

North Fair Oaks Community Council Retreat
September 19th, 2019, 6:00pm-8:30pm
North Fair Oaks Community Center
Study Session Report

Background: On September 19th, 2019 from 6 to 8:30pm, the North Fair Oaks Community Council (NFOCC) held a priority-setting Study Session at Fair Oaks Community Center. The Study Session was facilitate by the Office of Community Affairs. The meeting agenda and notes are included as Attachment 1 and Attachment 2.

Attendees:

Council members: Everardo Rodriguez, Beatriz Cerillo, Linda Lopez, Rosario Gonzalez, Jennifer Ruiz, Blair Whitney, Francis Santos

Absent Council members: Rosaura Lopez,

County staff: Emma Gonzalez, Tim Fox, Mitzy De La Pena Medina

Facilitator: Emma Gonzalez, OCA

Study Session Purpose and Objectives:

Purpose: Develop broad goals for the Council and identify specific priorities for FY2019-2020 tentative study session and regular meeting agendas

Objectives:

- Identify broad Council specific priorities for the remainder of FY19-2020
- Define purpose of Study Session
- Define purpose of Regular meeting
- Identify criteria for study sessions vs. regular meetings
- Develop a rough meeting timeline for addressing the FY19-20 priorities
- Determine which items belong in Study Session vs. Regular meeting

Priority Items Activity: Looking Forward

Council members participated in an activity that involved addressing items/topics of interest for the NFOCC. The results of that activity are as follows:

- **What are items are of importance to bring forth to the NFOCC?**
 - Street tree planting
 - Mental Health Issues
 - Juvenile Hall/ Probation Department Statistics
 - Middlefield Road Redesign
 - Dumbarton Rail Corridor
 - Use of Video Cameras
 - Parking- Selby's/ Pilot Program
 - El Camino Real
 - Neighborhood Associations
 - NRT: Neighborhood Response Team

COUNTY OF SAN MATEO
OFFICE OF COMMUNITY AFFAIRS

- Code Enforcement
- Secondary Units i.e. Home for all
- Statewide Rent Control
- Pedestrian crosswalks
- Census 2020

Setting Goals and Priorities

NFOCC members spent the bulk of their time at the study session identifying priority projects and goals for the upcoming meeting of this FY 2019/2020 and then prioritizing them. The following process was used:

Step 1: Participants used dot-voting to indicate their priorities among the categories of ideas. Each participant was given 3 votes. The facilitator then tallied the number of votes per item

Step 2: The facilitator, with the help of the council members, combined topics that could be discussed as one item

Step 3: The facilitator then listed the items based on highest to lowest votes.

The results of the exercise were as follows:

- **Vote based on what items has high priority to you as a council member.**
 - Street tree planting-4 votes
 - Mental Health Issues – 3 votes
 - Juvenile Hall/ Probation Department Statistics- 3 votes
 - Middlefield Road Redesign – 4 Votes
 - Dumbarton Rail Corridor- 4 Votes
 - Use of Video Cameras – 2 Votes
 - Parking- Selby's/ Pilot Program - 1 Vote
 - El Camino Real -2 votes
 - Neighborhood Associations –No Votes
 - NRT: Neighborhood Response Team/Code Enforcement- 4 Votes
 - Secondary Units i.e. Home for all – 4 Votes
 - Statewide Rent Control - 4 Votes
 - Pedestrian crosswalks -2 Votes
 - Census 2020- 2 Votes
- **Based on the council members votes, the items were listed from highest to lowest votes:**
 - NRT/ Code Enforcement- Overview Collaboration, Video Cameras
 - Street Tree Planting- Trees in public spaces, Current/Change in SMC tree ordinance, public right away
 - Mental Health
 - Juvenile Probation- Overview of NFO, What is going on, Statistic
 - Dumbarton Rail – Overview
 - Middlefield Rd Status
 - Pedestrian Crossing– Flashing lights on 6th/7th, process in requesting DPW to build additional crossing
 - Secondary Unit/ Housing- Need for additional housing

COUNTY OF SAN MATEO
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- Statewide rent control
- El Camino Real
- Census 2020
- Neighborhood Associations

Regular Meeting vs Study Sessions:

Participants had a discussion about the use and effectiveness of Council Regular meetings and Study sessions.

Participants discussed the use and effectiveness of Council Regular meetings and Study sessions. The study session would focus on items that would need a more in-depth conversation. The study sessions will also be used to answer all the council member's questions before they take council action during a regular meeting.

Regular meetings will consist of action items, quarterly reports, and informative presentations.

They then agree to assign each topic to either a regular meetings or study sessions. The present NFOCC members decided on the following:

- **Regular Meeting:**
 - Census 2020
 - Street Tree Planting in NFO - Trees in public places, How to change the SMC tree ordinance, Public right away
 - Mental Health in NFO area
 - Juvenile Probation- Including; Statistic, Overview, What is going on
 - Dumbarton Rail
 - Middlefield Rd Status
 - Pedestrian Crossing - Process to request DPW to build additional crossing
- **Study Session**
 - NRT Code Enforcement- Departments: CC, DPW, CMO, OOS, HAS, OCA, PB, Fire- Areas of interest: Overview, Video cameras in the NFO area, El Camino Real
 - Secondary Units/ Need for additional housing Themes: communication, information, engagement, dialogue

Conclusion of the Meeting:

The facilitator reviewed the accomplishments of the meeting. All items would be placed tentative on the upcoming agendas based on the feedback that was given.

Closing: The facilitator and the Chair closed the meeting at 8:30pm.

Attachment 1:

2600 Middlefield Rd,
Redwood City, CA 94063
(650) 363-1800

*San Mateo County Board of Supervisors
A Municipal Advisory Council to the
San Mateo County Board of Supervisors*



Everardo Rodriguez, Chair
Beatriz Cerrillo, Vice-Chair
Rosario Gonzalez
Linda Lopez
Rosaura Lopez
Blair Whitney
Jennifer Ruiz
Francis Santos, Youth Member
Esmeralda Rosales, Alternate Youth Member

North Fair Oaks Community Council
Study Session Meeting
Thursday, September 19th, 2019
Multipurpose Room
2600 Middlefield Rd., Redwood City, CA 94063
6:30 p.m. – 8:30p.m.

- 1) Roll Call

- 2) Public Comment - *Anyone may speak up to 2 minutes on any topic not on the agenda. Please fill out a speaker slip. The Council may not discuss or take action on items not on the agenda.*

- 3) North Fair Oaks Council Priorities
 - a. Discussion lead by, Ever Rodriguez, Chair
 - b. Questions from Council Members
 - c. Public Comment (limited to two minutes)

- 4) Adjournment

Next Council Meeting: Community Meeting
Thursday, September 26th, 2019
7 p.m. to 9 p.m.

Attachment 2:

- Street tree planting
- Mental Health Issues
- Juvenile Hall/Probation Dept. Statistics
- Re-entry programs for the formerly incarcerated
- Middlefield Road Redesign
- Dumbarton Rail Corridor
- Video Cameras
 - Use of
 - # Purpose
 - privacy
 - security
- Parking - ~~Street~~ / Permit Parking
- El Camino Real
- Neighborhood Assoc.

- NRT Neighborhood Response Team
 - Code Enforcement
 - Secondary Units ie Home Ati
 - Statewide Rent Control
 - Ped crosswalks
 - Census 2020
- combining

- Nov/Jan
- NRT / Code Enforcement + Overview collaboration
 - Street Planting
 - Trees in Public Spaces
 - Change Ordinance
 - current tree ordinance
 - public right of way
 - Mental Health (NCV)
 - Report Back on MIT Workshop
 - programs available
 - Juvenile/Probation
 - what's opinion
 - statistic
 - overview
 - % NFO
 - Dumbarton Rail - overview - opinion of County
 - Middlefield Road Status - Oct/Nov
 - Ped Crossing (6/7th Flashing Oct - Sept)
 - Process to request DPR to build additional crossings
 - what's available in area
 - need for additional housing
 - cc, DPW, PB, 005
 - Secondary Units / Housing - cc, DPW, 003 (code of books)
 - Statewide Rent Control - cc, DPW, 000
 - Video Cameras - move to NRT
 - El Camino Real
 - Census 2020 - Hiring Sept/Oct