SAN MATEO
LAFCo
LOCAL AGENCY FORMATION COMMISSION
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Action Minutes
San Mateo Local Agency Formation Commission Meeting
July 15, 2026

The regular meeting of the San Mateo Local Agency Formation Commission (LAFCo) was held on Wednesday, July 15, 2026, at 2:30 pm in the San Mateo Board of Supervisors Chambers, 500 County Center, Redwood City, CA 94063. Members of the public were also able to participate in the meeting remotely via Zoom.

Call to Order

The meeting was called to order at 2:30 p.m. by Chair Virginia Chang Kiraly.

1. **Roll Call**

Members Present: Commissioners David Canepa, Virginia Chang Kiraly, Ann Draper, Kati Martin, Stephen Rainaldi, Debbie Ruddock, and Jackie Speier (via Zoom)

Members Absent: None

Alternate Members Present: Greg Wright and Kathryn Slater-Carter

Staff Present: Sarah Flamm, Management Analyst
Timothy Fox, Legal Counsel
Diane Estipona, Clerk

2. **Public Comment**

Alan Moss, Member of the public

3. **Consent Agenda**

a) Approval of Action Minutes: May 20, 2026

b) Consideration of LAFCo File No. 26-05 - Proposed Outside Service Agreement for water by the City of Redwood City to an undeveloped parcel on Lakeview Way (APN: 057-091-030), Unincorporated Redwood City

Commission Action

The Commission approved the consent agenda.

Public Speakers: None.

Motion: Commissioner Canepa/ Second: Commissioner Rainaldi
Ayes: Commissioners Canepa, Chang Kiraly, Draper, Martin, Rainaldi, Ruddock, and Speier
Motion passed 7-0 by roll call vote.

Public Hearings

4. Consideration of the Final Municipal Service Review for the Ladera Recreation District and Highlands Recreation District

The Commission received the final Municipal Service Reviews (MSRs) for the Ladera and Highlands Recreation Districts following the public review period. No comments were received on the Ladera Recreation District MSR. Two comment letters were received regarding the Highlands Recreation District MSR, resulting in minor revisions to staffing data and clarification regarding the District's undeveloped land. No changes were made to the recommendations or determinations in either report. LAFCo staff thanked the respective General Managers and Boards of Directors for their review and feedback.

Summary of Commission Comments

No further discussion occurred on this item.

Public Speakers: None.

Commission Action

The Commission approved the Final Municipal Service Reviews for the Ladera Recreation District and Highlands Recreation District.

Motion: Commissioner Rainaldi/ Second: Commissioner Ruddock

Ayes: Commissioners Canepa, Chang Kiraly, Draper, Martin, Rainaldi, Ruddock, and Speier

Motion passed 7-0 by roll call vote.

Regular Agenda

5. CALAFCO

a. CALAFCO 2026 Annual Conference – Information Only

The annual CALAFCO Conference will be held in Sacramento, California, from October 21–23, 2026. LAFCo encouraged Commissioners to attend, noting that the adopted budget includes funding for both Commissioners and staff to participate.

b. CALAFCO Nominations for 2026-2027 Board Members

The Commission was informed that CALAFCO has opened nominations for all 16 seats on the 2026–27 Board of Directors, marking the first election under the Board's restructured governance

adopted in February 2026. Each of CALAFCO's four regions will elect four Board members, with candidates declaring whether they are seeking an initial one-year or two-year term to establish staggered terms. Eligible candidates include LAFCo Commissioners, Alternate Commissioners, and Executive Officers. LAFCo staff noted that San Mateo LAFCo is part of the Coastal Region, which is currently represented by Virginia Chang Kiraly, Wendt Root Askew, Roger Anderson, and Rosemary Kamei.

Summary of Commission Comments

The Commission discussed the upcoming CALAFCO Board of Directors election under the new Board structure. Chair Chang Kiraly announced her intention to seek nomination for one of the initial two-year terms and highlighted her current service on the CALAFCO Board and as Chair of the Finance Committee. LAFCo staff clarified that nominations were being considered at this meeting because the application deadline falls before the Commission's next regular meeting. It was also noted that multiple nominees, including alternate commissioners, are eligible for nomination. Chair Chang Kiraly expressed interest in being nominated, and no other Commissioners indicated interest.

Commission Action

The Commission nominated Chair Chang Kiraly to serve a two-year term on the CALAFCO Board of Directors.

Motion: Commissioner Martin/ Second: Commissioner Rainaldi

Ayes: Commissioners Canepa, Chang Kiraly, Draper, Martin, Rainaldi, Ruddock, and Speier
Motion passed 7-0 by roll call vote.

c. Voting Delegates at 2026 California Association of LAFCOs (CALAFCO) Annual Conference

The Commission considered the appointment of a voting delegate and alternate delegate for the 2026 CALAFCO Annual Conference in Sacramento. LAFCo staff explained that every LAFCo is required to designate a delegate to vote at the conference and recommended appointing a delegate and alternate while authorizing the Executive Officer to complete the necessary documentation.

Commission Action

The Commission appointed Chair Chang Kiraly as the voting delegate and Executive Officer Rob Bartoli as the alternate delegate for the 2026 CALAFCO Conference.

Motion: Commissioner Rainaldi/ Second: Commissioner Ruddock

Ayes: Commissioners Canepa, Chang Kiraly, Draper, Martin, Rainaldi, Ruddock, and Speier
Motion passed 7-0 by roll call vote.

d. CALAFCO Member Update – Information Only

Chair Chang Kiraly recognized Mr. Bartoli for his active involvement and efforts to keep the Commission informed of CALAFCO activities. She also encouraged Commissioners interested in attending the conference to notify staff promptly to facilitate travel and lodging arrangements.

6. Legislative Report – Information Only

The Commission received a brief legislative update on SB 994, which LAFCo staff is monitoring. The bill would prohibit local government officials, including LAFCo Commissioners, from entering into non-disclosure agreements that restrict communication among agency officials, employees, and governing bodies. Chair Chang Kiraly also provided an update on SB 1312 related to cemeteries, noting that CALAFCO has changed its position to oppose unless amended due to concerns that LAFCo-related issues have not been addressed. Additional information will be provided as it becomes available.

7. Commissioner/Staff Reports – Information Only

a. Update on Election for Regular Special District Member

The Commission received an update on the election for the Regular Special District Member seat. LAFCo staff reported that ballots were distributed on April 29, but fewer than half of the County's 20 independent special districts had responded. Due to the lack of a quorum, the ballot deadline was extended to August 3. Commissioner Speier asked staff what sort of outreach had been done to the independent special districts to encourage voting. Chair Chang Kiraly said Mr. Bartoli had circulated a reminder email to district general managers. Election results will be available once the voting process is complete.

8. Adjournment

The Commission adjourned at 2:57 PM.

Approved on September 16, 2026

Virginia Chang Kiraly, Chair
Local Agency Formation Commission of the County of San Mateo

Prepared by: Diane Estipona
Diane Estipona, LAFCo Clerk