



Juvenile Justice Commission
Delinquency Prevention Commission

Joint Meeting

September 29, 2026

5:15 - 7:15 p.m.

Meeting location and public participation instructions are on page 3

AGENDA

Public comment for items not listed on the agenda will be taken under Item II. If you wish to speak on an agenda item, please fill out a speaker form or raise your hand on Zoom so we can recognize you at the right time. You are not required to provide identifying information; a name or identifier is only requested so you may be recognized when called upon to speak.

I. Preliminary Business

- a. Call to Order
- b. Translation Services for JJDPC meetings
- c. Roll Call and Establish Quorum
- d. Agenda Review and Approval
- e. Approval of Meeting Minutes:
 - May 26, 2026
 - August 25, 2026
- f. Membership Committee: Recommendations for Appointment:
 - Vote to recommend the appointments of: Aniket Garg.

II. Oral Communications - Public Comment

This item provides an opportunity for public comment on items not on the agenda. Time limit: three (3) minutes per person. There will be an opportunity for public comment on agenda items as they are considered.

III. System Partner Updates

- a. Private Defender Program: Ron Rayes
- b. District Attorney: Nadia Hahn
- c. Probation Department: John Keene, Chief, Margarita Ochoa, Assistant Deputy Chief, Carmen Ramirez Assistant Superintendent,
- d. County Office of Education: Dr. Jesus Jimenez

Hon. Susan Jakubowski
Presiding Judge
Juvenile Court

Noelia Corzo
Board of Supervisors

COMMISSIONERS

Johanna Rasmussen
Chair

Trena Patton
Vice Chair
Administration

Jennifer Blanco
Vice Chair
Membership

Paul Bocanegra
Whitney Genevro

Shakeel Ali

Asteris Ling

Celina Chen

Chelsea Bonini

Kelly Delaney

COUNTY STAFF

Kim Boverio
Assistant County Clerk

Judith Holiber
Deputy County Counsel



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AGENDA

- e. Behavioral Health & Recovery Services: Elizabeth Alvarez, Clinical Services Manager, Martha Cervantes, Supervising Clinician
- f. Fresh Lifelines for Youth: Melissa Polling, Director
- g. HSA–Children and Family Services: John Fong, Director

IV. 2026 Inspection Team Updates

- a. Education Evaluations:
 - Hillcrest,
 - Canyon Oaks
 - Secure Youth Treatment Facility

V. Liaison and Subcommittee Reports

- a) Juvenile Justice Coordinating Council
- b) Susan I. Etezadi Award
- c) Education Liaison

VI. Delinquency Prevention Commission: Board of Supervisors, Commissioner Survey, Vice Chair, Commissioner Patton

- a. Discussion
- b. Vote to approve next steps, if needed.

VII. Legislative Updates

VIII. Matters of Commissioner Interest

IX. Announcements

X. Adjournment



Hon. Susan Jakubowski
Presiding Judge
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AGENDA

Meeting Location and Public Participation Instructions

Join In Person

Meeting Location

Manzanita Hall

500 County Center, 1st Floor

Redwood City, CA 94063

The entrance to Manzanita Hall is located outside of the building facing Marshall Street

Join Zoom Meeting:

Please click the link below to join the meeting online:

<https://smcgov.zoom.us/j/88005666535>

Webinar ID: 880 0566 6535

Spanish translation services are available to attendees via Zoom video conference.

If you wish to speak to the Commission during public comment, you may raise your hand using Zoom with the Reactions button at the bottom of your screen, or indicate that you would like to speak if you are attending in person. If you have any materials that you wish distributed to the Commission and included in the official record, please send them via email to sanmateojjdpc@gmail.com, prior to the meeting and attach the materials.

Next Scheduled Monthly Meeting

Tuesday, October 27, 2026 at 5:15 p.m.

Monthly meetings are held in the same location each month.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Connie Juarez-Diroll cjuarez-diroll@smcgov.org at least 72 hours in advance of the meeting to enable the County to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.



**Juvenile Justice Commission
Delinquency Prevention Commission
Joint Meeting Minutes
May 26, 2026**

Commissioners Present

Johanna Rasmussen, Jennifer Blanco, Trena Patton, Shakeel Ali, Asteris Ling, Celina Chen,

Commissioners Attending Remotely Pursuant to AB 2447

None

Commissioners Absent

Whitney Geneviro, Jiya Venkatesh, Niklas Klemmer, and Celina Chen

County Staff Present

Kim Boverio, Assistant Clerk of the Board

Board of Supervisors Liaison: Supervisor Corzo, Christina Falla

System Partners Present

Private Defender Program: Ron Rayes, Managing Attorney Juvenile Division

District Attorney: Nadia Hahn, Deputy District Attorney, Juvenile Division

Probation: John Keene, Chief, Moniay Wade, Deputy Chief, Margarita Ochoa, Assistant Deputy Chief, and Carmen Ramirez, Assistant Superintendent

County Office of Education: Sarah Notch

Behavioral Health & Recovery Services (BHRS) Martha Cervantes, Supervising Clinician

System Partners Absent

HSA–Children and Family Services: John Fong, Director. Director Fong, provided a written report in advance of meeting that was included in the meeting agenda packet.

Fresh Lifelines for Youth (FLY): Melissa Polling, Director



**Juvenile Justice Commission
Delinquency Prevention Commission
Joint Meeting Minutes
May 26, 2026**

I. Preliminary Business

- Chair Rasmussen called the meeting to order at 5:22 pm.
- Translation Services: Spanish translation services were available for meeting participants on Zoom
- Roll Call and Establish Quorum A quorum was established.
- Agenda Review and Approval
 - The Chair asked for a motion to approve the agenda as distributed.
 - Motion made by Commissioner Bocanegra
 - 2nd by Commissioner Ling
 - The agenda was unanimously approved as distributed.

II. Oral Communications – Public Comment

None

III. System Partner Updates

a. Private Defender: Ron Rayes, Managing Attorney Juvenile Division

Monthly Data

- Case Assignments: 44
- Detentions: 12
 - 7 involving 707(b) offenses
- Out of Custody Arraignments: 37
 - 6 involving 707(b) allegations
- Miranda Hotline Calls
 - Data temporarily unavailable Provider is migrating data.
- Sealing Petitions: 11
- Age Range of Clients
 - Data temporarily unavailable Provider is migrating data.



**Juvenile Justice Commission
Delinquency Prevention Commission**

Joint Meeting Minutes

May 26, 2026

- b. District Attorney: Nadia Hahn, Deputy District Attorney Juvenile Division.
Reporting period: April 29, 2026-May 26, 2026.

- 33 New cases filed:
- 20 Felony
- 13 Misdemeanor
- 0 Infractions
- 12 Rejected or Referred for informal services.

- c. Probation Department: Margarita Ochoa, Assistant Deputy Chief of Juvenile Probation Services, introduced Carmen Ramirez, Assistant Superintendent reported on the Juvenile Services and Institutions Divisions for the month of July 2026.

Juvenile Services Division

Number of Youth Served on Probation

- 207 on Supervised Probation
- 97 going through the court process
- 31 on Diversion
 - Total: 335 Youth
- Demographics of the 335 youth served
 - Breakdown by Race
 - 219 Hispanic
 - 40 Black
 - 30 White
 - 19 Other or Unknown
 - 15 Native Hawaiian/Pacific Islander
 - 12 Asian
 - Breakdown by Gender
 - 80 Female
 - 254 Male
 - 1 Non-binary



**Juvenile Justice Commission
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Joint Meeting Minutes

May 26, 2026

- Breakdown by Region
 - North County: 81
 - Mid County: 82
 - South County: 108
 - Coast: 25
 - Out of County: 39
- Staffing: Juvenile Deputy Probation Officers
 - 7
- Institutions Division
 - Juvenile Hall Data
 - Population: 37
 - 16 Predisposition
 - 21 Post-disposition
 - Bookings: 11
 - Releases: 13
 - Average Length of Incarceration: 27 days
 - Demographics
 - Breakdown by Race
 - 27 Hispanic
 - 10 Other or Unknown
 - Breakdown by Gender
 - 33 Males
 - 3 Girls
 - 1 Non-Binary



**Juvenile Justice Commission
Delinquency Prevention Commission
Joint Meeting Minutes
May 26, 2026**

Secure Youth Treatment Facility Data

- Population: 11 Youth (all post disposition)

Demographics

- Breakdown by Race
 - 12 Hispanic
- Breakdown by Gender
 - 11 Males
 - 1 Female
- Electronic Monitoring Program –EMP
 - 11 youth in program
 - 9 referrals are pending
 - 5 youth successfully completed EMP
 - Average length of time on EMP: 46 days
- Continuous Alcohol Monitoring Device–CAM
 - 1 Referrals Pending
 - 0 Successful Completion

d. Board of Supervisors, Noelia Corzo, provided the following report:

- Supervisor Speier, the sponsor of the Juvenile Justice Study Session, has requested that it be postponed until August 11, 2026. Supervisor Corzo has offered to be a co-sponsor as she serves as the Board's Liaison to the Delinquency Prevention Commission.
- Several commissioners commented that while there is some benefit to having more time to prepare for the study session, there was concern over the timing of the new contracts for juvenile programs and services that will be going to the Board for their approval in June. These contracts exceed 13 million dollars and will be in effect for 3-5 years. There is a concern over the lack of comprehensive reentry services and the effectiveness of the existing programs whose contracts are up for renewal. The Commission had hoped to be able to provide information on existing service gaps and needs prior to their approval.



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- Chief John Keene and County Executive Mike Callagy will be taking Supervisor Speir and Gauthier on tours of the Youth Services Center. They have not been to the facility yet. They plan to eat the food and meet with the incarcerated youth.
- Meetings with Chief Keene and the dietitians at the county jail have resulted in improvements. It was unclear how this is being tracked and measured. The Supervisor recommended the commission meet with Director Soto, Food and Nutrition Services for Corrections.
- The Board of Supervisors has been seeking copies of the Commission's work plans from Connie Juarez-Dirol. The Commission was unsure what the Supervisor was referencing, as the subject of a work plan had never previously been raised. Chair Rasmussen explained that the Commissions have Operating Policies that govern how they operate, and their work is carried out through annual projects and initiatives that are documented in an annual report. It is unclear whether County commissions are required to have a work plan.
- Supervisor Corzo suggested the option of using a commissioner and community partner surveys to help inform a work plan. She offered to send examples of work plans that other commissions have produced. She will also ask Connie to reach out to assist us.
- Commissioner comments included:
 - Commissioner Blanco noted that the Commission interviews incarcerated youth as part of its annual inspections, including questions regarding food. She recommended the Supervisor read the report to learn what they had to say. Commissioner Bocanegra concurred, noting that while conversations regarding food are taking place with chefs, management, and other adults, the youth themselves should be included. He emphasized that the youth are the ones eating the food every day, some for five years. The food concerns are theirs. who have consistently reported these longstanding concerns. He urged that their voices be included in conversations and efforts to address issues that directly impact them.



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- Commissioner Bocanegra spoke on the Reimagine Juvenile Hall Committee, created by the Board of Supervisors in 2022. which was made up of system partners and department heads throughout the County, to make formal on recommendations on how to soften the environment at the Juvenile Hall and SYTF, with the funding provided by the state. The committee disbanded in 2023. At that time, none of their recommendations were implemented. Mike Callagy informed the commission several years ago that the county was revamping the RFP process to make it more equitable for community based organizations and service providers. He asked the Supervisor if it was possible to check on the status of those improvements and report back on her findings.
- Commissioner Bocanegra asked the Supervisors were interested in seeing or learning on their tours? He also recommended Camp Kemp be added to the tour, as we need housing for transitional aged youth and Camp Kemp is sitting vacant at a cost of 1.8 million dollars a year. The commission is concerned about the lack of services being provided to Transitional Aged Youth (TAY), who were incarcerated as juveniles and now being released as adults without services. Supervisor Corzo spoke on the pushback the Board received over the purchase of a home in North fair oaks for youth in extended foster care. She suggested that maybe this could be put a workplan.
- e. San Mateo County Office of Education: Sarah Notch:
 - Hillcrest School currently has 22 students in the following grades:
 - 7th: 0
 - 8th: 3
 - 9th: 2
 - 10th: 5
 - 11th: 8
 - 12th: 4
 - Diverse Learners and Academic Accommodations
 - Students with IEP's: 14
 - Students with a 504 plan
 - English Learners: 1



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- The search for a new principal for Court and Community Schools is underway.
 - They will have 1 dedicated Resource Specialist at Hillcrest School in the fall. Gateway and Canyon Oaks will also have a dedicated Resource Specialist that they will share between the sites.
 - Hillcrest School will hold it's graduation ceremony tomorrow, May 27, 2026 at 2:00 pm.
 - The SMCOE is reorganizing and eliminated the Assistant Principal position. Dr. Jesus Jimenez is the incoming Director of Court and Community Schools and he will be taking on some tasks of the assistant principal, including stepping into the classroom, if needed to teach.
 - SMCOE is expecting to be fully staffed in all areas when school starts in the fall.
 - This is Sarah Notch's last meeting; Dr. Jesus Jimenez will be attending our meetings, starting in June.
- f. Behavioral Health & Recovery Services (BHRS) Martha Cervantes, reported that BHRS is now fully staffed, which is a major accomplishment. The Juvenile Hall and SYTF had been operating with only one clinician and reduced mental health services

Public Comment

Becca Kieler, Co-Founder of In Our Care, thanked Supervisor Corzo for being present at the tonight's meeting; the home for foster youth she referenced in Fair Oak is around the corner from her home; she has reached out to Supervisor Gauthier and offered to assist with community outreach.

IV. Presentation of the 2025 Juvenile Hall Inspection Report

- a. Commissioner Rasmussen presented for the inspection team, which consisted of Commissioners Bocanegra, Ali, and Ling.
- There has been some improvements,
 - New leadership: Ivone Bustos and Moniay Wade
 - Increased communication
 - Retention efforts: Reimplementing the 4/10 and 3/12 weekly shifts.



**Juvenile Justice Commission
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- Trends:
 - Bookings are down 15%
 - Out of County youth 8%, average age is 16.1 which is down about 3 months.
 - 93% of incarcerated youth are youth of color
- The inspection report was delayed due to several factors, which were outside of our control.
- The 2026 facility inspections will begin in July.

b. Discussion

- Programming: What are we doing to reduce recidivism?
- Concerns that grievances are being handled by the same individuals listed in the the complaints.
- Trauma informed/cognitive behavioral is the standard across the state
- Probation relies heavily on BHRS to provide direct services and treatment.
- There are no AOD treatment options available.

c. Vote to Approve Inspection Report

- Motion to approve the inspection report: Commissioner Bocanegra
- 2nd: Commission Ling
- The report was approved unanimously

Public Comment

Melissa Wilson, former Commissioner, Educator, and Youth Advocate; asks if the Commission and the Probation Department can collaborate and advocate jointly for needs of the youth and present a united front for the Board of Supervisors.

V. Liaison and Subcommittee Updates

- a. Community Outreach and Education: CASA Panel: Commissioner Rasmussen and Margarita Ochoa from Probation were invited to speak on the CASA panel this month.



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- b. Educational Transitioning Planning: Jefferson Union High School. Met with the Superintendent of Jefferson Union High School and the Principal to discuss some issues.
 - 2026 Inspection Team: Commissioner Rasmussen-requests that all commissioners sign up for two teams.
 - Report: Award Presentation: Honoring Judge Susan I. Etezadi, on the occasion of her retirement luncheon-the award will be a perpetual award given to someone who represents the judge's legacy at our Prevention Conference
- VI. There were no announcements
- VII. Adjournment: The meeting was adjourned at 7:19 pm.



**Juvenile Justice Commission
Delinquency Prevention Commission**

Joint Meeting Minutes

August 25, 2026

Commissioners Present

Johanna Rasmussen, Jennifer Blanco, Trena Patton, Whitney Genevro, Shakeel Ali, Asteris Ling, Celina Chen, Chelsea Bonini, Kelly Delaney

Commissioners Attending Remotely Pursuant to AB 2447

Paul Bocanegra

Commissioners Absent

Jiya Venkatesh

Juvenile Court

The Honorable Susan Jakubowski, Presiding Judge

The Honorable Amara Lee

County Staff Present

Kim Boverio, Assistant Clerk of the Board

Board of Supervisors Liaison: Supervisor Corzo, Christina Falla

Adam Ely, Assistant County Executive

System Partners Present

Private Defender Program: Ron Rayes, Managing Attorney Juvenile Division

District Attorney: Nadia Hahn, Deputy District Attorney, Juvenile Division

Probation: John Keene, Chief, Moniay Wade, Deputy Chief, Nora Cullen, Assistant Deputy Chief

Ivonne Bustos, Superintendent, Carmen Ramirez

System Partners Absent

Children and Family Services: John Fong, Director

Behavioral Health & Recovery Services (BHRS) Elizabeth Alvarez, Clinical Services Manager

County Office of Education: Dr. Jesus Jimenez

Fresh Lifelines for Youth (FLY): Melissa Polling, Director



**Juvenile Justice Commission
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Joint Meeting Minutes

August 25, 2026

I. Preliminary Business

- a. Chair Rasmussen called the meeting to order at 5:54 pm. The start of the meeting was delayed due the Board of Supervisors, Juvenile Justice Study Session, which ran late.
- b. Translation Services: Spanish translation services were available for meeting participants on Zoom
- c. Roll Call and Establish Quorum A quorum was established.
- d. Agenda Review and Approval
 - Chair Rasmussen asked for a motion to move the Sheriff Activities League presentation to item number 3.
 - Motion to approve the agenda with the proposed change made by Commissioner Chen.
 - 2nd by Commissioner Ling
 - The agenda was unanimously approved as distributed.
- e. Commissioner Swearing In
 - The following Commissioner(s) were formally sworn in by the Judge Susan Jakubowski, Presiding Judge of the Juvenile Court.
 - Chelsea Bonini
 - Kelly Delaney

II. Oral Communications – Public Comment

None

III. Presentation: SMC Sheriff's Activities League Presentation, Mason Lok, Executive Director

- a. The Sheriff's Activity League serves over 11,000 youth annually. SAL strives to strengthen community policing to prevent juvenile delinquency and enrich neighborhoods.
- b. In addition to the slide presentation, 3 youth spoke about their experience with the SAL program.
- c. Commissioners were invited to attend: Food Wine, and Heroes on October 10, 2026, SAL's annual fundraising gala held at the Peninsula Golf Course.



**Juvenile Justice Commission
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**Joint Meeting Minutes
August 25, 2026**

Public Comment

None

IV. System Partner Updates

a. Private Defender: Ron Rayes, Managing Attorney Juvenile Division

Monthly Data

- Case Assignments: 30
- Detentions: 8
 - 3 involving 707(b) allegations
- Miranda Hotline Calls
 - 19 calls were received
 - All consulted with an attorney
- Sealing Petitions: 3
- Age Range of Clients:
 - 18 years: 0
 - 16-17 years: 9
 - 15 years: 5
 - 14 years and under: 5

b. District Attorney: Nadia Hahn, Deputy District Attorney Juvenile Division for the Reporting period of July 29, 2026–August 25, 2026.

- 22 New cases filed:
- 12 Felony
- 6 Misdemeanor
- 4 Infraction

c. Probation Department: John Keene, Chief of Probation and Ivone Bustos, Superintendent. Superintendent Bustos provided the monthly report for the Juvenile Services and Institutions Divisions for July 2026.



**Juvenile Justice Commission
Delinquency Prevention Commission**

Joint Meeting Minutes

August 25, 2026

Juvenile Services Division Monthly Report

Number of Youth Served on Probation

- 216 Youth on Supervised Probation
- 94 Youth going through court process
- 34 Youth on Diversion
 - Total: 344 Youth
- Demographics of the 344 Youth Served
 - Breakdown by Race
 - 224 Hispanic
 - 37 Black
 - 29 White
 - 26 Other or Unknown
 - 16 Native Hawaiian/Pacific Islander
 - 12 Asian
 - Breakdown by Gender
 - 62 Female
 - 280 Male
 - 2 Non-binary
- Breakdown by Region
 - North County: 84
 - Mid County: 82
 - South County: 124
 - Coast: 24
 - Out of County: 28
 - Unknown: 2
- Staffing: Juvenile Deputy Probation Officers
 - 17



**Juvenile Justice Commission
Delinquency Prevention Commission**

Joint Meeting Minutes

August 25, 2026

- Monthly Report for Institutions

Juvenile Hall Data

- Population: 23
 - 12 Predisposition
 - 7 Post-disposition
- Bookings: 7
- Releases: 15
- Average Length of Incarceration: 40 days
- Demographics
 - Breakdown by Race
 - 14 Hispanic
 - 5 Other or Unknown

Secure Youth Treatment Facility Data

- Population: 12 Youth (all post disposition)
 - Breakdown by Race
 - 12 Hispanic
 - Breakdown by Gender
 - 11 Males
 - 1 Female
 - Electronic Monitoring Program –EMP
 - 15 youth in program
 - 7 referrals pending
 - 9 Youth Who Successfully Completed
 - Average length of time on EMP: 51 days
 - Continuous Alcohol Monitoring Device–CAM
 - 0 Referrals
 - 0 Successful Completion
- Following the monthly report, Probation Chief, John Keene addressed the Commissions and a lengthy discussion was held regarding the relationship between Probation and the Commissions.



**Juvenile Justice Commission
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Joint Meeting Minutes

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- Chair Rasmussen addressed allegations made by Chief Keene during the Juvenile Justice Study Session that she and Commissioner Bocanegra had illegally snuck a camera into Juvenile Hall and taken unauthorized photographs of youth. Chair Rasmussen vehemently denied the allegations and stated for the record that neither Commissioner had done so. She informed Chief Keene that the photograph in question was taken by a member of his management team and emailed to the Commission several years ago. She will forward the email to the Chief and other involved parties as soon as possible. She also noted that visitors, including Commissioners, are required to secure their cell phones in lockers, prior to entering the facility.
 - Chief Keene reiterated three times, that he would issue a public apology upon receipt of the email.
 - Chief Keene announced the Commission that he and his team would no longer be attending our monthly meetings.
 - Commissioners Genevro, Ali, Patton, Bocanegra, Chen, Ling, and Bonini, individually addressed the Chief's comments, and expressed that he and his staff would no longer attend monthly meetings. Commissioner Bocanegra noted that this is the second time the Probation Department has left the space since he joined in 2018.
 - Judge Jakubowski offered to facilitate a meeting with Chair Rasmussen and Chief Keene. The meeting will be similar to the one Judge Etezadi held two years ago, which was very beneficial. Chief Keene indicated that a meeting date could be scheduled by the end of the week.
 - At the end of the discussion, Chief Keene and his staff got up and left the meeting.
- d. County Office of Education: Dr. Jesus Jimenez, Director School Programs
Dr. Jimenez is currently on vacation and will return for the September meeting, with the Principal for Court and Community Schools.

Public Comment (on items a-d)

Melissa Wilson, former JJDPC Commissioner stated the Juvenile Justice Study Session made her very sad. Supervisor Mueller did not understand the amount of work that goes into annual inspections.



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Commissioners are unpaid volunteers who must take time off from work and commitments to conduct the inspections. She expressed disappointment that county's juvenile detention facilities are not in compliance with the Prison Rape Elimination Act (PREA). Not having a PREA auditor in the region is not a legitimate reason not be in compliance. She will write the Chief Keene to advocate for a PREA audit. The PREA audit will inform the Probation Department and the public, as the results of the audit must be published, per PREA.

- V. San Mateo County Board of Supervisors Juvenile Justice Study Session
 - a. Much of this items was covered in the Discussion with Chief Keene, including next steps.
 - b. Commissioners Blanco and Chen shared additional thoughts on the Study Session.
 - c. The Board of Supervisors Delinquency Prevention Commission, Commissioner Survey was also moved to the Annual Retreat Agenda, on Saturday September 12, 2026, which will be held in the Goldstar Room at the Redwood City Senior Center, from 1:00–3:00 pm.

Public Comment

None

- VI. 2026 Inspection Updates
 - a. Commissioners Genevro and Chen provided an update in their recent inspections of the Elysian STRTP, the San Mateo County Receiving Home, and Canyon Oaks Youth Center.
- VII. Liaison and Subcommittee Updates
 - a. Commissioner Blanco and Education Liaison gave a brief update on the status of the School District Initiative.
- VIII. There were no announcements
- IX. The meeting was adjourned at 7:50 pm



**Juvenile Justice Commission
Delinquency Prevention Commission
APPLICATION**

Prior to submitting your application, please note: (1) you must be a resident of San Mateo County; and (2) you must have attended two monthly Commission meetings.

Information provided on this application is public information and may be made available to the public and/or members of the press.

Please provide us with the following information and feel free to attach any further relevant details:

NAME: Aniket Garg

EMAIL: XXXXXXXXXXXX

CELL PHONE: XXX-XXX-XXXX

ADDRESS: XXXXXXXXXXXXX

I AM ABLE TO ATTEND COMMISSION MEETINGS, HELD ON THE LAST TUESDAY OF THE MONTH FROM 5:15 P.M. TO 7:15 pm: Yes

WHICH JJDPC MEETINGS YOU HAVE ATTENDED? I have attended the meeting held on Tuesday, July 30 as well as Tuesday, May 26.

HOW DID YOU BECOME AWARE OF THIS OPPORTUNITY? I first became aware of this opportunity through my training at the Cadet Academy, where I learned about the laws surrounding juvenile crimes. Because these teens are my own age group, I found myself curious about how I could help them, which led me to research the commission online after hearing it mentioned during the academy. I then attended two of the meetings, both of which were very informative. One focused on the quality of food in juvenile detention facilities, and the other on study groups for youth. Hearing these discussions showed me how much a youth perspective could add, and it strengthened both my interest and my determination to get involved.

HOW MUCH TIME DO YOU HAVE TO DEVOTE TO COMMISSION WORK?

Between school, sports, and my other extracurricular activities, I would prioritize the JJDPC should I be accepted. I would be able to devote 10 or more hours per month to commission work.

HOW MANY YEARS HAVE YOU LIVED IN SAN MATEO COUNTY? 15

HAVE YOU OR SOMEONE YOU KNOW BEEN PERSONALLY IMPACTED BY THE JUVENILE JUSTICE SYSTEM? NO



**Juvenile Justice Commission
Delinquency Prevention Commission
APPLICATION**

FULL TIME STUDENT: 10th Grade

WHAT LANGUAGES DO YOU SPEAK (PLEASE LIST AND DESCRIBE LEVEL OF FLUENCY)?

- English, fluent and first language
- Mandarin/Chinese, fluent

PROFESSIONAL & LIVED EXPERIENCE

- Marketing & Support Intern, PlayerZero AI (Summer 2025 and Summer 2026)
- Cadet, San Mateo Police Department Cadet Program (2025–present)
- Stage Manager, XXXXXX School Theatrical Productions (2024–present)
- Manager, Gryphon Good News (school-wide video newsletter, 2024-2025)
- Activity Leader, Middle School Model UN (Pursuit of Passion)
- Delegate, League of Creative Minds Model UN (Stanford, MIT, and other conferences)
- Junior Varsity Tennis MVP, XXXX School

WHAT MOTIVATES YOU TO WANT TO SERVE ON THE JUVENILE JUSTICE & DELINQUENCY PREVENTION COMMISSION, AND WHAT CONTRIBUTIONS DO YOU HOPE TO MAKE AS A COMMISSIONER? As a Cadet in the San Mateo Police Department Cadet Program, I've seen how much of a difference early support and mentorship can make in a young person's life, and it's made me want to be part of prevention rather than just response. I'm motivated to serve because I believe youth voices belong in the conversations that affect them, and as someone still in high school, I can offer a current and relevant perspective on the pressures young people face today. As a commissioner, I would like to contribute new ideas that are found through a different perspective, as well as a strong and lasting commitment to the commission. I aim to be genuine with my advice and help speak for voices that may not be otherwise heard.

PLEASE LIST ANY RELEVANT EXPERIENCE SERVING ON COMMITTEES, BOARDS, OR COMMISSIONS: While I haven't served on a formal government commission, I've held several leadership and organizing roles regarding committees. I currently serve on my school's Finance Committee as well as the Community Engagement Committee. In addition, I have been a leader in Model UN, where I've organized mock debates, taught parliamentary procedure to middle schoolers, and drafted and sponsored resolutions at conferences including Stanford and MIT.



**Juvenile Justice Commission
Delinquency Prevention Commission**

APPLICATION

COUNTY OF SAN MATEO

Juvenile Justice and Delinquency Prevention Commissions

APPLICATION FOR COMMISSION

RELEVANT STRENGTHS, SKILLS, AND/OR PERSPECTIVES WOULD YOU BRING TO THE COMMISSION? Through Model UN, I've developed strong skills in research, debate, policy writing, and building consensus around complex social issues. In addition, several of the resolutions I authored dealt directly with justice and human-welfare topics. My work as a stage manager for my school productions has made me organized and dependable under pressure, and my time as a Police Cadet has given me firsthand exposure to law enforcement and community safety. I'm also fluent in Mandarin, which lets me connect with and represent a broader range of families in our community. Above all, I bring the perspective of a young person who is close in age to the youth this commission serves.

DESCRIBE ANY EXPERIENCE YOU HAVE WORKING WITH CHILDREN, YOUTH, AND/OR FAMILIES, PARTICULARLY AT-RISK OR SYSTEM-INVOLVED YOUTH:

My most direct experience comes through the SMPD Cadet Program, where my volunteer service and training regularly involve community engagement and supporting public safety efforts that affect local youth and families. I've also mentored and taught younger students, leading a Model UN activity for middle schoolers, organizing mock debates, and teaching them procedures. In addition to this, I am currently a volunteer at the San Mateo Public Library where I help direct activities for children such as the Summer Reading Challenge and various storytimes.

Aniket Garg

EDUCATION

Expected graduation 2029

AWARDS AND DISTINCTIONS

- 2025 American Mathematics Competition; Distinguished Honor Roll (2nd place)
- 2021, ACTFL Oral Proficiency Interview (OPI), Ranked "Intermediate" in Mandarin speaking; indicating ease performing Intermediate Level tasks and doing so with significant quantity and quality of knowledge

WORK EXPERIENCE

Player Zero (AI Production Engineering Platform) Summer Intern: June-August 2026

- Conducted QA/testing for the latest product release; identified 5+ significant bugs
- Worked as a support engineer, debugging customer issues. Resolved 15+ tickets independently
- Developed and shipped automated model routing feature; now in production

Player Zero: Summer Intern: June-August 2025

- Led launch plan for company; coordinated across teams, assisted marketing and media campaign
- Organized launch event for 80+ people
- Conducted QA testing for company website

VOLUNTEER EXPERIENCE

Cadet: San Mateo Police Department Cadet Program: - August 2025 - Ongoing

- Completed the Peninsula Law Enforcement Explorer Academy, Graduated from Recruit to Cadet
- Currently volunteer 10+ hours/month; including ongoing training

ACADEMIC PROGRAMS

Introduction to Data Science and Python Certificate Course, University of Michigan

8th grade

- Data analytics, Python programming, Pandas and various libraries
- Completed a project measuring correlation between the population of cities and the winning rate of sports teams

Mathematics of Money, John Hopkins University

7th grade

- Summer Program; presented analysis of personal stock market portfolio
- Covered personal finance, banking, stock market investing, understanding interest rates

Introduction to Data Science, John Hopkins University

7th grade

- Python Programming

Introduction to Computer Science and Engineering, John Hopkins University

- Developed a racing car game, built a door alarm, a working toy car and other engineering projects

LEADERSHIP

Stage Manager for Multiple Theatrical Productions,

7th Grade - present

- Lead/directed the crew and cast for 3 school productions. Responsibilities involve keeping track of everyone, making sure objectives are completed for the day/week, managing run-of-the-show on the day of production, and calling cues (when certain set pieces or things/people should be brought on, changing music or lights).

Manager, Gryphon Good News,

7th Grade

- Managed the quarterly, school-wide video newsletter. Responsibilities involved keeping track of everyone's segments and editing/reviewing them all together at the end.

Leader, Model UN, Pursuit of Passion Activity,

- Led a Model UN Activity for Middle School, organizing mock debates and teaching procedures

EXTRACURRICULAR ACTIVITIES

League of Creative Minds, a Model-UN club

6th grade - present

- Model UN weekly sessions. Participated in 6 conferences, including high school debates at Stanford and MIT.
- Created a resolution for the International Labor Organization committee that allowed blue-collar workers to gain access to affordable healthcare and legal representation (Stanford Model UN)
- Sponsored a bill that regulated abortion rights in Nicaragua. Created a bill that stopped the spread/dealing of opium in Central and South American countries (MIT Model UN)

- Created/sponsored a resolution that helped slow the spread of misinformation on social media by adding AI content filters. (Inter-LCM conference)

Plus One Tennis Academy

6th Grade - present

- Tennis program, 3 times/week. Selected to play on behalf of the school's A team for 3 years in a row. Presently player on Junior Varsity team

SKILLS AND INTERESTS

- Proficient in Python, and using LLMs to code/de-bug code
- Proficient in MS Office, G Suite, iMovies, and Canva
- Skilled at debugging Apple devices and applications
- Fluent in Mandarin

Aniket Garg

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- Proficient in MS Office, G Suite, iMovies, and Canva
- Skilled at debugging Apple devices and applications
- Fluent in Mandarin

115606 - JJDPC Monthly Report: Monthly Report for Juvenile Justice and Delinquency Prevention Commission
Report Period: 9/1/2026 To 9/1/2026

1. Placement County, Minors and Nonminors by Race/Ethnicity

In County	Minor		Non-minors		Sum	Percentage
Ethnicity/Race	Count	Percentage	Count	Percentage		
Asian/Pacific Islander	4	9.5%	2	15.4%	6	10.9%
Black	4	9.5%			4	7.3%
Latino	27	64.3%	9	69.2%	36	65.5%
White	7	16.7%	2	15.4%	9	16.4%
<i>In County Total</i>	42	100.0%	13	100.0%	55	100.0%
<i>In County Rate</i>		57.5%		44.8%		53.9%

Out-of-county	Minor		Non-minors		Sum	Percentage
Ethnicity/Race	Count	Percentage	Count	Percentage		
Asian/Pacific Islander	4	12.9%	2	12.5%	6	12.8%
Black	9	29.0%	4	25.0%	13	27.7%
Latino	18	58.1%	10	62.5%	28	59.6%
White						
<i>Out of County Total</i>	31	100%	16	100.0%	47	100.0%
<i>Out of County Rate</i>		42.5%		55.2%		46.1%

2. Bay Area Counties, Minors and Nonminors

County Type	Minor		Non-minors		Sum	Percentage
	Count	Percentage	Count	Percentage		
Bay Area Counties*	56	76.7%	23	79.3%	79	77.5%
Other Counties	17	23.3%	6	20.7%	23	22.5%
<i>Out of County Total</i>	73	100.0%	29	100.0%	102	100.0%

* Bay Area Counties include Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano and Sonoma

3. Relative/Non-Relative Placements*

Ethnicity/Race	Relative		Non-relative		Sum	Percentage
	Count	Percentage	Count	Percentage		
Asian/Pacific Islander	1	4.3%	8	13.1%	9	10.7%
Black	5	21.7%	12	19.7%	17	20.2%
Latino	16	69.6%	35	57.4%	51	60.7%
White	1	4.3%	6	9.8%	7	8.3%
<i>Total</i>	23	27.4%	61	72.6%	84	100.0%

* Excludes Youth in Supervised Independent Living Program (Caregiver type is Self) and Placement Home Types of Guardian Home.

4. Youth in Short-Term Residential Therapeutic Program (STRTP) by Race and Ethnicity

Ethnicity/Race	Count of Clients In Foster Care	Percentage
Asian/Pacific Islander	2	25.0%
Black	2	25.0%
Latino	3	37.5%
White	1	12.5%
<i>Grand Total</i>	8	100.0%

5. Youth in 241.1 Status by Race and Ethnicity

Ethnicity/Race	Count (241.1)	Percentage
Latino	3	100.0%
<i>Grand Total</i>	3	100.0%



SAN MATEO
COUNTY
OFFICE OF
EDUCATION

JOINT TRANSITION PLANNING POLICY

for Youth in Juvenile Court Schools

San Mateo County Office of Education
and
San Mateo County Probation Department

Adopted: [Date]
Last Revised: [Date]
Next Review Date: [Date]

*Developed Pursuant to California Education Code §48647
Title 15, California Code of Regulations §1370
Welfare and Institutions Code §§602, 726, 779.5*

I. Purpose and Legal Authority

A. Purpose

This Joint Transition Planning Policy establishes the shared protocols, roles, responsibilities, and accountability structures between the San Mateo County Office of Education (SMCOE) and the San Mateo County Probation Department (Probation) for coordinating the educational transition of youth entering and exiting juvenile court schools operated at the Hillcrest Juvenile Hall and related facilities. The policy is designed to ensure that every youth who has contact with the juvenile justice system experiences a seamless, timely, and educationally supportive transition, with the goal of promoting school stability, credit preservation, and long-term academic success.

B. Legal Authority

This policy is adopted pursuant to the following legal authorities:

- **California Education Code §48647(b):** Requires the COE and Probation to maintain a joint transition planning policy that includes collaboration with relevant local educational agencies (LEAs) to coordinate education and services for justice-involved youth.
- **California Education Code §48647(c)–(f):** Establishes requirements for individualized transition plans, transition oversight personnel, credit transfer, educational record transfer procedures, and individualized learning plans.
- **California Education Code §51225.2:** Requires acceptance of partial credits and appropriate course placement for youth transferring from juvenile court schools.
- **California Education Code §49069.5:** Governs educational records transfer for pupils in foster care, including youth under probation supervision.
- **Title 15, CCR §1370(g):** Requires the Superintendent of Schools and Probation to develop joint policies and procedures to meet the transition needs of youth, including the development of education transition plans.
- **Title 15, CCR §1351:** Requires facility administrators to develop policies for post-disposition youth to coordinate transitional and reentry services including education.
- **Title 15, CCR §1370(a):** Requires written policy and procedures to ensure communication and coordination between court school educators and probation staff.
- **Welfare and Institutions Code §§602, 726, 779.5:** Govern wardship, disposition, and conditions for transitioning youth out of secure facilities.

C. Applicability

This policy applies to all youth enrolled in juvenile court schools operated by SMCOE, including those housed in Hillcrest Juvenile Hall and any juvenile court school operated by or as a charter school (Ed. Code §48647(g)). It applies regardless of the youth's length of detention, though specific requirements differ based on whether the youth is detained for more than or fewer than 20 consecutive schooldays.

II. Definitions

- **County Office of Education (COE/SMCOE):** The San Mateo County Office of Education, which operates juvenile court schools pursuant to Education Code §§48645–48650.
- **Probation Department:** The San Mateo County Probation Department, responsible for the custody and supervision of justice-involved youth.
- **Local Educational Agency (LEA):** A school district, county office of education, charter school participating as a member of a SELPA, or SELPA, as defined in Education Code §49069.5(i)(2).
- **Transition Oversight Personnel:** SMCOE personnel assigned transition oversight responsibilities pursuant to Education Code §48647(b), who collaborate with Probation and LEAs to ensure transition activities are completed.
- **Individualized Education Program (IEP):**
- **Individualized Transition Plan (ITP):** A plan developed for each youth detained more than 20 consecutive schooldays, addressing academic, behavioral, social-emotional, and career needs, and identifying programs and supports for successful transition (Ed. Code §48647(c)).
- **Individualized Learning Plan (ILP):** A plan documenting a youth's educational goals and coursework, which must be made available upon release for youth detained 20 schooldays or fewer (Ed. Code §48647(d)).
- **Educational Rights Holder (ERH):** The parent, guardian, or court-appointed individual who holds the right to make educational decisions for the youth.
- **SELPA (Special education Local Plan Area):** This is a regional consortium of California school districts and county offices created in 1977 to ensure all students with disabilities receive a full continuum of special education services.

III. Roles and Responsibilities

A. San Mateo County Office of Education

SMCOE shall be responsible for the following:

- Assigning dedicated Transition Oversight Personnel to coordinate transition activities for each youth entering and exiting juvenile court schools.

- Requesting and obtaining educational records, including IEPs, 504 plans, transcripts, and partial credits, from the youth's prior school within two business days of enrollment in the court school.
- Developing an Individualized Transition Plan for each youth detained more than 20 consecutive schooldays, in collaboration with Probation.
- Developing and maintaining an Individualized Learning Plan for each enrolled youth.
- Coordinating with the receiving LEA to facilitate enrollment upon release, including transfer of complete and accurate educational records.
- Ensuring acceptance and documentation of all course credits, including partial credits, earned during enrollment in the juvenile court school.
- Ensuring the transfer of the youth's IEP or 504 plan to the receiving school, and coordinating a 30-day interim placement IEP where applicable.
- Providing the youth and/or ERH with copies of relevant educational records, the ITP or ILP, and information about the receiving school at the time of release.
- Maintaining procedures for the timely, accurate, complete, and confidential transfer of educational records in compliance with state and federal law.
- Conducting an annual evaluation of transition outcomes and reporting findings to the County Board of Education.

B. San Mateo County Probation Department

The Probation Department shall be responsible for the following:

- Providing timely notification to SMCOE Transition Oversight Personnel of anticipated release dates, changes in release dates, and any emergency or unplanned releases.
- Collaborating with SMCOE in the development of Individualized Transition Plans.
- Ensuring that probation officers in the community have the educational information they need to support the youth's return to public school.
- Communicating to the receiving LEA's enrollment office, as applicable, the youth's release date and specific court needs, if applicable.
- Coordinating transitional and reentry services, including behavioral health, medical, and community-based services, as required under Title 15 §1351.
- Participating in transition planning meetings and IEP meetings when requested by SMCOE or the ERH.

C. Local Educational Agencies

LEAs are strongly encouraged (Ed. Code §48647(a)) to:

- Immediately enroll the youth upon release, without delay for records transfer, immunization records, or transcripts.
- Accept all course credits, including partial credits, earned in the juvenile court school pursuant to Ed. Code §51225.2(b).
- Place the youth in appropriate courses based on completed coursework pursuant to Ed. Code §51225.2(d).
- Convene an IEP meeting within 30 days of enrollment for youth with IEPs, and provide comparable services in the interim.
- Designate a point of contact for transition coordination with SMCOE.

IV. Transition Procedures

A. Intake: Entry into Juvenile Court School

Upon a youth's admission to a juvenile facility and enrollment in the court school, the following shall occur:

Within 24 Hours of Admission

- Probation staff shall notify court school administration of the youth's admission.
- SMCOE court school staff shall conduct an educational intake interview documenting the youth's educational history, including prior schools attended, special education status, English Learner status, credits earned, and career interests.

Title 15, CCR §1370(b)(5): Youth shall be interviewed after admittance and a record maintained documenting educational history.

Within 2 Business Days

- SMCOE shall request educational records from the youth's last LEA of enrollment, including transcripts, IEP or 504 plan, discipline records, and attendance history.
- SMCOE shall notify the youth's ERH of enrollment in the court school.

Within 5 Business Days

- SMCOE shall initiate development of an Individualized Learning Plan.
- For youth with IEPs, SMCOE shall convene a 30-day interim IEP or implement the existing IEP from the prior district.

B. During Detention: Ongoing Education and Planning

While the youth is enrolled in the court school:

- Court school staff shall provide instruction aligned to California standards and the youth's ILP/ITP.
- Credits shall be calculated and documented using a uniform credit-calculation system.
- For youth approaching the 20-consecutive-schoolday threshold, Transition Oversight Personnel shall begin developing the Individualized Transition Plan in collaboration with Probation.
- Probation shall communicate any anticipated release date or change in placement status to SMCOE Transition Oversight Personnel as soon as it becomes known.
- Court school staff and probation staff shall hold regular coordination meetings (no less than monthly) to discuss the educational programming and transition status of enrolled youth.

Title 15, CCR §1370(a): School and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff.

C. Pre-Release: Transition Planning

For Youth Detained More Than 20 Consecutive Schooldays

Prior to the youth's release, SMCOE, in collaboration with Probation, shall:

- Complete the Individualized Transition Plan addressing academic, behavioral, social-emotional, and career needs.
- Identify and engage programs, including higher education programs, services, and individuals to support transition into and out of the facility.
- Contact the receiving LEA to coordinate immediate enrollment, course placement, and credit acceptance.
- Prepare and package all educational records for transfer, including transcripts with partial credits, IEP or 504 plan, ITP, and any assessment results.
- Provide the ERH with a copy of the ITP and information about the receiving school.
- Schedule an IEP meeting at the receiving school if the youth has an active IEP, to occur within 30 days of enrollment.

For Youth Detained 20 Consecutive Schooldays or Fewer

Prior to or at the time of the youth's release, SMCOE shall:

- Make available to the youth a copy of the ILP, if one exists.
- Prepare educational records for transfer to the receiving LEA.
- Notify the receiving LEA of the youth's release and enrollment needs, if the release is anticipated.

Emergency and Unplanned Releases

In cases where a youth is released unexpectedly (e.g., court-ordered release, bail posting):

- Probation shall notify SMCOE Transition Oversight Personnel within 24 hours of the unplanned release.
- SMCOE shall transmit educational records to the last known LEA of residence within 2 business days of notification.
- SMCOE shall attempt to contact the ERH to provide educational records and transition support information.

D. Post-Release: Enrollment and Follow-Up

Following the youth's release:

- SMCOE Transition Oversight Personnel shall confirm enrollment at the receiving school within 5 business days of release.
- The receiving LEA shall immediately enroll the youth and place the youth in appropriate courses based on coursework completed.
- SMCOE Transition Oversight Personnel shall conduct follow-up check-ins at 30, 60, and 90 days post-release to monitor educational stability.
- Probation officers in the community shall have access to the information they need to support the youth's return to school.

V. Educational Records Transfer Procedures

Pursuant to Education Code §48647(f), SMCOE, in collaboration with Probation, shall maintain procedures for the timely, accurate, complete, and confidential transfer of educational records in compliance with state and federal law, including FERPA, California Education Code, and the California Student Privacy Act.

A. Records to Be Transferred

The following records, as applicable, shall be transferred between the court school and the receiving LEA:

- Official transcripts, including partial credits earned during detention
- Individualized Education Program (IEP) and most recent IEP meeting notes
- Section 504 Plan, if applicable
- Individualized Transition Plan (ITP) or Individualized Learning Plan (ILP)
- Standardized assessment results
- English Learner designation and reclassification information
- Attendance records
- Behavioral and disciplinary records, as permitted by law

- Health and immunization records, if maintained by the court school

B. Transfer Timeline

Upon notification of a youth's release or transfer, SMCOE shall transmit all available educational records to the receiving LEA within 2 business days. The receiving LEA shall not condition enrollment on receipt of records.

C. Data Sharing and Confidentiality

All educational records shall be transmitted through secure, FERPA-compliant channels. SMCOE and Probation shall establish a data-sharing agreement that specifies what information may be shared between agencies, the purpose of the sharing, and the protections in place to prevent unauthorized disclosure. Juvenile court records and probation records shall not be shared with the receiving LEA except as permitted by Welfare and Institutions Code §827 and applicable federal law.

VI. Special Education Transition Requirements

Youth with disabilities are entitled to all protections under the Individuals with Disabilities Education Act (IDEA) and California special education law throughout their involvement with the juvenile justice system. The following procedures shall apply:

- Upon intake, SMCOE shall immediately request the youth's IEP from the prior LEA and implement it or provide comparable services within the first days of enrollment.
- If the youth is suspected of having a disability and has not previously been identified, SMCOE shall comply with Child Find obligations and initiate assessment procedures.
- The youth's IEP shall be transferred to the receiving school prior to or at the time of release, and the receiving LEA shall hold an IEP meeting within 30 days to adopt or revise the plan.
- Transition planning under IDEA (for youth aged 16 and older) shall be coordinated with the ITP developed under this policy.
- SMCOE shall ensure that the ERH is invited to and informed of all IEP meetings and has access to the youth's educational records.

VII. Memoranda of Understanding with Local Educational Agencies

Pursuant to Education Code §48647(a), LEAs are strongly encouraged to enter into Memoranda of Understanding (MOUs) with SMCOE and Probation. SMCOE shall develop a model MOU template and offer it to all LEAs within San Mateo County. MOUs should address:

- Designation of a transition liaison at the receiving LEA
- Procedures for immediate enrollment upon release
- Acceptance of credits, including partial credits, from the juvenile court school
- Data-sharing protocols for secure records transfer
- Procedures for coordinating IEP meetings across agencies
- Participation in joint training and professional development on transition best practices

VIII. Communication Protocols

A. Release Date Notification

Probation shall provide written notification to SMCOE Transition Oversight Personnel of a youth's anticipated release date no fewer than 10 business days in advance of the expected release, or as soon as the release date is known, whichever comes first.

B. Regular Coordination

Court school staff and Probation staff shall meet no less than monthly to review the educational and transition status of all enrolled youth. Additional meetings shall be scheduled as needed for complex cases or when release is imminent.

C. Emergency Communication

SMCOE and Probation shall maintain up-to-date emergency contact lists for Transition Oversight Personnel, school administrators, and probation supervisors. These lists shall be reviewed and updated quarterly.

IX. Monitoring, Accountability, and Continuous Improvement

A. Data Collection

SMCOE and Probation shall jointly collect and maintain data on:

- Number of youth entering and exiting juvenile court schools, disaggregated by demographics and special education status
- Average time from release to enrollment at receiving school
- Percentage of youth with completed ITPs (for those detained >20 days)
- Percentage of educational records transferred within required timelines
- 30-, 60-, and 90-day post-release enrollment and attendance status

B. Annual Report

SMCOE shall prepare an annual report on transition outcomes and present it to the County Board of Education. The report shall include aggregate data, identification of systemic barriers, and any recommendations for improvement.

C. Policy Review

This policy shall be reviewed every three years by representatives of SMCOE and Probation. Revisions shall be adopted as needed to reflect changes in law, best practices, or local conditions.

X. Training and Professional Development

SMCOE and Probation shall jointly provide annual training to:

- SMCOE Transition Oversight Personnel and court school staff on transition procedures, ITP development, records transfer requirements, and special education obligations.
- Probation officers and facility staff on educational rights of justice-involved youth, the role of Transition Oversight Personnel, release notification requirements, and the impact of operational decisions on educational programming.
- Receiving LEA staff (where MOUs are in place) on enrollment rights of justice-involved youth, credit acceptance requirements, and cultural responsiveness in re-enrollment.

Title 15, CCR §1370(b)(9): Court school staff shall be advised of administrative decisions made by probation staff that may affect educational programming.

XI. Individual Student Transition Tools

The following tools shall be used by Transition Oversight Personnel to implement this policy at the individual student level. Templates for each are maintained by SMCOE and are appended to this policy:

- **Individualized Transition Plan (ITP):** Required for all youth detained more than 20 consecutive schooldays. Addresses academic, behavioral, social-emotional, and career needs; identifies programs, services, and supports; and includes the re-enrollment plan, records transfer checklist, and signature page.
- **Individualized Learning Plan (ILP):** Developed for all enrolled youth. Documents educational goals, coursework, credits, and progress. Made available to the youth upon release.
- **Educational Records Transfer Checklist:** A standardized checklist documenting all records prepared, transmitted, and received, with dates, responsible parties, and confirmation of receipt.

- **Release and Reentry Coordination Form:** A form completed jointly by SMCOE and Probation documenting the youth's release date, receiving school, transportation plan, support services, and community contacts.

XII. Adoption and Signatures

This Joint Transition Planning Policy has been developed collaboratively by the San Mateo County Office of Education and the San Mateo County Probation Department and is hereby adopted:

Marco Chavez

Marco Chavez, County Superintendent of Schools

San Mateo County Office of Education

Date: 2026-09-14

John Keene

John Keene, Chief

San Mateo County Probation Department

Date: 2026-09-10

Appendices

The following documents are appended to and incorporated by reference into this policy:

- Appendix A: Individualized Transition Plan (ITP) Template
- Appendix B: Individualized Learning Plan (ILP) Template
- Appendix C: Educational Records Transfer Checklist
- Appendix D: Release and Reentry Coordination Form
- Appendix E: Model Memorandum of Understanding with LEAs
- Appendix F: Data-Sharing Agreement Between SMCOE and Probation
- Appendix G: Annual Transition Outcomes Report Template
- Appendix H: Training Plan and Calendar

CERTIFICATE *of* SIGNATURE

REF. NUMBER
AZAYR-ZY8AW-FNROV-NFQ32

DOCUMENT COMPLETED BY ALL PARTIES ON
14 SEP 2026 22:19:23
UTC

SIGNER

JOHN KEENE

EMAIL
JKEENE@SMCGOV.ORG

TIMESTAMP

SENT
09 SEP 2026 22:15:42

VIEWED
11 SEP 2026 03:28:58

SIGNED
11 SEP 2026 03:34:52

SIGNATURE



IP ADDRESS
99.92.94.48

LOCATION
SAN LEANDRO, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
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MARCO CHAVEZ

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MCHAVEZ@SMCOE.ORG

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VIEWED
14 SEP 2026 22:18:51

SIGNED
14 SEP 2026 22:19:23



IP ADDRESS
209.188.128.208

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Students are back in school. The landscape around them has changed.

Millions of students are returning to classrooms across the country. Many of them, especially students of color, students with disabilities, immigrant students, and LGBTQI+ students, are facing challenges that threaten their ability to learn, belong, and thrive.

Join the National Center for Youth Law and partner organizations for a six-part webinar series examining urgent issues in education civil rights and the strategies available to communities, advocates, educators, and policymakers working to protect students.

MCLE CREDIT

NCYL is offering 1 general, participatory MCLE credit through the California bar for attendees for each session.

THE SERIES

Six Thursdays. Six urgent conversations.

Registration is separate for each webinar. Times are listed in both PT and ET. Choose a session below to open its registration page.

SEP
24

SESSION 01

School Discipline and Discrimination: Unpacking The Department of Education’s New School Discipline Guidance

A conversation about new federal school discipline guidance, civil rights enforcement, and protecting students from discriminatory and exclusionary discipline.

SPEAKERS

Andrew Hairston · Cirkel Law Group; formerly Education Justice Project Director, Texas Appleseed

Bridget Joyce · Director of Programming, The Education Rights Institute, University of Virginia School of Law

Sarah Beach · Director of Research, The Education Rights Institute, University of Virginia School of Law

Dan Losen · Senior Director, Education, National Center for Youth Law

Sabrina Bernadel · Manager, Education Civil Rights Alliance, National Center for Youth Law

Moderator: Becky Monroe · Senior Director, Education and Civil Rights, National Center for Youth Law

1 GENERAL PARTICIPATORY MCLE CREDIT

9 TO 10 AM PT / 12 TO 1 PM ET

REGISTER

OCT
01

SESSION 02

Strengthening Civil Rights Protections for Students at the State and Local Level: Introducing NCYL’s Model State Legislation Resource

An introduction to NCYL’s model state legislation resource and how advocates, students, and communities can use it to push for stronger education civil rights laws.

SPEAKERS

Sabrina Bernadel · Manager, Education Civil Rights Alliance, National Center for Youth Law

Monique Dixon · Executive Director, Gibson-Banks Center for Race and the Law, University of Maryland Francis King Carey School of Law

Allegra Cira Fischer · Senior Policy Attorney, Disability Rights California

1 GENERAL PARTICIPATORY MCLE CREDIT

12 TO 1 PM PT / 3 TO 4 PM ET

REGISTER

OCT
08

SESSION 03

Exposing the Truth About the So-Called Parents’ Rights Movement

A closer look at the policies and narratives advanced in the name of parents’ rights, and a better framework that protects all children.

SPEAKERS

Johnathan Smith · Managing Director, Education and Federal Strategic Advocacy

Brian Dittmeier · Director of LGBTQI+ Equality, National Women’s Law Center

1 GENERAL PARTICIPATORY MCLE CREDIT

12 TO 1 PM PT / 3 TO 4 PM ET

REGISTER

OCT
15

SESSION 04

Filling the Federal Void: Understanding State Civil Rights Protections Students Can Use Now

A conversation about the state-level civil rights tools, protections, and strategies students, families, and advocates can use now to defend students’ rights.

SPEAKERS

Michael Campion · Deputy Director, New Jersey Division on Civil Rights

Becky Monroe · Senior Director, Education and Civil Rights, National Center for Youth Law

1 GENERAL PARTICIPATORY MCLE CREDIT

12 TO 1 PM PT / 3 TO 4 PM ET

REGISTER

OCT
22

SESSION 05

Supporting Educational Success For Students in Foster Care

Strategies for improving school stability, support, and educational opportunity for students in foster care.

SPEAKERS

Joanne Rodriguez · Senior Program Manager, National Center for Youth Law

Loretta Ledezma · Coordinator III, Los Angeles County Office of Education

1 GENERAL PARTICIPATORY MCLE CREDIT

12 TO 1 PM PT / 3 TO 4 PM ET

REGISTER

OCT
29

SESSION 06

Measuring Equity in School Finance

Why the cost of achieving meaningful student outcomes has to be part of the school finance equity conversation.

SPEAKERS

Dan Losen · Senior Director, Education, National Center for Youth Law

Robert Kim · Executive Director, Education Law Center

1 GENERAL PARTICIPATORY MCLE CREDIT

12 TO 1 PM PT / 3 TO 4 PM ET

REGISTER

NCYL TOOLS

Resources to help students and families.

Use these resources alongside the webinar series to understand the education civil rights landscape, explore the data, and find practical tools for action.

State of Student Civil Rights

Explore the 50-state legal landscape for student civil rights and see what protections exist where you live.

EXPLORE THE 50-STATE RESOURCE

California School Discipline Data Webtool

Explore district-level discipline data, disparities, lost instructional time, and patterns affecting students across California.

EXPLORE THE DATA

NCYL on the New Federal School Discipline Guidance

Read NCYL’s latest response to federal school discipline guidance and what it means for civil rights protections in schools.

READ THE PRESS RELEASE

SHARE

Get updates

Sign up for email updates from NCYL.

Take future action with a single click. [Log in](#) or [Sign up for FastAction](#)



Email

email@email.com

Zip Code

☒ Remember me so that I can use FastAction next time.

SUBMIT

Contribute today

You can be part of the mission to Center Youth and create a world where every child thrives.

\$5

\$25

\$150

\$500

\$5,000

OTHER

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San Mateo County Probation Department
Juvenile Services Institutions Data - Aug 2026

Juvenile Services - One Day Snapshot	
Active Cases	Monthly
Diversion	37
Court	84
Supervision	209
TOTAL	330

Deputy Probation Officers	7
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Active Cases by Race/Ethnicity	Monthly
Asian	12
Black	38
Hispanic/Latino	213
Native Hawaiian/Pacific Islander	15
White	31
All Other or Unknown	21
TOTAL	330

Active Cases by Gender	Monthly
Female	61
Male	267
Nonbinary	2
TOTAL	330

Active Cases by Regions	Monthly
North County	77
Mid-County	76
South County	121
Coastal	28
Out of County	26
Unknown	2
TOTAL	330

North County: Brisbane, Broadmoor, Daly City, San Bruno, South San Francisco, Colma

Mid County: Belmont, Burlingame, Foster City, Hillsborough, Millbrae, San Mateo

South County: East Palo Alto, Menlo Park, Portola Valley, Redwood City, San Carlos, Woodside

Coastal: El Granada, Half Moon Bay, Montara, Moss Beach, Pacifica, Pescadero, San Gregorio

Institutions	
Total Number of Bookings & Releases	Monthly
Bookings	15
Releases	18

Disposition Status - One Day Snapshot	YSC	STYF	TOTAL
Pre-Disposition	9	0	0
Post-Disposition	4	12	16
TOTAL	13	12	25

Race/Ethnicity - One Day Snapshot	YSC	STYF	TOTAL
Black	3	0	3
Hispanic	8	12	20
Pacific Islander	1	0	1
White	1	0	1
All Other or Unknown	0	0	0
TOTAL	13	12	25

Gender - One Day Snapshot	YSC	STYF	TOTAL
Female	2	1	3
Male	11	11	22
Nonbinary	0	0	0
TOTAL	13	12	25

Average Length of Stay* (Days)	TOTAL
Youth Services Center	30
Electronic Monitoring	64

**Total number of days spent in custody by individuals released during the month divided by the total number of those releases.*

Youth on EMP - One Day Snapshot	15
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EMP/CAM - Monthly	TOTAL
EMP Referrals	9
EMP Successful Completions	8
CAM Referrals	2
CAM Successful Completions	N/A