

FY 2017-19 Recommended Budget Hearings

ATTACHMENT A

JUNE REVISIONS

 Sheriff's Office (3000B) June Revisions:

FY 2017-18 Recommended Budget

1. Redwood City Security Projects

Funds are appropriated for two security projects at the Redwood City campus, including installing 12 emergency call stations in the parking structure, and installing an alarm for the "speedway" camera at the Hall of Justice lobby. These costs are fully funded by a transfer from Non-Departmental Services.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 115,000 | 0 | 115,000 | 0 |
| (115,000) | 0 | (115,000) | 0 |

FY 2018-19 Preliminary Recommended Budget

1. Redwood City Security Projects

Removal of one-time revenue and expenditures for security projects at the Redwood City campus.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (115,000) | 0 | (115,000) | 0 |
| 115,000 | 0 | 115,000 | 0 |

Human Services Agency (7000D) June Revisions:

FY 2017-18 Recommended Budget

1. Transfer of Jobs for Youth Program

The Jobs for Youth program in HSA is transferred to the Human Resources Department (HR) as it has been determined that this program is better located in HR's Organizational Development and Communications Division. This transfers a vacant Human Services Analyst position and a vacant Community Worker II position from HSA to HR.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (280,912) | 0 | (280,912) | (2) |

2. Transfer of Legal Aid Society

Transfers Measure K appropriation for Legal Aid Society contract from HSA to the Office of Sustainability to provide continued staffing and support to the Home for All initiative.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (360,500) | (360,500) | 0 | 0 |

TOTAL FY 2017-18 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (641,412) | (360,500) | (280,912) | (2) |

FY 2018-19 Preliminary Recommended Budget

No change

 Planning and Building (3800B) June Revisions:

FY 2017-18 Recommended Budget

1. Home for All San Mateo County Initiative - Measure K Funding

Measure K funding is allocated for the Home for All San Mateo County Initiative to fund staff time and consultant costs for work on second units.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 137,500 | 137,500 | 0 | 0 |

FY 2018-19 Preliminary Recommended Budget

No change

 Office of Sustainability (4000D) June Revisions:

FY 2017-18 Recommended Budget

1. Home for All San Mateo County Initiative - Measure K Funding

Measure K funding is allocated to provide continued staffing and support to the Home for All initiative to address San Mateo County's jobs/housing gap through the work of the Home for All Steering Council and four workgroups: Funding, Legislation and Policy, Mobility, and Outreach and Education.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 275,000 | 275,000 | 0 | 0 |

FY 2018-19 Preliminary Recommended Budget

No change

Capital Projects (8500D) June Revisions:

FY 2017-18 Recommended Budget

1. Funding for Existing Capital Improvement Projects

Funding is carried forward for existing capital improvement projects that were not completed in FY 2016-17, including the ISD 3rd Floor Remodel, Serenity House respite center, seal coat asphalt work at various County facilities, Maple Street Shelter short-term renovations, and various FCIS projects. These projects are funded through additional Measure K and Non-Departmental Fund Balance, and Facilities Surcharge Reserves.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 1,269,597 | 1,101,320 | 168,277 | 0 |
| (168,277) | 0 | (168,277) | 0 |

2. Funding for New Capital Improvement Projects

Funding is appropriated for the Scenic Drive Hazard Mitigation Project - 2017 Storm Event, Child Care Center Fence Replacement, and North County Health Clinic Renovations, all of which are new projects. These projects are funded through Non-Departmental Reserves.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 425,000 | 425,000 | 0 | 0 |

TOTAL FY 2017-18 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 1,526,320 | 1,526,320 | 0 | 0 |

FY 2018-19 Preliminary Recommended Budget

1. Removal of One-Time Funding

Funding for one-time projects and initiatives in FY 2017-18 is removed, and Fund Balance is reduced due to a one time reduction in Reserves in FY 2017-18.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (1,694,597) | (1,694,597) | 0 | 0 |

 Department of Housing (7900B) June Revisions:

FY 2017-18 Recommended Budget

1. Home for All San Mateo County Initiative - Measure K Funding

Measure K funding is allocated to the Home for All initiative, including: funding for the Affordable Housing Fund to provide gap and predevelopment funding to projects in the housing development pipeline, a grant to Housing Endowment and Regional Trust of San Mateo County (HEART), staff support, and funding for tenant services and the second units program. This represents a two-year allocation.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 19,512,500 | 19,512,500 | 0 | 0 |

2. Peninsula Clean Energy Loan Repayment

Repayment of the Peninsula Clean Energy loan is added and allocated to the Affordable Housing Fund to support affordable housing development and preservation.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 2,250,000 | 0 | 2,250,000 | 0 |
| (2,250,000) | 0 | (2,250,000) | 0 |

TOTAL FY 2017-18 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 19,512,500 | 19,512,500 | 0 | 0 |

FY 2018-19 Preliminary Recommended Budget

1. Peninsula Clean Energy Loan Repayment

Peninsula Clean Energy loan repayment amount, and corresponding allocation to the Affordable Housing Fund, is reduced from FY 2017-18 levels.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (1,250,000) | 0 | (1,250,000) | 0 |
| 1,250,000 | 0 | 1,250,000 | 0 |

 County Manager's Office (1200B) June Revisions:

FY 2017-18 Recommended Budget

1. Home for All Initiative

Measure K funding is allocated to provide a reserve fund for the Home for All Initiative. This fund will help to support and augment the work being conducted by the Housing Department, the Planning Department, and the Office of Sustainability. The reserve fund may also be available to support the various community service providers that have partnered with the County on this initiative.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 325,000 | 325,000 | 0 | 0 |

FY 2018-19 Preliminary Recommended Budget

No change

Assessor-County Clerk-Recorder (1300B) June Revisions:

FY 2017-18 Recommended Budget

1. Appraisal Program Position Changes

Due to the expected increase in new construction that Appraisal Program staff will need to assess over the next several years, three positions, including one Principal Appraiser, one Auditor-Appraiser, and one Assessor Recorder Technician III are added. Additionally, five Unclassified Appraiser II positions are converted to three Senior Appraiser and two Classified Appraiser II positions. Position costs are funded by a 25 percent Property Tax Administration Fee from other jurisdictions and an increase in Net County Cost.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 431,181 | 107,795 | 323,386 | 3 |

2. Elections Program Position Changes

To help provide management support and enable the Elections Program to begin focusing on succession planning, one Management Analyst and one Elections Specialist III are added. The position costs are funded by an increase in Net County Cost.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 282,908 | 0 | 282,908 | 2 |

3. Offset Elections Program Position Costs

The annual transfer from Non-Departmental Services for election cost reimbursement is reduced to help offset the Net County Cost increase for the two additional Elections Program positions. There is a corresponding decrease in previously budgeted appropriations to offset the Non-Departmental Services transfer reduction.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 125,000 | 0 | 125,000 | 0 |
| (125,000) | 0 | (125,000) | 0 |

TOTAL FY 2017-18 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 714,089 | 107,795 | 606,294 | 5 |

FY 2018-19 Preliminary Recommended Budget

1. Removal of One-Time Offset

This adjustment removes the one-time offset for the added Elections Program position costs in FY 2017-18.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (125,000) | 0 | (125,000) | 0 |
| 125,000 | 0 | 125,000 | 0 |

 Treasurer-Tax Collector (1500B) June Revisions:

FY 2017-18 Recommended Budget

1. **Add One Information Technology Manager**

One IT Manager is added to support the Tax Collector's new property tax system. The total costs associated with the position were budgeted in the FY 2017-18 Recommended Budget, however the position was not added to the Salary Resolution. Previously budgeted costs for the position are eliminated; there is no additional Net County Cost associated with this adjustment in FY 2017-18.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 183,692 | 0 | 183,692 | 1 |
| (183,692) | 0 | (183,692) | 0 |

FY 2018-19 Preliminary Recommended Budget

1. **Reversal of One-Time Offset**

One-time Net County Cost adjustment is added in FY 2018-19 to fund the IT Manager. Beginning in FY 2019-20, the Tax Collector's Office will absorb the cost of this position.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 183,692 | 0 | 183,692 | 0 |

 Human Resources Department (1700D) June Revisions:

FY 2017-18 Recommended Budget

1. Jobs For Youth Program

This adjustment transfers the Jobs For Youth (JFY) program from the Human Services Agency to the Human Resources Department effective July 2017. The JFY program will be part of the Organizational Development and Communications Division, which oversees employee engagement, performance management, HR communications, and succession management (which includes internship programs). Program staff will administer the JFY's internship and scholarship programs, including hosting the annual fundraising breakfast event. The Human Resources Department's Net County Cost/General Fund contribution is increased, with a corresponding decrease to the Human Services Agency's Net County Cost. An offset from the Human Resources Department's Trust Fund is included to cover the costs of the two positions for this program.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 312,375 | 31,463 | 280,912 | 2 |

FY 2018-19 Preliminary Recommended Budget

No change

Information Services Department (1800B) June Revisions:

FY 2017-18 Recommended Budget

1. New Measure K Funding

The Board of Supervisors approved the FY 2017-19 Measure K Allocation Plan on May 16, 2017. Within the Plan, the Board approved new Measure K funding for countywide IT projects.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 5,000,000 | 5,000,000 | 0 | 0 |

2. Additional Desktop Support Services

Desktop support services are provided to the Department of Child Support Services (DCSS) on a limited basis. The additional costs associated with providing these services are fully funded by a transfer from DCSS.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 32,400 | 0 | 32,400 | 0 |
| (32,400) | 0 | (32,400) | 0 |

3. Voice Over Internet Protocol (VoIP) Equipment Purchases

In FY 2016-17, the Assessor-County Clerk-Recorder moved budgeted funds to ISD to purchase Voice over Internet Protocol (VoIP) equipment in FY 2017-18. The costs for the capital assets are funded by the Department's Fund Balance.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 300,419 | 300,419 | 0 | 0 |

TOTAL FY 2017-18 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 5,300,419 | 5,300,419 | 0 | 0 |

FY 2018-19 Preliminary Recommended Budget

1. Removal of One-Time Revenue and Expenditures

This adjustment removes the one-time expenditures and revenue associated with providing DCSS with desktop support services in FY 2017-18.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (32,400) | 0 | (32,400) | 0 |
| 32,400 | 0 | 32,400 | 0 |

2. Removal of One-Time Purchases

This adjustment eliminates the one-time purchases and revenue associated with VoIP equipment purchases in FY 2017-18.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (300,419) | (300,419) | 0 | 0 |

TOTAL FY 2018-19 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (300,419) | (300,419) | 0 | 0 |

Non-Departmental Services (8000B) June Revisions:

FY 2017-18 Recommended Budget

1. Assessor-County Clerk-Recorder Net County Cost Increase

This adjustment offsets Net County Cost increases to the Assessor-County Clerk-Recorder's budget to add three positions and reclassify five unclassified positions to classified positions in the Appraisals Unit to assist with the commercial development valuations and the addition of two positions to the Elections Unit to assist with the implementation of new election legislative mandates and provide succession planning within the Unit.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (606,294) | 0 | (606,294) | 0 |

2. Elections Credits

The annual transfer to the Elections Unit is reduced to help offset the Net County Cost increase for the two new positions. The funds will be set aside in Reserves.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (125,000) | 0 | (125,000) | 0 |
| 125,000 | 0 | 125,000 | 0 |

3. Redwood City Campus Security

Reserves are appropriated to cover the cost of security improvements at the Redwood City campus.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 115,000 | 0 | 115,000 | 0 |
| (115,000) | 0 | (115,000) | 0 |

4. Capital Costs Due to Flooding

Reserves are appropriated to pay for hazard mitigation and debris removal at Scenic Drive due to the 2017 winter storms, improvements to the North County Health Clinic in South San Francisco, and a new fence for the Redwood City Child Care Center.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 425,000 | 0 | 425,000 | 0 |
| (425,000) | 0 | (425,000) | 0 |

5. Capital Costs for FCIS Projects

Additional Fund Balance is used to fund FCIS projects carried over from FY 2016-17.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 248,428 | 248,428 | 0 | 0 |

6. Measure K- SamTrans

Measure K funding is allocated for the SamTrans agreement for paratransit services.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 3,750,000 | 3,750,000 | 0 | 0 |

7. Measure K- Board of Supervisors Grants and Loans

Measure K funding is allocated for the Board of Supervisors District-Specific grants and loans.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 5,000,000 | 5,000,000 | 0 | 0 |

8. Peninsula Clean Energy Loan Repayment

This adjustment recognizes the receipt of loan proceeds from Peninsula Clean Energy and the corresponding transfer to the Affordable Housing Fund to support affordable housing development and preservation.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 2,250,000 | 2,250,000 | 0 | 0 |

TOTAL FY 2017-18 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| 10,642,134 | 11,248,428 | (606,294) | 0 |

FY 2018-19 Preliminary Recommended Budget**1. Redwood City Campus Security**

Removal of one-time funding for the Sheriff's security contract for the Redwood City campus.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (115,000) | (115,000) | 0 | 0 |

2. Capital Expenditures

Removal of one-time costs for 2017 winter storm damage to Scenic Drive, the North Souny Health Clinic, Redwood City Child Care Center, and FCIS projects.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (673,428) | (673,428) | 0 | 0 |

3. Measure K- SamTrans

Reduction of Measure K funding for SamTrans paratransit services to \$2,500,000 in FY 2018-19.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (1,250,000) | (1,250,000) | 0 | 0 |

4. Measure K- Board of Supervisors Grants and Loans

Removal of Measure K funding for Board of Supervisors Grants District-Specific grants and loans due to budgeting all costs in FY 2017-18. Any funds not expended in FY 2017-18 will be rolled over into FY 2018-19.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (5,000,000) | (5,000,000) | 0 | 0 |

5. Treasurer-Tax Collector IT Manager

Inclusion of one-time funding for the Treasurer-Tax Collector IT Manager position. The additional cost will be absorbed by the Tax Collector's Office beginning FY 2019-20.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (183,692) | 0 | (183,692) | 0 |

6. Peninsula Clean Energy Loan Repayment

Peninsula Clean Energy loan repayment amount, and corresponding allocation to the Affordable Housing Fund, is reduced from FY 2017-18 levels.

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (1,250,000) | (1,250,000) | 0 | 0 |

TOTAL FY 2018-19 JUNE REVISIONS

| Total Requirements | Total Sources | Net County Cost | Positions |
|--------------------|---------------|-----------------|-----------|
| (8,472,120) | (8,288,428) | (183,692) | 0 |