

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



**Michael Callagy, County Executive Officer
Adam Ely, Deputy Executive Officer
Judge Susan Etezadi, San Mateo Superior Court**

Members

John T Keene
Chief Probation Officer

Lisa Gauthier
Board of Supervisors

Josh Stauffer
District Attorney's Office

Ziomara Ochoa
Behavioral Health
and Recovery Services

John Fong
Human Services Agency

Ron Rayes
Private Defender's Office

David Norris
Chief, Menlo Park
Police Department

Frank Dal Porto
Sheriff's Office

Kris Shouse
County Office of
Education

Susan Manheimer
Community at-large

Nick Jasso
Youth Voice

Johanna Rasmussen
Juvenile Justice and
Delinquency Prevention
Commission

**Community Based
Organization Members:**

Margaret Hitchcock
Y.M.C.A.

Melissa Poling
Fresh Lifelines for Youth

Juvenile Justice Coordinating Council (JJCC) Meeting

Thursday, February 26, 2026

12:00 pm - 2:00 pm

222 Paul Scannell Drive, San Mateo
Chief's Conference Room

MINUTES

Present Members:

John Keene
Lisa Gauthier
John Fong
Ron Rayes
David Norris
Frank Dal Porto
Kris Shouse
Margaret Hitchcock
Melissa Poling

Absent Members:

Michael Callagy
Adam Ely
Susan Etezadi
Josh Stauffer
Susan Manheimer
Nick Jasso
Johanna Rasmussen

Online Members:

Ziomara Ochoa

Other Attendees:

Kim Gillette, ASR; Regina Moreno, BHRS; Jennifer Blanco, JJDPC; Susan Jakubowski, Superior Court; Hong Liu, Noelle Vergara, Nora Cullen, Margarita Ochoa, Deadra Lampkin, Melissa Larrarte, Yanitxa Albino, Probation.

Online Attendees:

Vanessa Smith, BOS; Manuela Aviles, Succes Centers; Aaron McVean, SMCCCD

I. CALL TO ORDER

The meeting was called to order at 12:00 p.m.

II. PUBLIC COMMENT

None

III. ROLL CALL

IV. UNFINISHED BUSINESS

A. Approval of Minutes from November 20, 2025

The JJCC Minutes from November 20, 2025, were approved.

M: David Norris / **S:** Ron Rayes

Changes: None

Abstentions: Kris Shouse, John Fong



V. NEW BUSINESS

A. Comments and Updates

i. JJCC Members – Community At-Large and Youth Voice Recruitment

The team has reached out to two new Youth Voice members. The goal is to work with them collectively to welcome them on to the team and create a space where we can benefit from the valuable input that young people bring to our conversations.

- The Chief thanked Nick Jasso for all his time and service to the JJCC.

ii. Recruitment of a Victim's Rights Representative

The Chief is in the process of recruiting someone from our Victim's Rights program.

iii. Least Restrictive Programs (LRPs)

Chief Keene shared that Least Restrictive Programs (LRPs) are now included in the plan the department must submit to the state, as it is now directly tied to funding. A percentage of each county's funding will be returned to them as an incentive for implementing LRPs within the community.

There is currently significant discussion at the statewide level about what LRPs should look like moving forward. However, the Chief's primary concern is that the current LRPs that exist in various communities are unregulated, and the lack of regulation puts the probation staff in a unique space. We don't necessarily have the support needed to determine whether they are effective and there is no formal process in place to hold the programs accountable. From a contractual standpoint, the department would also be required to go through a much broader procurement process to formally enter a contract with a community-based organization.

Long-term challenges will include determining San Mateo County's approach to how we utilize LRPs, but probation will support whatever direction the court wants to go in it and will help support what this looks like in the community.

iv. Probation's Resource Guide for Youth and Families

Kim Gillette from Applied Survey Research (ASR) shared an overview of the Resource Guide for Youth and Families.

- This can be found on the Probation website:
<https://www.smcgov.org/probation/resource-guide-youth-and-their-families>
- The full resource guide and summary version in both English and Spanish are linked on this site, along with an interactive map and program directory.

B. Budget Update - None

VI. ADJOURNMENT

The JJCC meeting was adjourned at 1:04 p.m.

VII. CONVENE DJJ REALIGNMENT

The DJJ Realignment meeting was convened at 1:04 p.m.