

Regular Meeting of the Arts Commission
Wednesday, September 16, 2015 – 1:00 p.m. to 3:00 p.m.
Hall of Justice – Board of Supervisors Conference Room, Lobby Floor
400 County Center, Redwood City CA 94063

MEETING MINUTES

1. Roll Call – (1:00 p.m.)
Commissioners present: Chair R. Rodricks, L. McHugh, K. Chew, S. Scott
Commissioners absent: S. Stewart
Staff: Deputy County Manager P. Jensen; J. Tolmasoff, Legislative Aide.
Commission Contractors: none
2. Agenda Amendments
Rodricks requested addition two items: 1) Board retreat (1/2 day) and 2) CDP Membership.
3. Oral Communications
No Oral Communications
4. Consideration of Minutes of Regular Meeting of July 16, 2015 (no changes/edits made)
Motion/Second: Chew/McHugh
Ayes: Rodricks, McHugh, Chew, Scott
Motion passed 4-0
5. Reports
 - A. Curator's Report (via Chair)
 - Caldwell Gallery show – no sales of the current photography exhibit.
 - Recovery Happens – up for month of September;
 - Commission on Disability show follows for the month October, culminating on October 20th with a silent auction reception from 5:00 -7:00 p.m.
 - Community Gallery – Michael Broadhurst Abilities United in September/October
 - Large Head sculpture by D. Fafchamps on display in rotunda until December 30, 2015
 - Art pedestals were located from Coyote Point to County Center in ground floor storage room.
 - Boris will submit a draft invoice for replacement rods the hanging system purchased from Walker Company; cost is approximately \$400.
 - B. Staff Reports
 - Tolmasoff reported that she is working on nametags and parking stickers for new Commissioners.
 - North Fair Oaks Forward Public Art: Rodricks and Chew attended the North Fair Oaks meeting on Middlefield Drive to view the new steel silhouettes designed by a local artist Kent Manske.
 - Utility boxes are being painted by a DeAnza art student

- The median design is next for this project.
- There will be an opening celebration on October 3, 2015 from 10-12 at the North Fair Oaks Garfield Charter School.

C. Social Media

- McHugh reported that she and Commissioner Stewart met to discuss proposed media plan; propose to create a website in Wild Apricot for the commission and send out Wild Apricot emails on a quarterly basis. The hope is to leverage the San Mateo County media manager (Christa Bigue) to push out announcements via Facebook.
- All artists in the file provided by Curator, Boris Koodrin, have been added into Wild Apricot, bringing the number of contacts to 666.
- Social Media items will be discussed with the new Commission Director as part of the strategic plan review prior to implementation.

D. Chair Report

- Commissioner Rodricks sent in the California Arts Commission grant application; notifications will be sent out by September 30, 2015.
- Rodricks proposed that the San Mateo County Arts Commission grant program would not require a letter of intent moving forward, and possible elimination of requiring grant applicants to complete the California Cultural Data Profile; she will review the grant requirements and parameters with new Commission Director/Administrator, and present the Commission with a proposal for updating the guidelines and requirements.
- Rodricks reported on her attendance at the Americans for the Arts meeting in Chicago. The 2016 meeting will be in Boston; 2017 in San Francisco.
- Rodricks proposed the Board have a ½ day retreat in early November with the new director to review the strategic plan and determine next steps for completion.
- Chair and Vice-chair will meet with Director in October to plan the retreat.

6. Action Items

A. Commission Director Contract

- Three candidates were interviewed; Andrea Tempkin was recommended to be offered the contract as an individual independent consultant
- Initial contract will be for 9 months, October 1, 2015 through Jun 30, 2016, for not-to-exceed of \$33, 750 (equivalent to \$43.27/hour).
- Contract Director performance will be evaluated at three months out, early January; contract can be renewed in June 2016, if merited.
- Rodricks moved to approve/ Chew seconded; Ayes: Rodricks, McHugh, Chew, Scott
- Motion passed 4-0

Meeting adjourned at 2:45 p.m.