



Vacant, 1st District
Robin Rodricks, 2nd District
Sherrill Swan, 3rd District
Karen Chew, 4th District
Lisa Steel, 5th District
Karen Chee, Youth Commissioner

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SAN MATEO
COUNTY
ARTS
COMMISSION

Regular Meeting of the Arts Commission
Wednesday, January 11, 2012
3:00 – 4:30 p.m.
555 County Center, Conference Room 1, 5th Floor
Redwood City, CA 94063

MINUTES

1. Roll Call

Chair Rodricks called the meeting to order at 3:05 p.m.

Commissioners Present: Chee (Youth), Chew, Rodricks (Chair), Swan (Vice Chair), Steel
Staff Present: Bennett, Lockman

2. Agenda Amendments

Chair Rodricks moved agenda item 6.B before 6.A as she expected discussion on item 6.A to be lengthy. There was Commission consensus to amend the agenda.

3. Oral Communications

There was none.

4. Consideration of Minutes

A. Regular Meeting of December 14, 2011

Commission Action: M/S Chew/Steel to approve the minutes of the regular meeting of December 14, 2011.

Motion carried 5-0.

5. Reports

A. Curator's Report*

Ms. Teresa Silvestri reported that installed shows in both the Caldwell and Community Galleries for the month of December and new shows in the Caldwell, Community, and Rotunda Galleries for the months of January / February.

B. Report on Laugh-a-Thon

Youth Commissioner Chee reported that 89 people attended the three comedy shows she had organized for the Laugh-a-Thon benefit and noted the event raised \$1,600 in ticket and refreshment sales that was then donated to Samaritan House.

6. Action Items

- A. Review and Approve Selection of Consultant to Provide Services for the Development of a Model and Implementation Plan for a Local Arts Agency and Direct Staff to Negotiate an Agreement with the Selected Consultant*

*This item was heard after the following item "B."

Chair Rodricks reported that four proposals to provide services were received. She said the Consultant Selection Committee, which was made up of Commissioner Chew, herself and staff, interviewed three of the four proposers. She noted the firm's proposal not interviewed was for almost double what the stated budget was and inaccurately named Monterey County Arts Commission rather than the San Mateo County Arts Commission. She said that the Consultant Selection Committee could discuss the individual interviews or could make a recommendation. Commissioner Swan said she would prefer to hear the Committee's recommendation as she had read all of the proposals and thought one was clearly superior to the others. There was general consensus from Commissioners to hear the Committee's recommendation.

Commissioner Chew said the Committee was recommending ArtsMarket. She noted that although the consultants Louise and John Stevens were located in Montana it was clear from Ms. Steven's proposal and information gained from talking to the firm's references that Ms. Stevens' experience and knowledge base were exceptional. She said also the proposal was for an amount less than the prescribed budget. Commissioner Swan said that was the recommendation she was hoping would be made.

Commission Action: M/S Steel/Swan to select ArtsMarket to provide services to the County for the development of a model and implementation plan for a local arts agency and to direct staff to negotiate an agreement with said consultant.

Motion carried 5-0.

- B. Review and Approve a Resolution Establishing the 2012 Meeting Day and Time for Regular Arts Commission Meetings

Commission Action: M/S Swan/Chew to approve Resolution 2012-1 establishing the third Wednesday at 3 p.m. as the Commission's meeting day and time.

Motion carried 5-0.

7. Staff and Commission Reports

Youth Commissioner Chee invited fellow Commissioners to the swearing in of the Youth Commission on January 26, 2012.

8. Adjournment

The meeting adjourned at 3:54 p.m.