastal Flooding</td>
<td>Overflow Risks Groundwater Supply Contamination</td>
</tr>
<tr>
<td>Landslide/Mass Movements</td>
<td>Debris Flow, Sink holes, Changes in Precipitation Patterns (Drought, Flood, Atmospheric Rivers)</td>
<td>Subsidence</td>
</tr>
<tr>
<td>Severe Weather/Extreme Weather</td>
<td>Atmospheric Rivers, Extreme heat, extreme cold, lightning sieges, Poor Air Quality, Power Failures, Health</td>
<td>Urban Island Heat Effects Tornadoes Windstorms</td>
</tr>
<tr>
<td>Wildfire</td>
<td>Landslides/Debris Flow, Severe Weather, Poor Air Quality, Power Failures, Health &amp; Pandemic</td>
<td>Tree Mortality</td>
</tr>
<tr>
<td>Tsunami</td>
<td></td>
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<tr>
<td>Health/Pandemic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Primary Hazard</td>
<td>Secondary Hazard</td>
<td>Comments from 2/22 Steering Committee Mtg.</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>-------------------------------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>Terrorism</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cyber Threats</td>
<td>Power Failures, Health &amp; Pandemic</td>
<td></td>
</tr>
<tr>
<td>Communication Failure (Cell Networks, Internet,</td>
<td>Power Failures, Health &amp; Pandemic</td>
<td></td>
</tr>
<tr>
<td>Public Safety Radio Networks)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Hazard Types:

- **H**uman
- **C**yber
- **U**nified
- **A**ssurance
- **M**anagement
- **U**nified
- **S**ecurity
- **E**mergency
- **D**istributed
<table>
<thead>
<tr>
<th>Primary Hazard</th>
<th>Secondary Hazard</th>
<th>Comments from 2/22 Steering Committee Mtg.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hazardous Materials Release</td>
<td>Health &amp; Pandemic, Sea Level Rise, Precipitation Patterns, Erosion</td>
<td></td>
</tr>
<tr>
<td>Pipeline &amp; Tank Failure</td>
<td>Health &amp; Pandemic</td>
<td></td>
</tr>
<tr>
<td>Aircraft Incidents</td>
<td>Wildfire</td>
<td></td>
</tr>
</tbody>
</table>
Steering Committee Approval Requested

Approve the addition of the secondary hazards identified on slides #3 - #7 consistent with FEMA’s mission.
ATTACHMENT I
San Mateo County, CA
Multijurisdictional Local Hazard Mitigation Plan Update

Steering Committee Meeting #2
March 22, 2021

Definition of Critical Infrastructure
Critical facilities and infrastructure are those that are essential to the health and welfare of the population. These features become especially important after a hazard event. Critical facilities typically include police and fire stations, schools, and emergency operations centers. Critical infrastructure can include the roads and bridges that provide ingress and egress and allow emergency vehicles access to those in need, and the utilities that provide water, electricity, and communication services to the community.

Section 1, Chapter 4 SMCO HMP 2016
Critical Facilities – 2016 Assets Groups

- Medical & Health Services
- Emergency Services
- Government
- Utilities
- Transportation Infrastructure
- Hazardous Materials
- Community Economic Facilities
- Other Assets
A lifeline enables the continuous operation of critical government and business functions and is essential to human health and safety or economic security.

- Lifelines are the most fundamental services in the community that, when stabilized, enable all other aspects of society to function.
- FEMA has developed a construct for objectives-based response that prioritizes the rapid stabilization of Community Lifelines after a disaster.
- The integrated network of assets, services, and capabilities that provide lifeline services are used day-to-day to support the recurring needs of the community and enable all other aspects of society to function.
- When disrupted, decisive intervention (e.g., rapid re-establishment or employment of contingency response solutions) is required to stabilize the incident.
Community Lifelines were formalized in the National Response Framework, 4th Edition.
Approve the use of the 2021 FEMA Lifelines in the 2021 Update to the San Mateo County MJLHMP
ATTACHMENT J
Public Workshop #1

Thursday, March 25, 2021 from 4:00 pm to 5:30 pm

Invitation to the San Mateo County Community

Learn more about identifying risks that could affect you!

RSVP in advance for this meeting: https://smcgov.zoom.us/meeting/register/tJAtdu6qqzMpHd1Z3kHCx3fS6pK5ofylBqNd

For ADA Requests and Language Translation Services, please send requests to Ann Ludwig, Project Manager by 4 p.m. on Tuesday, March 23, 2021 at (510) 734-9831 and/or c_aludwig@smcgov.org