



LOCAL AGENCY FORMATION COMMISSION

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Action Minutes

San Mateo Local Agency Formation Commission Meeting

September 17, 2025

The regular meeting of the San Mateo Local Agency Formation Commission (LAFCo) was held on Wednesday, September 17, 2025, at 2:30 pm in the San Mateo Board of Supervisors Chambers, 500 County Center, Redwood City, CA 94063. Members of the public were also able to participate in the meeting remotely via Zoom.

Call to Order

The meeting was called to order at 2:30 p.m. by Vice-Chair Chang-Kiraly.

1. Roll Call

Members Present: Commissioners Virginia Chang-Kiraly, Kati Martin, Debbie Ruddock, Stephen Rainaldi, Jackie Speier and Colleen You

Members Absent: Commissioners Ann Draper and Ray Mueller

Alternate Members Present: Greg Wright and Katheryn Slater-Carter

Staff Present: Rob Bartoli, Executive Officer
Timothy Fox, Legal Counsel
Sarah Flamm, Management Analyst
Diane Estipona, Clerk

2. Public Comment

None

3. Consent Agenda

- a) Approval of Action Minutes: July 16, 2025
- b) Consideration of LAFCo File No. 25-05 – Proposed Outside Service Agreement for a water connection by the City of Redwood City to 2 Summit Way, Unincorporated Redwood City (APN 068-262-150)
- c) Consideration of LAFCo File No. 25-07 – Proposed Outside Service Agreement for a water connection by the City of Redwood City to 1945 Edgewood Rd., Unincorporated Redwood City (APN 057-040-220)

- d) Consideration of LAFCo File No. 25-08 – Proposed Annexation of 1345 Westridge Dr., Portola Valley (APN: 077-033-140) to West Bay Sanitary District
- e) Consideration of LAFCo File No. 25-09 – Proposed Outside Service Agreement for a water connection by the City of Redwood City to 1235 Edgewood Rd., Unincorporated Redwood City (APN 058-040-310)

Commission Action

The Commission approved the Consent Agenda, with a correction to the July 16, 2025, Actions Minutes clarifying that it was Commissioner Ruddock, not Commissioner Wright, who voted “yes” on the newly appointed Public Member Alternate.

Public Speakers: None.

Motion: Commissioner Speier/ Second: Commissioner Rainaldi

Ayes: Commissioners Martin, Speier, Ruddock, You, Rainaldi, and Chang-Kiraly

Absent: Commissioners Mueller

Motion passed 6-0 by roll call vote.

Public Hearing

4. Consideration of Municipal Service Review Circulation Draft for South County Part 1 - County Service Area 7, Los Trancos County Maintenance District and La Honda Lighting Maintenance District

The Commission received the circulation draft report comprised of the Municipal Service Review and Sphere of Influence update for County Service Area 7 (CSA 7), and reviews of the Los Trancos County Maintenance District (LTCMD) and the La Honda Lighting Maintenance District (LHLMMD). The report identified key issues in each district, and included four recommendations for CSA 7, and two recommendations for LTCMD.

Public Speakers: David Smernoff (Citizens Advisory Committee, LTCMD)

Commission Action

The Commission approved directing the Executive Officer to place the Final Report for County Service Area 7, Los Trancos County Maintenance District, and La Honda Lighting Maintenance District on the November 19, 2025 Commission meeting agenda for public hearing, and to circulate the document with any necessary updates to the County, cities, and independent special districts. The Commissions also directed the Executive Officer to schedule a virtual public workshop for October 7, 2025 for the MSR.

Motion: Commissioner Rainaldi/ Second: Commissioner Ruddock
Ayes: Commissioners Martin, Speier, Ruddock, You, Rainaldi, and Chang-Kiraly
Absent: Commissioners Mueller
Motion passed 6-0 by roll call vote.

Regular Agenda

5. Amicus Brief in Support of Monterey LAFCO

The Commission received a report on Monterey LAFCo's request for support in filing an amicus brief related to litigation involving the Monterey Peninsula Water Management District's proposal to assume operation of the California American Water system. The case concerns the appropriate standard of review for LAFCo actions, which may have statewide implications. San Mateo LAFCo, along with several other LAFCOs and CALAFCO, expressed support for participating in the amicus brief at a shared cost of up to \$1,200 per agency.

Public Speakers: Katheryn Slater-Carter

Commission Action

The Commission approved a motion authorizing LAFCo staff and LAFCo Counsel to allocate staff time and up to \$1,200 from County Attorney funds to support the preparation of an Amicus Brief in support of Monterey LAFCo and directing staff to provide the Commission with periodic updates on the status of the appeal in Monterey Peninsula Water Management District (MPWMD) v. Monterey LAFCo.

Motion: Commissioner Speier/ Second: Commissioner You

Ayes: Commissioners Chang Kiraly, You, Martin, Rainaldi, Speier, and Wright.

Absent: Commissioner Mueller

Motion passed unanimously 6-0 by roll call vote.

6. FY2024-25 Year End and FY2025-26 Quarterly LAFCo Budget Update – Information Only

The Commission received the year-end budget report for FY2024–25 and an update on the FY2025–26 budget. LAFCo revenues for FY2024–25 totaled \$890,789, slightly below budget, with expenditures at 86% of the approved amount due to salary savings. The carryover fund balance of \$290,868 exceeded projections by approximately \$75,000 and was allocated to one-time County Attorney expenses and the reserve fund. LAFCo remains within budget for FY2025–26.

7. CALAFCO Conference Update – Information Only

The Commission received a brief update on attendance for the upcoming CALAFCO Conference, scheduled for October 22–24, 2025, in San Diego. The FY2025–26 LAFCo Budget allows for seven Commissioners and staff to attend, all of which are currently filled by Commissioners Mueller, Chang Kiraly, Rainaldi, Wright, and Slater-Carter, along with Executive Officer Bartoli and Management Analyst Flamm. An update on the conference will be provided at the November meeting.

8. Legislative Report – Information Only

The Commission received an update on legislative bills being tracked by LAFCo. SB 777 (Richardson), SB 5 (Cabaldon), and SB 707 (Durazo) are before the Governor, awaiting his action. The amended SB 707 revises eligibility for participation to certain cities, counties, and large special districts. Under the amendments, only SamTrans would qualify as a special district, and all cities in the County would need to meet the bill's requirements.

9. Commissioner/Staff Reports – Information Only

LAFCo staff did not have any additional reports.

10. Adjournment

The Commission adjourned at 2:58 PM.

Approved on November 19, 2025



Ray Mueller, Chair

Local Agency Formation Commission of the County of San Mateo

Prepared by: Diane Estipona
Diane Estipona, LAFCo Clerk