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[www.nfoforward.org](http://www.nfoforward.org)  
*A Municipal Advisory Council to the  
San Mateo County Board of Supervisors*



Linda Lopez, Chair  
Rafael Avendano  
Laura Caplan  
Beatriz Cerrillo  
Dale Miller  
John Shott  
Esperanza Vazquez

**North Fair Oaks Community Council  
Meeting Minutes  
Date: 10/23/14  
Time: 7:00 p.m.  
Location: Fair Oaks Community Center Multipurpose Room**

Issue	Discussion	Decision/ Next Step/Action
Roll Call	Present: Rafael Avendano, Beatriz Cerrillo, Linda Lopez, Dale Miller, John Shott, Esperanza Vasquez  Absent: Rafael Avendano, Laura Caplan	
Welcome Melissa Andrikopoulos	Supervisor Warren Slocum introduced Melissa Andrikopoulos, County Counsel, to the North Fair Oaks Community Council. Melissa will staff the North Fair Oaks Community Council meetings moving forward.	
Swearing-in of Diane Zermeno and Jose Rodriguez	Diane Zermeno, youth member, and Jose Rodriguez, alternate youth member, were sworn-in as new councilmembers. Supervisor Slocum administered the oath of office.	
Public Comment	Teri Chin, Redwood City, mentioned that next week, the Fair Oaks Community Center will host a town hall meeting for the City of Redwood City. A reception will also take place to honor the 40 <sup>th</sup> Anniversary of the Fair Oaks Community Center.	
Approval of Minutes for Council meeting on September 25, 2014; October 7, 2014;	Councilmember John Shott made a motion to approve the minutes for September 25, 2014. Councilmember Beatriz Cerillo seconded the motion.  Councilmember John Shott made a motion to approve the minutes for October 7, 2014. Councilmember Esperanza Vasquez seconded the motion.  The motions were unanimously approved by the following councilmembers: Beatriz Cerrillo, John Shott, Linda Lopez, and Dale Miller unanimously approved the minutes.  Councilmember Esperanza Vasquez and youth member Diane Zermeno both	

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	abstain.	
<b>Consideration of a Use Permit Amendment and Lot Merger to combine the existing church lot located at 681-2<sup>nd</sup> Ave with the adjacent vacant lot, 677-2<sup>nd</sup> Ave, in order to construct a new 2,200 sq.ft single-story duplex to be used as minister housing in association with the church located in the North Fair Oaks area of San Mateo County.</b>	<p>Summer Burlison, Project Planner for Planning and Building, provided the following summary:</p> <p>The applicant is requesting a Use Permit Amendment to construct a new 2,200 sq. ft. single-story duplex on a currently vacant parcel located at 677- 2<sup>nd</sup> Ave in North Fair Oaks. The duplex will serve as minister housing in association with the existing church and congregation facility located next door at 681-2<sup>nd</sup> Ave. he project includes a Lot Merger to merge the church lot and adjacent vacant lot in order to accommodate the proposed duplex and to reconfigure on-site parking for the church. Currently, the church maintains 57 on-site parking spaces. The reconfigured parking lot proposes 54 parking spaces, not including the two single-car garage spaces associated with the duplex.</p> <p>Marco Espinoza, minister of the congregation, explained that the houses are for the traveling ministers.</p> <p>Councilmember John Shott asked if the Planning and Building Department has received any complaints from the neighborhood. Summer stated that she had not received any comments from the neighborhood. She also noted that a public notice for this public hearing was sent out 300 feet, in radius, from where the proposed project is set.</p> <p>Councilmember John Shott asked which day does traffic occur. Marco Espinoza mentioned meetings for their congregation are held on Tuesday and Wednesday nights. They also have meetings Sunday morning and in the afternoon.</p> <p>Councilmember Dale Miller stated that he would like to save both the Oak tree and Walnut tree instead of allowing two additional parking spaces.</p> <p>David Marron, architect for the proposed project, mentioned that he can accommodate saving both trees and comply with the number of parking spaces.</p> <p>Councilmember Dale Miller made a motion to support the Use Permit Lot Merger at 677 2<sup>nd</sup> Ave with the changes in parking space location and saving the two trees.</p> <p>Councilmember John Shott seconded the motion.</p> <p>The motion was unanimously approved by the following councilmembers: Beatriz Cerrillo, John Shott, Linda Lopez, Dale Miller, Esperanza Vasquez, and Youth member Diane Zermenio.</p>	
<b>Administrative Review Referral for SportsHouse at 3151 Edison Way, North Fair Oaks.</b>	<p>Summer Burlison, Planning and Building, mentioned to the council that she is here to receive comments from the council on the SportsHouse' operational performance relative to compliance with its Use Permit Conditions of Approval, particularly regarding traffic, security and noise.</p>	

\_\_\_\_\_ Meeting Minutes

Date

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	<p>Planning and Building issued an amateur female boxing event on August 31, 2014. Neither the Sheriff's Department or Planning and Building Department, including Code Enforcement Division, received any complaints about this event.</p> <p>Chair Linda Lopez asked how the business is benefitting the local community.</p> <p>Joe Fernando, General Manager for Sport House, stated that they hired 50-60 North Fair Oaks residents.</p> <p>Councilmember John Shott asked if the Sheriff's Office had any comments regarding SportsHouse.</p> <p>Lt. Tim Reid, Sheriff's Office, mentioned that a lot of the Sheriff's programs are housed at SportsHouse. Sportshouse has been accommodating for the Sheriff's Office.</p> <p>Public comment:</p> <p>Angelica, North Fair Oaks resident who lives across from SportsHouse, stated that traffic has gotten worse, there is an increase of garbage, and cars parked in front of her home. Angelica urged the council to tell SportsHouse to hire someone to clean up the neighborhood.</p> <p>Ever Rodriguez, North Fair Oaks resident, stated that he no longer calls the Sherriff's Office because they don't show up. Ever also mentioned that Sports House has 220 parking spaces but some of those spaces are occupied by the Sheriff's Office. In terms of the beautification, Ever has not seen any improvements. He also suggested that SportsHouse should reduce the hours from 10pm to 9pm.</p> <p>Hugo Barrales, North Fair Oaks resident, mentioned for the specials event, they had valet parking but they were parking all throughout the neighborhood. He also mentioned that more traffic and more noise have increase because of SportsHouse.</p> <p>Maria Barrales, North Fair Oaks resident, stated that her concern is parking and that a solution needs to be made.</p> <p>Chair Linda Lopez stated that garbage, parking, reducing the hours and noise were the comments brought up by the public.</p> <p>Joe Fernando mentioned that the business closes at midnight and they stop serving alcohol at 10pm. He also mentioned that he has someone monitoring people at the front.</p> <p>Brian, Manager for SportsHouse, mentioned that they have a budget when it comes to water usages at SportsHouse, so it's difficult for them to water the plants. He also mentioned that signs have been placed all around and they educate their customers on where to park and to respect their neighbors.</p> <p>Manuel Ramirez, North Fair Oaks resident, mentioned that parking is an issue. He also stated that there is not mention of having special events under the</p>	

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	<p>approval of the Use-Permit.</p> <p>Councilmember John Shott asked if there are areas if red curbing could help with the issue of parking.</p> <p>Angelica stated that it would help.</p> <p>Councilmember Esperanza Vasquez asked if the council could recommend an administrative review every six months.</p> <p>Summer Burlison said that she has received the comments and will determine whether the issues can be address or not.</p>	
<b>Supervisor's Report</b>	<p>Supervisor Slocum mentioned that his office, along with the County Manager's Office, County Counsel, and several others are working on a new and a revised parking ordinance in North Fair Oaks.</p> <p>Supervisor Slocum acknowledged the great work that Chair Lopez made at the Board of Supervisor's meeting this past Tuesday. Supervisor Slocum wanted to congratulate the council on the incredible work with the Middlefield Road recommendation.</p> <p>This past Tuesday at the Board of Supervisor's meeting twin proposals by supervisors Carole Groom and Adrienne Tissier were presented to amend the definitions of "smoking" and "tobacco product" to include electronic devices and then add a section to county code prohibiting smoking of all types in and around multi-unit residences. The Supervisors approve both proposals.</p>	
<b>Sheriff's Report</b>	<p>Lt. Tim Reid provided the following report:</p> <p>During the month of September, the Sheriff's Office received more than 1,000 calls, 109 crime reports were written. Of those 109 crime reports, 17 were felonies arrest, 40 misdemeanors arrest, arrested three drunk drivers, towed 24 vehicles, and responded to 18 accidents. 53 parking tickets were issued.</p>	
<b>California Highway Patrol</b>	<p>Captain Mike Maskarich provided the following report:</p> <p>There is a reduction of 600 percent of DUI collisions compare to last year's numbers in North Fair Oaks.</p>	
<b>Office of Sustainability</b>	<p>Andrea Chow, Sustainability Coordinator with the Office of Sustainability, stated that the office was launched back in July and are working on a variety of projects ,which includes energy watch efficiency, storm water management, and illegal dumping.</p> <p>An RFP was issued for a mobile app to combat Illegal Dumping and See Click Fix was selected as the contractor to develop the mobile app. The idea of the app is for residents to report illegal dumping in the community.</p> <p>The estimated timeline for the launch of the mobile app is early 2015.</p>	

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<b>NFO Forward Report</b>	Ellie Dallman, NFO Forward, stated that the Board of Supervisors has approved the Middlefield Road recommendation this past Tuesday at their meeting.	
<b>Council Member Reports</b>	<p>Councilmember Beatriz Cerillo announced that on Saturday November 1<sup>st</sup>, there will be a toy drive and Dia de Los Muertos event outside the Fair Oaks Community Center.</p> <p>Councilmember John Shott mentioned that he was glad that the youths have joined the council.</p> <p>Alternate Youth member Jose Rodriguez stated it's been an interesting experience and that together they can address the issues facing the North Fair Oaks community.</p> <p>Youth member Diane Zermeno stated that by serving on the council, she can help more people.</p>	
<b>Adjournment</b>	<p>Councilmember Dale Miller made a motion to adjourned the meeting.</p> <p>Councilmember John Shott seconded the motion.</p> <p>Meeting was adjourned at 9:00 p.m.</p>	

Next Meeting	
<p><b>Date: North Fair Oaks Community Council Study Session 11/13/14</b></p> <p><b>Time: 7:00 p.m.</b></p> <p><b>Location: Multi-Purpose Room</b></p>	