

400 County Center
 Redwood City, CA 94063
 (650) 363-4570
 www.nfocouncil.org
*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*



Laura Caplan, Chair
 Rafael Avendano
 Beatriz Cerrillo
 Jenny Corral
 Nereyda Guzman, Youth
 Linda Lopez
 Dale Miller
 Manuel Ramirez
 John Shott
 Esperanza Vázquez

**North Fair Oaks Community Council
 Meeting Minutes
 Date: 1/23/14
 Time: 7:00 p.m.
 Location: Fair Oaks Community Center Multi-Purpose Room**

Issue	Discussion	Decision/ Next Step/Action
Roll Call	Present: Laura Caplan, Linda Lopez, Nereyda Guzman, Beatriz Cerrillo, Manuel Ramirez, Dale Miller, Rafael Avendano, Absent: Nereyda Guzman and Esperanza Vasquez	
Public Comment	None	
Approval of Minutes for November 21, 2013	<p>Chair Caplan requested the following corrections to the minutes for November 21, 2013. She said that first, the item stating that "Councilmember Beatriz Cerrillo closed down an auto body business..." needed to be corrected to indicate that the auto body business was closed through the code enforcement process. Second, she asked that the item on the presentation by the Mental Health Association of San Mateo County, which is in the early stages of applying a use permit to utilize a purchased building for housing, be amended from, "The building will provide supportive housing... [and] ...there will be a total of 15 studio apartments for those who are mentally ill ..." to state that the organization is proposing to provide housing, and that they are proposing to build the apartments. This project is in the very early stages, so it cannot be correct to present it as a done deal.</p> <p>Councilmember Linda Lopez made a motion to approve the minutes for November 21st, 2013 as amended.</p> <p>Councilmember Dale Miller seconded the motion.</p> <p>The motion was unanimously approved by the following councilmembers: Beatriz Cerillo, Rafael Avendano, Jenny Corral, John Shott, Manuel Ramirez, Laura Caplan, Linda Lopez, Dale Miller unanimously approved the minutes.</p>	

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Supervisor's Report	<p>Supervisor Slocum gave the following report:</p> <ul style="list-style-type: none"> • North Fair Oaks Community held a Potluck in Mid-December. Over 200 people attended. Thanks to CARON for their support. • On March 21st there will be a build day for Friendship Park. The committee is asking for 200 volunteers to help out on that day. • Community based organizations breakfast hosted by Pat Brown and Lilia Ledezma. Over 40 organizations attended the event. The purpose was to make a plea to get involved in the NFO Community Plan and to spread the word. • Meda Okelo, East Palo Alto, was appointed to the San Mateo County Parks Commission representing the 4th District. • Fair Oaks Health Center will open on December 16th and is currently seeing patients. There will be a grand opening sometime in the near future. • At the end of the month there will be a new website launching called NFOForward. • There will be a reception for San Mateo County's first ever Poet Laureate. The reception will be held at the San Mateo downtown library. The event will be on February Fourth. • Two new ordinances are going to be considered and presented to the Board of Supervisors in the near future: A smoking ban and massage parlors. The massage ordinance will be presented to the Board of Supervisors on February 11th. 	
Councilmember's Report	<p>Council member Ramirez, stated that he has been appointed to serve on the San Mateo County Planning Commission and that this will be his last meeting serving as a North Fair Oaks Community Council.</p> <p>Council member Avendano announced that the Siena Youth Center will have their 3rd Annual Film Festival hosted by New Voices for Youth and the League of Women Voters. The event will be next Friday and starts at 7:00 p.m. Council member Avendano also mentioned that there is weekly clean up on Fridays at the Siena Youth Center.</p> <p>Council member Cerillo attended the weekly Build Day for Friendship Park. She mentioned that volunteers looked at the design of Friendship Park and the event is on March 21st. The weekly meetings are from 6:00 p.m. to 7:00 p.m. located at the Sheriff Activities League office 3151 Edison Way.</p>	
Report on Proposed Ordinance to Regulate Smoking in Multi-Unit	<p>Shaunda Scruggs, Health Department, presented the following report:</p> <p>The San Mateo County Tobacco Prevention Program has recommended that the County consider adopting an ordinance prohibiting smoking in multi-unit</p>	

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<p>Residences</p>	<p>residences located in the unincorporated area of the County. This memorandum provides information regarding such a proposed ordinance that is being prepared for consideration by the San Mateo County Board of Supervisors in the near future. Santa Clara County adopted a similar ordinance in 2010, as have the cities of Belmont and Daly City, in San Mateo County.</p> <p>Chair Caplan asked about electronic devices and if they are also a problem in regards to second hand smoke.</p> <p>Shaunda said that the research states that it's inconclusive and that the electronic devices don't have a lot of carcinogens compared to the regular cigarettes, but the person using ingests chemicals that the FDA USDA, and CDC consider hazardous to a person's health. The ordinance helps to denormalize the habit of smoking.</p> <p>Council member Avendano mentioned that the ordinance should be considered because the residents at 180 Buckingham stated that smoke was going through the walls and affecting the kids.</p> <p>Council member Lopez asked about the timeline of the process.</p> <p>Shaunda stated that the Environmental Health is recommending to the Board of Supervisors for consideration. There is no strict timeline.</p> <p>Council member Lopez asked how is the ordinance going to work with existing apartment buildings where there are smokers currently living there.</p> <p>Shaunda mentioned that there will be a 14 month phasing period to provide notification to the tenants.</p> <p>Chair Caplan asked how the enforcement is going to work.</p> <p>Shaunda stated that the enforcement will mirror that of the City of Belmont, in which it's primarily complaint driven and letter notification is given out. Environmental Health inspection will be part of the enforcement policy.</p> <p>Council member Avendano asked prevention program education for the people that move in.</p> <p>Shaunda said that it does and that it's included in the lease agreement. The education outreach will be the first in an unincorporated area.</p> <p>Council member Cerillo asked why the residential care and assisted living facilities aren't apply.</p> <p>Shaunda stated that they are under state level policies.</p> <p>Public Comment:</p> <p>Maria Seron, Yo Mario, mentioned to the council that she would like the council consider the smoking ordinance that is being recommended.</p>	

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	<p>Francisco San Juan, Yo Mario, mentioned that he attends Canada College in a Smoke Free campus and is asking the council to consider the smoking ordinance.</p> <p>Javier, YO Mario, expressed his concern about the recent fire in the area and his mother is an apartment manager who has heard from the tenants complaining for the smoking ordinance. He would like to have this ordinance in Redwood City.</p> <p>Chair Caplan asked to Javier to characterize the complaints</p> <p>Javier said that people smoke in the units and that the tenants complain about their neighbors and don't know where to get help.</p> <p>Council member Avendano asked if Javier has seen a trend in the young people advocating for a smoke free ordinance.</p> <p>Javier says yes that the youth need to be represented to do something positive and advocate.</p> <p>Anthony, Yo Mario, mentioned that he is part of the Youth Leadership Institute and that he oversees Yo Mario. He asked the council to consider the ordinance and hopefully work together on this issue.</p> <p>Chair Caplan asked if this has been presented to the Board of Supervisors.</p> <p>Kim Marlow, County Counsel, the ordinance has not been presented and that it's still in draft form. The ordinance might be presented sometime in spring.</p> <p>Council member Ramirez asked if it's up to discretion of the landowner. He stated that the landowners might not be able to enforce it.</p> <p>Kim Marlow mentioned that the lease will have provisions. It also gives tenants the rights to enforce the ordinance.</p> <p>Council member Ramirez asked about the penalties.</p> <p>Kim Marlow stated that she doesn't have this information at this time.</p>	
<p>Sheriff's Report</p>	<p>Lt. Reid gave the following report:</p> <ul style="list-style-type: none"> • Redwood City Police department invited the Sheriff's Office to fundraise for a tattoo removal machine. Excited to announce for a grand opening of the machine on January 31st from 1 p.m. to 2:30 p.m. at the Redwood City Police Activities League office. • Two weeks ago Sheriff Activities League, SAL, soccer team went down for a clean-up event at Flood Park. There were over 100 that attended the event. Barbara Bonilla, SAL, is working to get soccer fields. 	<p>Lt. Reid will provide a comparison report for 2012-2013 for the month of February.</p> <p>Lt. Reid will also asked to put CARON on the item at a later council meeting.</p>

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	<ul style="list-style-type: none"> March 21st will be the Friendship Park Build Day. Last quarter for the year, parking citations, are short because of a computer malfunction. For the over 2013 a total of 4,118 crimes. For the fourth quarter, a total of 891 which is lower compare to the second quarter reports of 1,222. 13,339 calls for services in North Fair Oaks. 157 felony arrest 339 misdemeanor arrest, towed vehicles were 211, vehicles accidents were 208, 44 of which were injuries. For burglaries 10 for the fourth quarter and 106 for domestic violence. <p>Chair Caplan asked about case number and timely reports as well as illegal dumping reports.</p> <p>Lt. Reid asked about case number and why they skipped. He said that it depended on the severity of the crime and how appropriate the case is to be put up on the website.</p> <p>Council member Lopez asked about the patterns and what are the concerns in North Fair Oaks.</p> <p>Lt. Reid mentioned burglaries and robberies are the concern. He said that they were low for this year.</p> <p>Council member Avendano asked if graffiti is considered vandalism.</p> <p>Lt. Reid said that it is and that he will provide a comparison report for 2012-2013.</p>	
California Highway Patrol Report	California Highway Patrol was not present to give the report.	
Code Enforcement Report	<p>Ana Santiago, Planning and Building, gave the following report:</p> <ul style="list-style-type: none"> This last week Ana has been working on the cases of the 859 Douglas Ave fire and 180 Buckingham. Environmental Health conducted a four hour inspection this week. There will be a 7 day follow-up on Pest control and the garbage bins. Code Enforcement asked for smaller bins. There been an increase of garbage pick-up from two to three times a week. Code Enforcement received approval to hired another officer. The officer will also be Spanish speaker. Junk General will be brought to the Planning Commission for review. <p>Council member Avendano mentioned that he was pleased with the community event and for the tenants input.</p> <p>Janet Davis, Property owner in North Fair Oaks, asked if representatives from</p>	

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	<p>the apartment were present at the community meeting.</p> <p>Ana said that they weren't and that it was more for Environmental Health to provide information to the tenants. Ana also mentioned that landowners are not new and that they have owned the property since 2011.</p> <p>Ana mentioned that she inspected the building next to 859 Douglas for illegal wiring and was not involved in the incident near where Chair Caplan lives.</p>	
<p>North Fair Oaks Entrance signs from Measure A funding for four signs on the north and south edge of NFO along Middlefield and east and west on 5th</p>	<p>Peggy Jensen, County Manager's Office, mentioned to the council that the council should establish a subcommittee to design parameters for the signs. Also whether they would like graphics on the signs.</p> <p>Council members Jenny Corral, Linda Lopez, Beatriz Cerillo, Dale Miller would like to be on the subcommittee.</p> <p>Public Comment:</p> <p>Janet Davis asked that it shouldn't be ideal to have a subcommittee for the signs and instead focus on planters on Garfield School.</p>	
<p>Discussion on Arts Commission Project</p>	<p>Pat Brown, NFO Forward Outreach Consultant, gave an overview on NFOForward:</p> <p>Pat Brown mentioned that there will be a project to rebrand North Fair Oaks and to provide as much information to the community on the projects that are coming up.</p> <p>A series of four community update sessions which will focus on four different topics. The first one in January will be a Parks overview. The meeting will be held next Tuesday evening. The next one is changes along Middlefield Road which will be held in April. The next one in October will be about information taken in April. Pat also mentioned that there will be quarterly newsletters.</p> <p>Peggy Jensen provided an overview on the Public Art Proposal:</p> <p>The Middlefield Road project is an opportunity for the San Mateo County Arts Commission and the North Fair Oaks Community Council to work with the community to incorporate art into the new "Main Street" design. The Commission discussed and fully endorsed the possibility of working with the Council at their meeting on January 8, 2014. The Commission was so enthusiastic about this opportunity that they created a two member subcommittee - Sherill Swan, from District 3 and Karen Chew, from District 4 - to work with the Council on this project.</p> <p>If the Council is interested, it is recommended that councilmembers join together with the two Arts Commission representatives to form the Middlefield</p>	

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	<p>Road Public Art Workgroup. The workgroup would develop public art concepts – such as gateway feature, planter ornamentation, sculpture and/or mural sites – and proposed locations for art installations. The workgroup proposals would be considered by the community during the Middlefield Road public input process.</p> <p>Council members Rafael Avendano, Laura Caplan, and Beatriz Cerillo will join the committee.</p> <p>Council member Avendano mentioned that Ana Angel from New Voices for youth should be part of the community.</p> <p>Council member Cerillo also mentioned that she will recommend a North Fair Oaks constituent to join the committee.</p> <p>Janet Davis mentioned that Graciela, a resident in North Fair Oaks, should also be included in the committee as well.</p>	
BACE Update	<p>Peggy Jensen, County Manager’s Office, provided an update on BACE:</p> <ul style="list-style-type: none"> • County mentioned that there hasn’t been any complaints regarding BACE. 	
Nominations of Officers for 2014	<p>Manuel Ramirez nominated Linda Lopez as Chair and Rafael Avendano as Vice-Chair.</p> <p>Linda Lopez nominated Beatriz Cerrillo to be secretary.</p>	
Adjournment	<p>Council member Linda Lopez made a motion to adjourned the meeting. Council Ramirez seconded the motion.</p> <p>Meeting was adjourned at 9:00 p.m.</p>	

Next Meeting
<p>Date: North Fair Oaks Community Council Study Session 3/20/14 Time: 7:00 p.m. Location: Multi-purpose Room</p>